



CRAFTING VALUED CORPORATE PROFESSIONALS
Approved by AICTE New Delhi, DTE Govt. of Maharashtra,
Permanently Affiliated to Savitribai Phule Pune University
Accredited by NAAC with 'A+' Grade

# Student Satisfaction Survey And Action Taken Report

Academic Year: 2021-22





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### **Student Satisfaction Survey**

Academic Year: 2021-22

Student Satisfaction Survey



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### **Student Satisfaction Survey**

**Student Name (Optional):** 

Batch: Program: MBA

Sr. No.	Attributes	Option-1	Option-2	Option-3	Option-4	Option-5
	Teaching-L	earning and	Evaluation			
1.	The Syllabus is covered properly and completely	85% - 100%	70%-84%	55%-69%	30%-54%	Below 30%
2.	Teacher prepares adequately for classes	Excellent	Very good	Good	Average	Poor
3.	The teacher is able to communicate well	Excellent	Very good	Good	Average	Poor
4.	Teachers inform you about your expected competencies, program outcomes and course outcomes,	Every time	Usually	Sometimes	Rarely	Never
5.	Teachers use student-centric methods, such as experiential learning, participative learning, and problem-solving methodologies for enhancing learning experiences.	Excellent	Very good	Good	Average	Poor
6.	Teachers use ICT tools such as LCD Projectors, Multimedia, etc. for teaching.	Above 90%	70%-89%	50%-69%	30%-49%	Below 29%

Sr. No.	Attributes	Option-1	Option-2	Option-3	Option-4	Option-5
7.	Institute makes an effort to engage students in the monitoring, review, and continuous quality improvement of the teaching-learning process.	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
8.	Continuous Concurrent Evaluation (CCE) results are discussed and feedback is given to the students.	Always	Usually	Sometimes	Rarely	Never
		Mentoring				
9.	The mentor is readily approachable	Always	Usually	Sometimes	Rarely	Never
10.	Mentoring sessions are conducted on a regular basis.	Always	Usually	Sometimes	Rarely	Never
11.	The mentor identifies your strengths and weakness and provides guidance for improvement.	Excellent	Very good	Good	Average	Poor
12.	Mentor provides guidance related to academic, and career growth.	Excellent	Very good	Good	Average	Poor
	Traini	ng and Place	ement			
13.	Rate the institute on the basis of value-added and certification program for soft skills, life skills, and employability enhancement, etc.	Excellent	Very good	Good	Average	Poor
14.	Rate the institute on the basis of services provided for internship and final placement	Excellent	Very good	Good	Average	Poor
15.	Rate the institute on the basis of alumni association activities	Excellent	Very good	Good	Average	Poor
	Iı	nfrastructure	)			
16.	Rate the IT facilities available in the institute	Excellent	Very good	Good	Average	Poor
17.	Rate the library facilities available in the institute	Excellent	Very good	Good	Average	Poor
18.	Rate the facilities available for extra-curricular activities like gymnasium, sports equipment, and cultural, etc.	Excellent	Very good	Good	Average	Poor
19.	Rate the hostel facilities available in the institute	Excellent	Very good	Good	Average	Poor
20.	Rate the institute's administrative services, admission support, examination conduct, etc.	Excellent	Very good	Good	Average	Poor

Sr. No.		Attributes	Option-1	Option-2	Option-3	Option-4	Option-5
		Holis	tic Developn	nent			
21.	activities	Rate the institute on the basis of cocurricular activities like seminars, workshops, Industrial visits, field visits, etc.		Very good	Good	Average	Poor
22.		The Institute takes efforts in developing the holistic personality of the students		Very good	Good	Average	Poor
23.	Rate the institute on the basis of Extension activities like NSS, etc.		Excellent	Very good	Good	Average	Poor
24.		Rate the overall performance of the Institute in providing quality education		Very good	Good	Average	Poor
		Ove	rall Suggesti	ons			
25.	Give thr	ee overall observations/ suggestions to impro	ove the institu	itional perform	ance		
	A.						
	В.						
	C.						

Date:	Signature of the Student



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### Report of Student Satisfaction Survey

Academic Year: 2021-22

Batch: 2020-22

Sr. No.	Stakeholder	No. of Stakeholders
1	Students	145

### Scale of Analysis

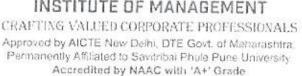
Scale	Interpretation
4	Excellent
3	Very Good
2	Good
1	Average
0	Poor



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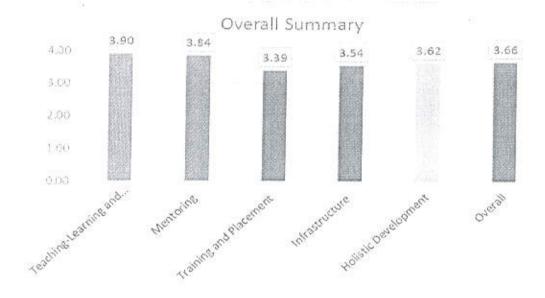
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### Overall Summary

Sr. No.	Attributes	Outcome
1	Teaching-Learning and Evaluation	3.90
2	Mentoring	3.84
3	Training and Placement	3.39
4	Infrastructure	3.54
5	Holistic Development	3.62
	Overall	3.66





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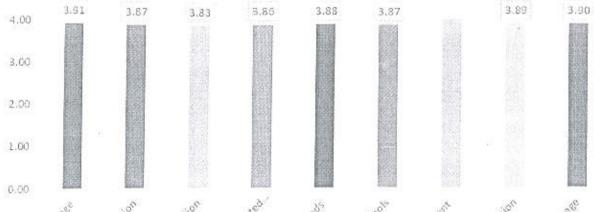
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Attribute-01: Teaching, Learning, and Evaluation

Sr. No.	Parameter	Contain	Weighted Average
	Teaching, I	earning, and Evaluation	
1	Q1	The Syllabus is covered properly and completely	3.91
	Q2	Teacher prepares adequately for classes	3.87
	Q3	The teacher is able to communicate well	3.83
	Q4	Teachers inform you about your expected competencies, program outcomes and course outcomes,	3.86
1	Q5	Teachers use student-centric methods, such as experiential learning, participative learning, and problem-solving methodologies for enhancing learning experiences.	3.88
	Q6	Teachers use ICT tools such as LCD Projectors, Multimedia, etc. for teaching.	3.87
	Q7	Institute makes an effort to engage students in the monitoring, review, and continuous quality improvement of the teaching-learning process.	4.09
	Q8	Continuous Concurrent Evaluation (CCE) results are discussed and feedback is given to the students.	3.89
		Average	3.90





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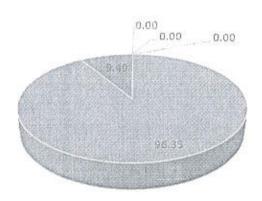


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Sr. No.	Attribute	Frequency						
	Teaching learning and Evaluation	4	3	2	1	0		
1.	The Syllabus is covered properly and completely	132	13	0	0	0		
	Percentage	96.35	9.49	0.00	0.00	0.00		

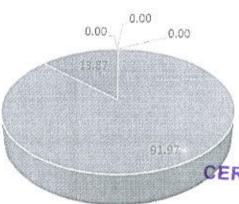
#### Syllabus Coverage



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Sr. No.	Attribute	Frequency					
	Teaching learning and Evaluation	4	3	2	1	0	
2.	Teacher prepares adequately for classes	126	19	0	0	0	
	Percentage	91.97	13.87	0.00	0.00	0.00	

Teacher's Preparation

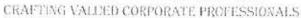


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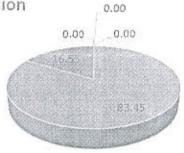


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Sr. No.	Attribute	Frequency					
	Teaching learning and Evaluation	4	3	2	1	0	
3.	The teacher is able to communicate well	121	24	0	0	0	
	Percentage	83.45	16.55	0.00	0.00	0.00	

Teacher's Communication



\*4 \*3 -2 \*1 \*0

	Attribute	Frequency					
Sr. No.	Teaching learning and Evaluation	4	3	2	1	0	
4.	Teachers inform you about your expected competencies, program outcomes and course outcomes,	124	21	0	0	0	
	Percentage	90.51	15.33	0.00	0.00	0.00	

COs, POS, PEOs Communication

0.00

0.00

0.00 90.51

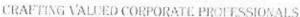


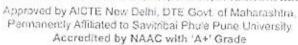
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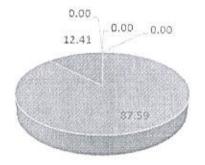






	Attribute		/ 1	requency		
Sr. No.	Teaching learning and Evaluation	4	3	2	1	0
5,	Teachers use student- centric methods, such as experiential learning, participative learning, and problem-solving methodologies for enhancing learning experiences.	127	18	0	0	0
	Percentage	87.59	12.41	0.00	0.00	0.00

Student Centric Methods



#4 #3 = 2 #1 #0

	Attribute		F	requency		
Sr. No.	Teaching learning and Evaluation	4	3	2	1	0
6.	Teachers use ICT tools such as LCD Projectors, Multimedia, etc. for teaching.	126	19	0	0	0
	Percentage	86.90	13.10	0.00	0.00	0.00

ICT Tools Usage

0.00 0.00



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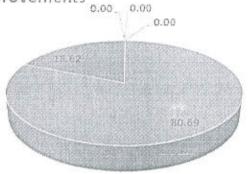
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	Attribute		I	requency		
Sr. No.	Teaching learning and Evaluation	4	3	2	1	- 0
7.	Institute makes an effort to engage students in the monitoring, review, and continuous quality improvement of the teaching-learning process.	117	27	0	0	0
	Percentage	80.69	18.62	0.00	0.00	0.00

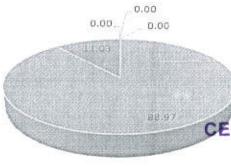
Continuous Quality Improvements



44 43 -2 -1 -0

	Attribute	Frequency						
Sr. No.	Teaching learning and Evaluation	4	3	2	1	0		
8.	Continuous Concurrent Evaluation (CCE) results are discussed and feedback is given to the students.	129	16	0	0	0		
	Percentage	88.97	11.03	0.00	0.00	0.00		

CCE



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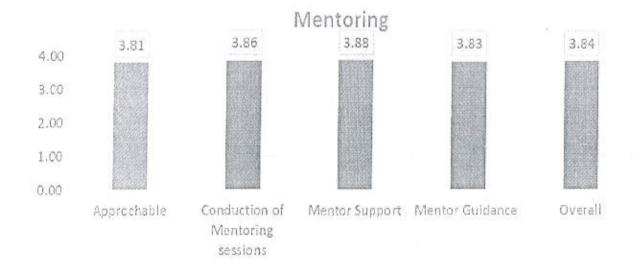
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Attribute-02: Mentoring

Sr. No.	Parameter	Contain	Weighted Average
	Mentoring		
	Q1	The mentor is readily approachable	3.81
2	Q2	Mentoring sessions are conducted on a regular basis.	3.86
4	Q3	The mentor identifies your strengths and weakness and provides guidance for improvement.	3.88
	Q4	Mentor provides guidance related to academic, and career growth.	3.83
	1-1-1-1-1	Average	3.84





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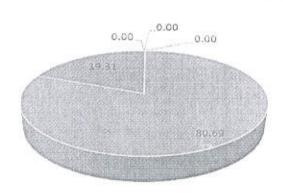
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	Attribute		Fr	equency		
Sr. No.	Mentoring	4	3	2	1	.0
9.	The mentor is readily approachable	117	28	0	0	0
	Percentage	80.69	19.31	0.00	0.00	0.00

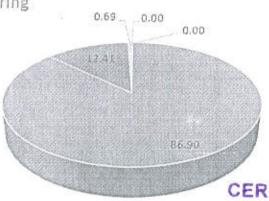
Mentoring



\*4 \*3 \*2 \*1 \*0

	Attribute		Fı	equency		
Sr. No.	Mentoring	4	3	2	1	0
10.	Mentoring sessions are conducted on a regular basis.	126	18	1	0	0
	Percentage	86.90	12.41	0.69	0.00	0.00

Regularity of Mentoring



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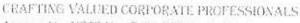
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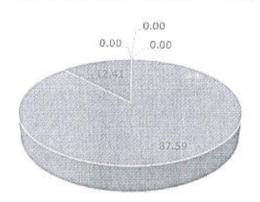


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	Attribute		Fı	requency		
Sr. No.	Mentoring	4	3	2	1	.0
11.	The mentor identifies your strengths and weakness and provides guidance for improvement.	127	18	0	0	0
	Percentage	87.59	12.41	0.00	0.00	0.00

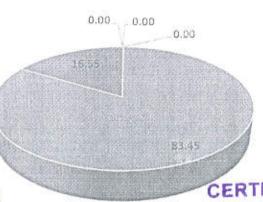
Mentoring Process



#4 #3 72 #1 #D

	Attribute		Fr	equency		
Sr. No.	Mentoring	4	3	2	1	0
12.	Mentor provides guidance related to academic, and career growth.	121	24	0	0	0
	Percentage	83.45	16.55	0.00	0.00	0.00

Mentoring Guidance



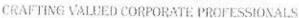
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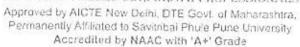
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Attribute-03: Training and Placement

Sr. No.	Parameter	Contain	Weighted Average
	Training as	nd Placement	The state of the s
3	QI	Rate the institute on the basis of value-added and certification program for soft skills, life skills, and employability enhancement, etc.	3.59
	Q2	Rate the institute on the basis of services provided for internship and final placement	3.31
	Q3	Rate the institute on the basis of alumni association activities	3.28
		Average	3.39

### Training and Placement

4.00	3.59	3.31	3.28	3.39
3.00				
2.00				
1.00		\$25 p. 14.77		
0.00				
	Value-Added	Internship and Placement	Alumni Association	Overall



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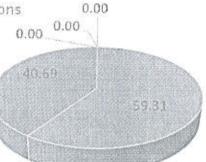


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Sr.	Attribute		Fr	equency		
No.	Training and Placement	4	3	2	1	0
13.	Rate the institute on the basis of value- added and certification program for soft skills, life skills, and employability enhancement, etc.	86	59	0	0	0
	Percentage	59.31	40.69	0.00	0.00	0.00

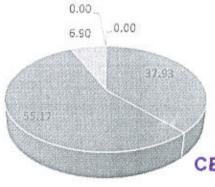




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Sr.	Attribute	Frequency					
No.	Training and Placement	4	3	2	1	0	
14.	Rate the institute on the basis of services provided for internship and final placement	55	80	10	0	0	
	Percentage	37.93	55,17	6.90	0.00	0.00	

Internship & Placement



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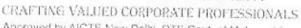
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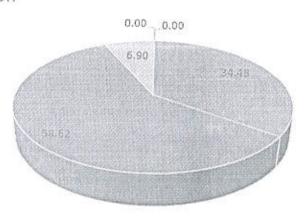


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Sr.	Attribute	Frequency				
No.	Training and Placement	4	3	2	1	0
15.	Rate the institute on the basis of alumni association activities	50	85	10	0	0
	Percentage	34.48	58.62	6.90	0.00	0.00

#### Alumni Association



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Attribute-04: Infrastructure

Sr. No.	Parameter	Contain	Weighted Average
	Infrastruct	ure	Committee Commit
	Q1	Rate the IT facilities available in the institute	3.61
	Q2	Rate the library facilities available in the institute	3,44
4	Q3	Rate the facilities available for extra-curricular activities like gymnasium, sports equipment, and cultural, etc.	3,53
	Q4	Rate the hostel facilities available in the institute	3.51
	Q5	Rate the institute's administrative services, admission support, examination conduct, etc.	3.60
		Average	3.54

			Infrastruc	ture		
4.00	3.60	3.41	3.53	3.53	3.59	3.53
3.00						
2,00						
1.00						
0.00						
	ICT	Library	Extra-Curricular Activities	Hostel	Admin	Average



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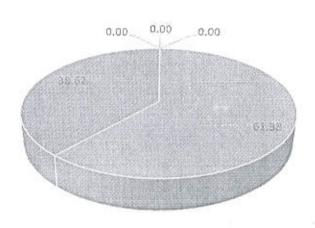
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	Attribute		Fi	requency		
Sr. No.	Infrastructure	4	3	2	1	0
16.	Rate the ICT facilities available in the institute	89	56	0	0	0
	Percentage	61.38	38.62	0.00	0.00	0.00

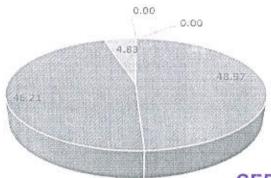
ICT Facilities



\*4 =3 -2 \*1 \*0

	Attribute		F	requency		
Sr. No.	Infrastructure	4	3	2	1	0
17.	Rate the library facilities available in the institute	71	67	7	0	0
	Percentage	48.97	46.21	4.83	0.00	0.00

Library



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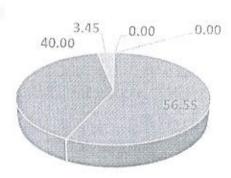
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0. 27	Attribute	Frequency						
Sr. No.	Infrastructure	4	3	2	1	0		
18.	Rate the facilities available for extra-curricular activities like gymnasium, sports equipment, and cultural, etc.	82	58	5	0	0		
	Percentage	56.55	40.00	3.45	0.00	0.00		

Extra-Curricular Activities



#4 #3 #2 #1 #

	Attribute		F	requency		
Sr. No.	Infrastructure	4	3	2	1	0
19.	Rate the hostel facilities available in the institute	78	63	4	0	0
	Percentage	53.79	43.45	2.76	0.00	0.00

Hostel Facilities

2.76 0.00 13.45 53.70

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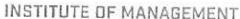
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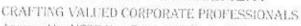
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Page 16 of 21





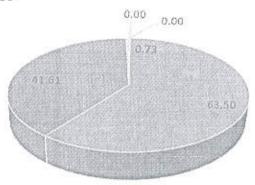


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	Attribute		F	requency		
Sr. No.	Infrastructure	4	3	2	1	0
20.	Rate the institute's administrative services, admission support, examination conduct, etc.	88	56	1	0	0
	Percentage	60.69	38.62	0.69	0.00	0.00

Administrative Services



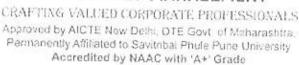
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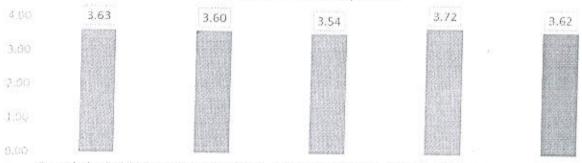




Attribute-05: Holistic Development

r. No.	Paramete	Contain Contain	Weighted Average
		Holistic Development	C-10/12-10/12/00/12/12/12/12/12/12/12/12/12/12/12/12/12/
	Q1	Rate the institute on the basis of co-curricular activities like seminars, workshops, Industrial visits, field visits, etc.	3.63
5	Q2	The Institute takes efforts in developing the holistic personality of the students	3.60
ĺ	Q3	Rate the institute on the basis of Extension activities like NSS, etc.	3.54
	Q4	Rate the overall performance of the Institute in providing quality education	3.72
		Average	3.62

#### Holistic Development



Cocurricular Activities Holistic Personality Extension Activities Overall Performance

Average

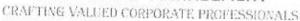


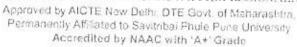
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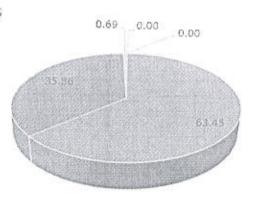






g N	Attribute		Fr	equency		
Sr. No.	Holistic Development	4	3	2	1	0
21.	Rate the institute on the basis of co-curricular activities like seminars, workshops, Industrial visits, field visits, etc.	92	52	1	0	0
	Percentage	63.45	35.86	0.69	0.00	0.00

Co-curricular Activities



#4 = 3 = 2 = 1 = C

	Attribute		Fr	equency		
Sr. No.	Holistic Development	4	3	2	1	0
22.	The Institute takes efforts in developing the holistic personality of the students	90	52	3	0	0
	Percentage	62.07	35.86	2.07	0.00	0.00

Holistic Personality Development

0.00

2.07 0.00

44 #3 +2 #1 #0



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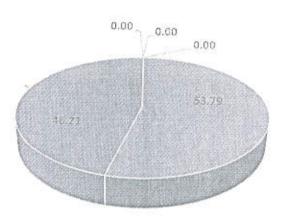


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Sr. No.	Attribute	Frequency				
	Holistic Development	4	3	2	1	0
23.	Rate the institute on the basis of Extension activities like NSS, etc.	78	67	0	0	0
	Percentage	53.79	46.21	0.00	0.00	0.00

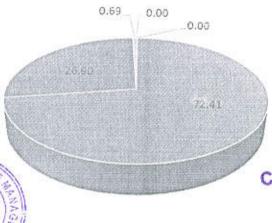




#4 #3 #2 #1 #D

	Attribute	Frequency				
Sr. No.	Holistic Development	4	3	2	1	0
24.	Rate the overall performance of the Institute in providing quality education	105	39	1	0	0
	Percentage	72.41	26.90	0.69	0.00	0.00

Overall Performance



\*4 \*3 -2 \*1 +0

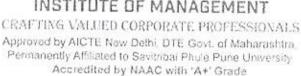
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Page 20 of 21



### NISSMS

#### INSTITUTE OF MANAGEMENT





bserv	ations and Suggestions (2021-2022):
1.	To Strengthen Internship and Placement Facilities of the Institute.
2.	To Strengthen Alumni Interactions, Industry Institute Interactions, and Industrial Visits.

Prepared By

Prof. Abhijit Khurape Assistant Professor,

AISSMS IOM, Pune

Checked By

Dr. Bhagyashree Kanhere Academic Coordinator AISSMS IOM, Pune

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Approved By

An arche Dr. Abhijit Mancharkar

Director

AISSMS IOM, Pune

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### **Action Taken Report**

Academic Year: 2021-22



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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 1st June 2021

#### MINUTES OF MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the minutes of the meeting are as follows:

· Day & Date: Tuesday, 01 June 2021.

Time: 11:30 am.

· Venue: Board Room, AISSMS IOM, Pune.

· Attendees:

Sr. No.	Name of the IQAC Member	Designation and Organization	Role	
1.	Dr. Abhijit Mancharkar	Director, AISSMS IOM	Chairperson	
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative	
3.	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC	
4.	Dr. Pooja Upadhayay	Associate Professor, AISSMS IOM	Member (Teaching)	
5.	Dr. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)	
6.	Dr. Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)	
7.	Mr. Vikram Gaikwad	Sr. Resource Specialist, Tetra Pack Pvt. Ltd.	Member (Alumni)	
8.	Mr. R. R. Deshpande	Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)	
9,	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)	



- Discussions and Resolutions: The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the institute:
- 1. Dr. Abhijit Mancharkar, Director welcomed all esteemed IQAC members for the meeting.
- Dr. Gauri Prabhu, IQAC Co-ordinator read the minutes of the last meeting held on 25<sup>th</sup>
  January 2021 and the Action Taken Report for the same. The IQAC members noted the
  Action Taken Report and confirmed the Minutes of the last Meeting.
- 3. Dr. Gauri Prabhu, IQAC Coordinator, AISSMS IOM, presented the AQAR for the Academic Year 2019-20. The IQAC members reviewed and approved the same. It was discussed in the meeting to present the AQAR 2019-20 in the next College Development Committee (CDC) meeting for approval. Dr. Gauri Prabhu Coordinator IQAC also pointed out that the Institute is preparing AQAR for Academic Year 2020-21.
- Dr. Gauri Prabhu, IQAC Co-ordinator presented the Activity Report of the Institute for the period 26<sup>th</sup> January 2021 to 31<sup>st</sup> May 2021. The IQAC members noted the Activity Report and appreciated the efforts taken by the AISSMS IOM Team.
- 5. It is noted by the IQAC members that the academic year 2020-21 is delayed due to pandemic. It is expected to get over by October 2021. In this context, Dr. Pooja Upadhyay Member IQAC suggested to revise the schedule of activities for the remaining part of the academic year.
- It was discussed in the meeting the need for focusing on mediation and yoga in the context
  of Covid-19 Pandemic. Hence, Shri. Suresh Shinde, Hon. Jt. Secretary, AISSM Society
  suggested to organize the 'International Yoga Day' in On-line mode.
- 7. Dr. Abhijit Mancharkar, Chairman, IQAC informed that Savitribai Phule Pune University, Pune has tied-up with Art of Living for conducting 'Immunity Boosting Program' in the context of Covid-19 pandemic. This workshop will be conducted for faculty and students.
- It was discussed in the meeting that presently companies are conducting online campus drives. Dr. Bhalchandra Bite has suggested conducting guidance program for students regarding online placement drives.
- 9. Dr. Abhijit Mancharkar, Chairman, IQAC informed that the institute has planned quality initiative I-Connect Program to bridge the gap between Industry and Academia as discussed in the last meeting. This program will the series of seminars by Industry professionals. Mr. R. R. Deshpande, Joint M. D., Kirloskar Oil Engines Ltd. appreciated the efforts and suggested to continue such value added seminars and workshops for the benefit of students.

- 10. It was discussed in the meeting that the State Government is organizing the workshop for the faculty members under the initiative called 'Aavaj Gurujanancha-Vedh Deshachya Bhavitavyacha'. Dr. Bhagyashri Kanhere, Member IQAC suggested to participate in this workshop.
- 11. It was discussed in the meeting that there is a need to participate in the activities like education fair, use of online platforms etc. for creating awareness among graduate students about various career avenues in management field.
- 12. Mr. Vikram Gaikwad, Sr. Resource Specialist, Tetra Pack Pvt. Ltd pointed out that grooming of students and developing their holistic personality plays important role in enhancing the employability of the students. He suggested focusing on activities like personality profiling, soft skill training, value added courses, extra-curricular and extension activities, etc.

The meeting of IQAC concluded with the permission of the chair.

Dr. Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

Prepared by

Dr. Gauri Prabhu IQAC Co-ordinator AISSMS IOM, Pune Approved by

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Dr. Abhijit Mancharkar Chairperson-IQAC AISSMS IOM, Pune

DIRECTOR
All India Shri Shivaji Elemeniai Society's
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Kerareda Road, Near R.T.O., Pune 411 001





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#### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 10<sup>th</sup> January 2022

#### ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on 01st June 2021 and the Action Taken Report is as follows:

Sr. No.	Resolution	Action Taken
1.	AQAR 2019-20	a. The AQAR 2019-20 was presented in the College Development Committee (CDC) meeting conducted or 30 <sup>th</sup> June 2021. The Committee members noted and approved the same.
2.	AQAR 2020-21	<ul> <li>a. The Institute is preparing AQAR 2020-21 as per the revised guidelines of NAAC.</li> </ul>
3.	Revision of the Schedule of Activities for the Academic Year	a. The Institute has revised the schedule for the activities of the academic year in the context of delay in admission process due to pandemic.
4.	Psychometric Testing and Professional Counseling — based on Test Results	a. The Institute has conducted a Psychometric Test for MBA I Year Sem I by IHHI' from 06th August 2021 to 14th August 2021
		b. The Institute has conducted 'Professional Counseling based on Psychometric Test Results in collaboration with IHHI from 23rd August 2021 to 31st August 2021
	Seminar and Workshops	<ul> <li>a. The Institute has organized Seminar on 'Stock Market' by Sri Harsha Managing Director, Shine Projects on 01st June, 2021</li> </ul>
		b. The Institute has organized a Seminar on 'Guidance on Virtual Job Fair Platform' by Wocially on 05th June, 2021.
		c. The Institute has organized a Seminar on 'Money Management' by Mr. Suhas Rajput, Corporate Trainer, and Proficient Minds on 12 <sup>th</sup> June, 2021.
5.		d. The Institute has organized a Seminar on 'Capital Market Awareness under Investor Education Program by Bombay Stock Exchange' by Ramchandra Bhat K Freelance Trainer, Lotus Knowlwealth Pvt. Ltd. on 19 <sup>th</sup> June, 2021.
		e. The Institute has organized a Seminar on 'Way of Effective Wealth Creation & Mutual Fund Awareness by SEBI' by Srikanta Lahiri Sagi Freelance Trainer, Jai Vatnani & co. (Training Division) on 19 <sup>th</sup> June, 2021.
		f. The Institute has organized a Seminar on 'Capital Market Awareness under Investor Education Program by Bombay Stock Exchange (BSE)' by Pankaj Mathkar Freelance Trainer, Lotus Knowlwealth Pvt. Ltd. on 26 <sup>th</sup> June, 2021.



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Sr. No.	Resolution	Action Taken
	Seminar and Workshops	<ul> <li>g. The Institute has organized a Seminar on 'Way of Effective Wealth Creation &amp; Mutual Fund Awareness by SEBI' by Mr. Rahul Dhawan, Freelance Trainer, Lotus Knowlwealth Pvt. Ltd. on 26<sup>th</sup> June, 2021.</li> <li>h. The Institute has organized a Workshop on 'NDLI User Awareness' on 26<sup>th</sup> July, 2021.</li> </ul>
5.		<ol> <li>The institute has organized a Seminar on 'Business Analytics &amp; Data Mining' by Dr. S. M. Bakre Professor, Department of Electrical Engineering, and AISSMS Institute of Information Technology on 23<sup>rd</sup> August 2021.</li> </ol>
		j. The Institute has organized a Seminar on 'Cyber Security:-Security Management' by Prof. Pritesh Patil Asst. Prof. & HOD Dept. of Information Technology AISSMS Institute of Information Technology on 28th August 2021
		k. The institute has organized a Seminar on 'Human Rights for Management Professionals' by Dr. Sandip Dalvi, CMD Master NLP Trainer, Master Financial Analyst, Gender Business Solutions Pvt. Ltd. on 28 <sup>th</sup> August 2021.
		<ol> <li>The Institute has organized a 'Cyclothon Activity on the occasion of World Cycle Day' on 03<sup>rd</sup> June, 2021.</li> </ol>
	Extension Activities and Social Initiatives	b. The Institute has organized a 'Tree Plantation on the occasion of World Environment Day' on 05th June, 2021.
		c. The Institute has organized a social activity 'The Project Generosity' in collaboration with Shivnishal from 27th July, 2021 to 30th, July, 2021.
6.		d. The Institute has organized a 'Swacch Bharat Pledge' on 12th August 2021.
U.		e. The Institute has organized a 'Catch the Rain Pledge' on 12th August 2021.
		f. The Institute has participated in the Rastragan an Initiative by Ministry of Culture, Government of India to mark Azadika Amrut Mahotsav on 14th August 2021
		g. The Institute has celebrated a 'Sadbhavna Diwas' on 20th August, 2021.
		h. The Institute has participated in the Central Government Initiative– Azadika Amrut Mahostav on 2/09/2021.





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Sr. No.	Recointion	Action Taken
No.	Extension Activities and Social Initiatives	<ul> <li>i. The Institute has participated in NSS Program on "Inculcating Democratic Values and Role of Teachers" organized by SPPU in collaboration with Chief Election Officer, Maharashtra on 5th September 2021.</li> <li>j. The Institute has celebrated 'NSS Day' on 24/09/2021</li> <li>k. The Institute has organized a 'Blood Donation Camp in collaboration with R. G. Gholap Blood Bank and Thalassemia Center, Pune' on 01st October, 2021.</li> <li>l. The Institute has organized a 'Covid - 19 Vaccination Drive in collaboration with Health Department Government of Maharashtra and AISSMS COE' on 09/10/2021.</li> <li>m. The Institute has organized a 'Mazi Vasundhara Mitra Pledge' from 10th October 2021 to 30th October 2021.</li> <li>n. The Institute has celebrated a 'Rashtriya Ekta Diwas' on</li> </ul>
		<ul> <li>n. The Institute has celebrated a 'Rashtriya Ekta Diwas' on occasion of 'Sardar Vallabhai Patel Jayanti' on 29th October 2021.</li> <li>o. The institute has organized 'Lingbhed Sanbedanshilata Jagruti Abhiyan' on 25<sup>th</sup> November 2021.</li> <li>p. The Institute has established 'Youth Red-cross Unit' in November 2021.</li> <li>q. The Institute has observed 'Koumi Ekta Saptah' in November 2021</li> <li>r. The Institute has observed 'Jagtik Divyang Din' on 03<sup>rd</sup></li> </ul>
7.	Value-added and Domain- Specific Certification Courses	December 2021.  a. The Institute has conducted a Certification Course on 'Entrepreneurship' from 19th July, 2021 to 23rd July, 2021.  b. The Institute has conducted a Certificate Course on 'Research Analyst' on 2nd, 5th & 6th August, 2021.  c. The Institute has conducted a Certificate Course on 'HR Analytics' from 26th July to 3rd August, 2021.  d. The Institute has conducted a Certificate Course on 'Digital Marketing' from 22 <sup>nd</sup> July, 2021 to 30 <sup>th</sup> July, 2021.  e. The Institute has conducted a Certificate Course on 'Service Operations Management' from 19 <sup>th</sup> July 2021 to 30 <sup>th</sup> July, 2021.  f. The Institute has conducted a Certificate Course on 'Business Analytics: R Programming' from 22 <sup>nd</sup> July, 2021 to 30 <sup>th</sup> July, 2021.





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Sr. No.	Recolution	Action Taken
7.	Value-added and Domain- Specific Certification Courses	g. The Institute has conducted a Certificate Course on 'Soft Skill Module I' from 2nd August 2021 to 13th August 2021.
8.	Specialization Club Activity	<ol> <li>The Institute has organized a 'Specialization Club Competition' on 25th June, 2021.</li> </ol>
9,	National Seminar on Innovation and IPR	<ol> <li>The Institute has organized National Level Seminar on 'Innovation and Intellectual Property Rights (IPR)' on 24th July 2021.</li> </ol>
10.	Entrepreneurship Development	<ol> <li>The Institute has conducted a Certification Course on 'Entrepreneurship' from 19th July, 2021 to 23rd July, 2021.</li> </ol>
11.	Faculty and Staff Development Programs	<ul> <li>a. The institute has organized a FDP on 'Effective Use of Online Platform' by Ms. Manasi Bokil and Ms. Shasha Shelke, Media Head, AISSM Society on 24th June 2021</li> <li>b. The Institute has organized an initiative by Savitribai Phule Pune University as 'Voice Care Workshop – Awajachi Karyshala' by Dr. Sonali Lohar, Voice Care Expert on 21st September, 2021.</li> <li>c. The Institute has organized an Internal FDP from 11th October 2021 to 15th October 2021.</li> <li>d. The Institute has organized an Internal Staff Development Program on Personality Development on 22nd October 2021.</li> </ul>
12.	Inculcating Reading Habits Among students	<ul> <li>a. The Institute has organized a Workshop on 'NDLI User Awareness' on 26<sup>th</sup> July, 2021.</li> <li>b. The Institute has organized an 'Author Speaks Program by Mr. Sandip Agrawal, EVP, and Head, BFSI IT, Visoinnet Inc. &amp;Author of Best Seller Book P. R. I. D. E.' on 14th August, 2021.</li> <li>c. The Institute has participated in 'E-Book Quiz on Vachan Prerana Din' organized by BPHE Society's IMSCD&amp;R on 15th October 2021.</li> </ul>
13.	Health Awareness and Women Empowerment Activities	a. The Institute has organized a 'Self-Defence Workshop under Nirbhay Kanya Abhiyan' on 11th June, 2021.
14.	Extra-curricular Activities and Competitions in Online Mode	a. The Institute has organized a 'Green Planetaria Photography Competition' on the Occasion of 'World Environment Day' on 05th June, 2021.



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Sr. No.	Recolution	Action Taken
		<ul> <li>b. The Institute has organized a 'Nirvana: Photography &amp; Videography Competition on the occasion of International Yoga Day' on 21st June, 2021.</li> <li>c. The Institute has organized a 'Quiz Competition' on Account of 'National Doctors Day' on 1st July 2021 to 5th July, 2021.</li> </ul>
14.	Extra-curricular Activities and Competitions in Online Mode	d. The Institute has organized Traditional Day: Remembering our Tradition on 12th July, 2021  e. The Institute has organized 'Flames' from 12th July, 2021 to 16th July, 2021. It included academic, cultural and sports competition.
		f. The Institute has organized a Competition on Expression Janmabhumi: Showcasing our Values & Culture on 14th July, 2021.
		g. The Institute has organized a Competition on the Occasion of 'World Photography Day' on 19th August, 2021.
15.	New Education Policy-2020 Awareness initiatives	<ol> <li>The Institute has organized a Seminar on 'New Education Policy (NEP) – 2020' from 30<sup>th</sup> July 2021 to 10<sup>th</sup> August, 2021.</li> </ol>
1.0	Competitive Examination Guidance regarding	a. The Institute has organized a Seminar on 'Competitive Examination Guidance MPSC & UPSC' by Saurabh Sonawane Chief Trainer, Unacademy on 24 <sup>th</sup> July, 2021.
16.	Banking and other Examinations	b. The Institute has organized a Seminar on 'Competitive Guidance Banking & Other Examination' by Saurabh Sonawane Chief Trainer, Unacademy on 24 <sup>th</sup> July, 2021.
17.	Alumni Interactions and Meet	a. The Institute has organized an Alumni Meet -Milaap 2021 on 10th July, 2021.      b. The Institute has conducted Alumni Association meeting on 07 <sup>th</sup> August 2021.
18.	Awareness on Mediation and Yoga in the context of Covid-19 Pandemic	a. The Institute has organized a workshop on 'Yoga; Physical and Mental Wellness' on the occasion of International Yoga Day by Ms. Janvi Dani & Mr. Sandeep Harip, Trainer, and People Management Art of Living on 21 <sup>st</sup> June, 2021.
		b. The Institute has organized a 'Nirvana: Photography & Videography Competition on the occasion of International Yoga Day' on 21st June, 2021.

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Sr. No.	Resolution	Accredited by NAAC with 'A+' Grade  Action Taken
19.	Participation in Immunity Boosting Program in the context of Covid-19 pandemic	a. The Institute has organized a Workshop on 'Immunity Boosting Program to Increase Lung Capacity, Enhance Immunity, and Eliminate Stress' organized in collaboration with Art of Living and Savitribai Phule Pune University from 11th June 2021 to 25th June, 2021.
20.	Guidance Program for Students Regarding Online Placement Drives	<ol> <li>The Institute has organized a Seminar on 'Guidance on Virtual Job Fair Platform' by Wocially on 05th June, 2021.</li> </ol>
21.	Industry-Institute Connect	<ul> <li>a. The Institute has organized an AISSMS – I Connect: Industry-Institute-Interaction Program by Mr. Bhushan Patil, Head Digital EMEA, Sr. Vice-President, Tech-Mahindra Ltd. on 26<sup>th</sup> June 2021.</li> <li>b. The Institute has organized an AISSMS – I Connect: Industry-Institute-Interaction Program on 'Leadership Development' by Mr. Amit Panchal, General Manager, Business Excellence, Kirloskar Oil Engines Pvt. Ltd. on 3<sup>rd</sup> July, 2021.</li> <li>c. The Institute has organized an AISSMS – I Connect: Industry-Institute-Interaction Program on 'Corporate Sustainability: The Praj Industries Way' Mr. Vinayak Kelkar, Head Corporate Sustainability and CSR, Praj Industries Ltd. on 06<sup>th</sup> July 2021.</li> <li>d. The Institute has organized an AISSMS – I Connect: Industry-Institute-Interaction Program 'Changing Roles in Managers in New Technological Environment' by Mr. Satish Lengare Head Talent Acquisition, Suzlon Energy Ltd. on 07<sup>th</sup> July 2021.</li> <li>e. The Institute has organized an AISSMS – I Connect: Industry-Institute-Interaction Program 'Managerial Development in New Normal' by Mr. Rohit Ghosh, Founder and CEO, SkillEdge 4.0 Eductec Pvt. Ltd. on 08<sup>th</sup> July 2021.</li> </ul>
77	Aavaj Gurujanancha -Vedh Deshachya Bhavitavyacha	<ul> <li>a. The Institute has organized an initiative by State Government as 'Voice Care Workshop – Awajachi Karyshala' by Dr. Sonali Lohar, Voice Care Expert on 21st September, 2021.</li> </ul>
7.1	Creating Awareness for Management Education	<ul> <li>a. The Institute has participated in 'Education Exhibition' - Sakal Edu Expo 2021 on 12th August, 2021.</li> <li>b. The Institute has participated in 'Education Exhibition' - Pudhari Edu Expo 2021 on 13th August, 2021.</li> </ul>



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Sr. No.	Resolution	Action Taken	
23.	Creating Awareness for Management Education	c. The Institute has organized a Webinar for Creating Awareness of Management Education for Graduate Students in December 2021	
24.	Holistic Personality Development	<ul> <li>a. The institute has planned various Co-curricular, Extra- Curricular, and Extension activities for developing Holistic Personality of students in Academic Year 2021- 22.</li> </ul>	

Prepared By

Prof. Abhijit Khurape Assistant Professor Checked By

Dr. Gauri Prabhu IQAC Coordinator Approved By

Volyantis.

Dr. Abhijit Mancharkar

Chairman-IQAC

DIRECTOR

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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 17th January 2022

#### MINUTES OF MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the Minutes of the Meeting (MoM) are as follows:

Day & Date: Tuesday, 11<sup>th</sup> January 2022.

· Time: 01:30 pm.

Venue: Board Room, AISSMS IOM, Pune.

· Attendees:

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr. Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr. Pooja Upadhayay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr. Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr. Vikram Gaikwad	Sr. Resource Specialist, Tetra Pack Pvt. Ltd.	Member (Alumni)
8.	Mr. R. R. Deshpande	Joint M. D., Kirloskar Oil Engine Ltd.	Member (Industry)
9,	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)

 Discussions and Resolutions: The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the Institute:



- Dr. Abhijit Mancharkar, Chair IQAC and Director AISSMS IOM, Pune extended a warm welcome to all the esteemed IQAC members to the meeting.
- Dr. Gauri Prabhu, IQAC Co-ordinator presented the minutes of the last meeting held on Tuesday, 01<sup>st</sup> June 2021 and the Action Taken Report for the same. The IQAC members approved the same.
- 3. Dr. Gauri Prabhu, IQAC Coordinator, AISSMS IOM, discussed the Institutional NAAC AQAR for the Academic Year 2020-21. The IQAC members reviewed the same and recommended to present and get approved for the AQAR 2020-21 in the next College Development Committee (CDC) meeting.
- Dr Gauri Prabhu, IQAC Co-ordinator presented the Activity Report of the Institute for the period 01<sup>st</sup> June 2021 to 10<sup>th</sup> January 2022. The IQAC members noted the Activity Report and appraised the sincere efforts taken by the Team-AISSMS IOM.
- It was discussed in the meeting that there has been delay in commencement of academic year 2021-22. Dr. Pooja Upadhyay, Academic Coordinator suggested revision in the schedule of activities.
- 6. Dr. Pooja Upadhyay pointed out in the meeting that the Institute conducts orientation programs for MBA-I and MBA-II every year. This year the Institute conducted the orientation program for the clear understanding of the curriculum and its outcomes in line with National Education Policy-2020. The Institute has planned the Induction program for MBA-I to set the stage for the successful and productive MBA program, she added.
- 7. Dr Pooja Upadhyay, member IQAC, discussed the benefits of the Psychometric test and subsequent counselling for the students in the first year. Dr Gauri Prabhu IQAC Coordinator, mentioned that the Institute has organized Psychometric Test for the MBA-I year student as one of the best practices. This year, the Institute has planned Psychometric Assessment and Counseling for MBA-I Students. Mr. R. R. Deshpande, Joint M.D. Kirloskar praised the Institutional endeavor for making student aware about their personality and aptitude.
- 8. Mr. Vikram Gaikwad, Member pointed out that grooming students and developing their holistic personalities plays important role in enhancing the employability of the students. He suggested focusing on students' domain specific skill development for the competitive edge; deepen understanding of their selected domain to enhance employability skills and aptitude. Dr. Abhijit Mancharkar, Director, AISSMS IOM added that the Institute conducts various domain specific value-added specific certificate courses on the same ground.

- 9. Mr. R. R. Deshpande, Member IQAC pointed that workshops and seminars are valuable components to provide real-world business insights and enable students and faculty members to interact with industry professionals. This is an opportunity for skill development and confronting with practical knowledge, he added. Shri. Suresh Shinde, Joint Secretary, AISSM Society added that the Institute promotes a 'Crafting Valued Corporate Professionals' policy for educational conduct. It was discussed in the meeting to focus on the readiness of the students as corporate professionals. Shri. Suresh Shinde Joint Secretary, AISSM Society further added that the Institute shall continue to organize various seminars, workshops in collaboration with Industrial expertise for the students to ensure their readiness as corporate professionals under I-Connect (Industry-Connect Initiative); the Institute's initiative to bridge the gap between Industry and Academia.
- 10. It was discussed in the meeting that humanity is the fundamental value of an Indian Constitution. Dr Pooja Upadhyay, Academic Coordinator suggested to organize seminar and workshops on humanity. Dr Gauri Prabhu, Co-ordinator, IQAC stated that the Institute regularly organize these types of seminars/workshops and cross cultural activity. Mr. Vikram Gaikwad, Member IQAC admired the institutional efforts and suggested continuing the practice in the future.
- 11. Dr Gauri Prabhu vocalized the various efforts taken by the AISSMS IOM faculty members and the NSS Unit has organized various activities like Rashtriya Ekta Diwas, Lingbhed Sanvedanshilata Jagruti Abhiyan, Youth Red Cross (YRC) Unit Awareness Program, Koumi Ekata Saptah, Jagtik Divyang Din, and Sanvidhan Diwas to endorse the Institute's social morality towards social responsibilities. The IQAC members were satisfied with the activities and ensured the students' learning and realization towards the 'giving back to society' through the extension activities contribution. Mr. R. R. Deshpande Joint MD, Kirloskar Oil Engine congratulated the entire AISSMS IOM team for their successful conduction of these activities, and suggested considering tree plantation, cleanliness, voter awareness, blood donation, etc. under the Institutional extension activities.
- 12. It was discussed in the meeting that the Institute can contribute to develop more inclusive and supportive learning environment, preparing future business leaders who are aware of gender issues and committed to promoting equality in their career. Dr. Gauri Prabhu, IQAC Coordinator informed IQAC Members that the Institute celebrates Men's and Women's day to promote gender equality and empowerment.
- 13. It was discussed that the Institute is enriched with virtuous human resources in teaching and non-teaching staff members, and the need was felt to conduct various development



activities for the teaching and non-teaching staff. Dr. Gauri Prabhu brought it to the notice of all IQAC members that the Institute organizes various activities, seminars, and workshops to develop employee competencies in teaching-learning, research innovation, etc. Shri. Suresh Shinde, Hon Jt. Secretary, AISSM Society suggested that the Institute shall promote and organize more competency-based training activities for the teaching and non-teaching staff members.

- 14. It was discussed in the meeting that the Institute participates in NIRF (National Institutional Ranking Framework). Dr. Abhijit Mancharkar enunciated that participating in the NIRF ranking for an MBA institute offers the opportunity for recognition, growth, and continuous improvement, fostering a culture of excellence in management education. Dr. Gauri Prabhu, IQAC Coordinator and In charge of NIRF Ranking for the Institute added that the Institute applied for NIRF Ranking.
- 15. Dr. Abhijit Mancharkar, Chair IQAC and Director, AISSMS IOM mentioned that AISHE (All India Survey on Higher Education) is a comprehensive and annual survey conducted by the Ministry of Education, Government of India, to gather data and information on various aspects of higher education institutions in the country. Dr. Abhijit Mancharkar added that the Institute complies with the AISHE portal as a mandatory aspect of AICTE.
- 16. Dr. Gauri Prabhu presented the Academic and Administrative Audit Report (AAA-Report) to the IQAC. The IQAC accepted the audit report annonomusly.

The meeting of IQAC concluded with the permission of the chair.

Dr. Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

Prepared by

Prof. Abhijit Khurape Assistant Professor AISSMS IOM, Pune SWISSING SWEET

Checked by

Dr. Gauri Prabhu IQAC Co-ordinator AISSMS IOM, Pune

Approved By

Dr. Abhijit Mancharkar Chairperson-IQAC & Director AISSMS IOM, Pune

DIRECTOR
All India Shri Shivaji Memorial Society's
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Page 4 of 4



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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: Wednesday, 23nd March 2022

### ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on Tuesday, 11° January 2022 and the Action Taken Report is as follows:

Sr. No.	Magaintian	Action Taken
1.	AQAR	a. The AQAR 2020-21 was presented in the College Development Committee (CDC) meeting conducted on 27th January 2022. The Committee members noted and approved the same.
2.	Psychometric Testing and Professional Counselling Based on Test Results	05 1 cordary 2022, and nom 10 1 cordary 2022 to 19
3.	Value-added and Domain- Specific Certification Courses	<ul> <li>a. The Institute has conducted a 'Certificate Program on Soft Skill Initiative by Mahindra Pride Classroom &amp; Nandi Foundation for MBA II Year Students from 17th January 2022 to 22nd January 2022.</li> <li>b. The Institute has conducted a 'Certificate Program on Corporate Readiness in collaboration with IHHI for MBA I Students from 17th January 2022 to 22nd January 2022.</li> <li>c. The Institute has conducted a Certificate Course in Operations and Supply Chain Management from 14th February 2022 to 04th March 2022.</li> <li>d. The Institute has organized a 'Certificate Course in Business Analytics: Python from 15th February to 5th March 2022.</li> <li>Further activities are scheduled under the Value-added and Domain-Specific Certification Courses for the remaining term of the academic year.</li> </ul>
4.	I-Connect: Seminar and Workshops	<ul> <li>a. The Institute organized a 'Workshop on PI Etiquette by Mahindra Pride Classroom' on 17th &amp; 18th February 2022.</li> <li>b. The Institute has conducted a "Workshop on EBSCO Online Journals Database" by Mr. Gaurav Date, Training Manager Maharashtra of EBSCO Information Service on 04th March 2022.</li> <li>c. The Institute organized 'Library Services User Awareness Program' on 04th March 2022.</li> <li>d. The Institute has organized a 'Motivational Seminar on the occasion of International Women's Day by Mrs. Gectanjali Temgire, Deputy Commissioner, GST &amp; Mrs. Arati Gokhale, Coordinator, ZTCC on 8th March 2022.</li> </ul>



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4.	I-Connect: Seminar and Workshops	e. The Institute has conducted a "Seminar on Introduction to Cyber Security" by Mr. Ashok Pattar, National Cyber Defense Research Centre on 10th March 2022.  f. The Institute has conducted a "Seminar on Corporate Readiness" by Mr. Raghavan Koli, Founder, The Conquerors, and Author & Motivational Speaker on 11th March 2022.  g. The Institute has conducted a "Seminar on Human Rights" for MBA I Year Students by Dr Tejaswinin Malegaonkar on 22th March 2022.  Further activities are scheduled under the I-Connect: Seminar and Workshops initiative for the remaining term of the academic year.
5.	Gender Equality and Women Empowerment	a. The Institute has organized 'The AISSMS Diva Competition organized by the AISSM Society on the occasion of International Women's Day on the 4th & 5th of March 2022.  b. The Institute organized an International Women's Day Celebration - Sessions by Mrs. Geetanjali Temgire, Deputy Commissioner, GST & Mrs. Arati Gokhale, Coordinator, ZTCC on 08th March 2022.  Further activities are scheduled under the Seminars and workshops for Humanity promotion for the remaining term of the academic year.
		<ul> <li>a. The Institute celebrated International Men's' Day on 19th November 2021.</li> <li>b. The Institute celebrated 'Koumi Ekta Saptah' from 24th November 2021 to 25th November 2021.</li> </ul>
6.	NSS and Student Welfare Initiatives: Extension and Social Activities	<ul> <li>c. The Institute initiated and organized a 'Lingbhed Sanvedanshilata Jagruti Abhiyan' on 25th November 2021.</li> <li>d. The Institute celebrated 'Sanvidhan Diwas' on 26th November 2021.</li> <li>e. The Institute organized the 'Youth Red Cross (YRC) Unit Awareness Program' on 29th November 2021.</li> <li>f. The Institute celebrated 'Jagtik Divyang Din' on 3rd December 2021.</li> <li>g. The Institute has organized a 'Food Distribution to Police during Jijau Jayanti Bandobast' on 12th January 2022.</li> <li>h. The Institute has organized a 'Marathi Bhasha Sanvardhan Pandharwada' from 19th January 2022 to 28th January 2022.</li> <li>i. The institute organized a 'Save Girl' initiative on 21st January 2022.</li> <li>j. The Institute celebrated 'National Girl Child Day' on 24th January 2022.</li> <li>k. The Institute celebrated 'Rashtriya Matdar Din' on 25th January 2022.</li> </ul>
6.	NSS and Student Welfare Initiatives: Extension and	The Institute conducted a 'Heritage Conservation Drive' on 5 <sup>th</sup> February 2022.



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	Social Activities	m. The Institute has organised a 'Tree Plantation' on 27th February 2022.
		n. The institute initiated a mission of 'My River My Valentine' from 05th February 2022 to 15th February 2022.
		<ol> <li>The Institute has organized an 'NSS Winter Camp at Chirmodi Pune' from 22<sup>nd</sup> February 2022 to 28<sup>th</sup> February 2022.</li> </ol>
		p. The Institute has organized a 'Swacchata Abhiyaan: Tank and School Cleaning' on 23 <sup>rd</sup> February 2022.
		q. The Institute has organized the 'Drawing and Elocution Competition in School for Girl Child' on 24th February 2022.
		<ul> <li>r. The Institute has organized a 'Kille Samvardhan initiative' on 25th February 2022.</li> </ul>
		<ol> <li>The Institute has organized a 'Temple Cleaning activity' on 26<sup>th</sup> February 2022.</li> </ol>
		<ol> <li>The Institute has contributed to the 'Polio Vaccination drive with Govt Hospital' on 26th February 2022.</li> </ol>
		u. The Institute celebrated 'Marathi Bhasha Gaurav Din' on 28th February 2022.
		V. The Institute initiated 'Nirbhay Kanya Abhiyan' on 23 <sup>rd</sup> March 2022.
		Further activities are scheduled under the NSS and Student welfare activities for the remaining term of the academic year.
7.	Faculty and Staff Development Program	a. The Institute has organized a 'Faculty Development Program on 'EBSCO Mobile App' by Mr Gaurav Date, Training Manager Maharashtra of EBSCO Information Service' on 4th March 2022.
	Development Program	Further activities are scheduled under the Faculty and Staff Development Program for the remaining term of the academic year.
8.	Orientation session for MBA-I and MBA-II	a. The Institute has organized an 'Orientation Program for MBA I Year Students' from 10th December 2021 to 30th December 2021.
8.	Orientation session for MBA-I and MBA-II	<ul> <li>The Institute has organized an 'Orientation Program for MBA II Year Students on 5th January 2022.</li> </ul>
9.	NIRF (National Institutional Ranking Framework)	a.  The institute participated NIRF-2022.



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	AISHE (All India Survey on Higher Education)	a.  The Institute has complied with the AISHE Portal on 09 <sup>th</sup> January, 2022.
10.	Academic and Administrative Audit	a.  The Insitute has conducted the Academic and Administrative Audit on 14th December 2021.

Prepared By

Prof Abhijit Khurape Assistant Professor Checked By

Dr Gauri Prabhu IQAC Coordinator Approved By

Dr Abhijit Mancharkar Chairman-IOAC

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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 31st March 2022

#### MINUTES OF MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the Minutes of the Meeting (MoM) are as follows:

Day & Date: Thursday, 24<sup>rd</sup> March 2022.

Time: 11:30 am.

Venue: Board Room, AISSMS IOM, Pune.

Attendees:

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri, Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3,	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr Pooja Upadhayay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr Vikram Gaikwad	Sr. Resource Specialist, Tetra Pack Pvt. Ltd.	Member (Alumni)
8.	Mr R. R. Deshpande	Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
9.	Mr Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)

 Discussions and Resolutions: The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the institute:



- Dr. Abhijit Mancharkar, Chair IQAC, and Director AISSMS IOM, Pune welcomed all esteemed IQAC members to the meeting.
- Dr Gauri Prabhu, IQAC Co-ordinator read the minutes of the last meeting held on Tuesday, 11<sup>th</sup> January 2022 and the Action Taken Report for the same. The IQAC members noted the Action Taken Report (ATR) and confirmed the Minutes of the last Meeting.
- Dr Gauri Prabhu, IQAC Co-ordinator presented the Activity Report of the Institute for the period 11<sup>th</sup> January 2022 to 23<sup>rd</sup> March 2022. The IQAC members noted the Activity Report and appreciated the efforts taken by the Team-AISSMS IOM.
- 4. Mr Vikram Member, IQAC, suggested that the MBA students shall get practical exposure, and networking opportunities, learn about industry trends, enhance communication skills, and understand corporate culture. Industrial visits shall help students to explore these aspects, hence he added that the Institute shall organize industrial visits to explore student development avenues.
- 5. It was discussed in the meeting that the Workshops and Seminars by Industry Experts provide students with industry insights, skill development opportunities, industry-relevant knowledge, and professional development guidelines. Mr. R. R. Deshpande suggested that the Institute shall invite industry experts for the various skills-based workshops and seminars. Dr. Pooja Upadhyay, Academic Coordinator seconded the thought as this strategy shall strengthen the Institute's Industry Connect.
- 6. As discussed and organized in the last IQAC meeting, Shri. Suresh Shinde Hon. Jt. Secretary, AISSM Society, Pune recommended that the Institute organizes a certification course for MBA students on forward-looking industrial trends. Dr. Garui Parbhu listed a few of the courses already conducted in the academic year from the activity report and pointed out some of the planned Certificate Courses in the remaining term of the academic year.
- 7. It was discussed in the meeting that extracurricular activities allow students to have diverse experiences that can broaden their perspectives and understanding of professional facets and competitive edge in the job market, for example, participating in various intellectual, cultural, and sports activities and competitions. Dr. Gauri Prabhu mentioned that the Institute has planned various extracurricular activities including the Institute's flagship event 'Flames' this semester.
- 8. It was discussed in the meeting that the various activities under the NSS Unit and Student welfare initiatives are organized. Dr. Abhijit Mancharkar ensured IQAC that the Institute shall organize more extension activities in the remaining academic year. Shri. Suresh



- Shinde, Hon. Jt. Secretary, AISSM Society gave satisfactory remarks on the extension activities by the Institute.
- 9. Mr. R. R. Deshpande Member IQAC suggested that the Institute shall create opportunities to cultivate a deeper understanding of social issues. The student shall enhance their creativity, team-working attitude, domain-specific knowledge, etc. Dr. Abhijit Mancharkar, Director seconded the thought, he added that the Institute collaborates with the social aspects of the specialization club activities. The objective behind this is to develop a comprehensive student approach toward business and a positive contribution to society with the knowledge, skills, and attitude.
- 10. It was discussed and the need was felt that the staff development activities are as important as the capacity development of the Institute. Dr. Abhijit Mancharkar mentioned that the institute has planned various visits seminars, and workshops for faculty development. Mr. R. R. Deshpande recommended that the Institute should plan a Faculty Visit to the C4I4 (Centre for Industry 4.0) Lab in Savitribai Phule Pune University Campus and BHAU Institute situated on COEP premises. Dr. Abhijit Mancharkar Director, AISSMSIOM, accepted the recommendation and requested Dr. Pooja Upadhyay and Dr. Gauri Prabhu to act on the same.

The meeting of IQAC concluded with the permission of the chair.

Dr Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

Prepared by

Prof. Abhijit Khurape

Assistant Professor AISSMS IOM, Pune Checked by

Dr Gauri Prabhu

IQAC Co-ordinator AISSMS IOM, Pune Approved By

Dr Abhijit Mancharkar

Director AISSMS IOM, Pune

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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: Tuesday, 31st May 2022

#### ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on  $24^{th}$  March 2022 and the Action Taken Report is as follows:

Sr. No.	Decolution	Action Taken
1.	I-Connect: Seminar and Workshops	Carolina University, Greenville, USA on 20th May 2022
		The Institute has planned a few more seminars and Workshops in the remaining part of the Academic Year.
2.	NSS and Student Welfare Initiatives: Extension and	Sammelan' from 29th April to 1st May 2022.
	Social Activities	The Institute has planned a few more extension activities in the remaining part of the Academic Year.
3.	Specialization Club Activity	<ul> <li>a. The Institute has organized a 'Specialization Club Activity on 'Skit Competition on Social Issues' on 25th March 2022,</li> </ul>
		The Institute has planned one more specialization Club activity in the remaining part of the Academic year.
		<ul> <li>a. The Institute has organized a 'Visit to Bhau Institute (COEP)'on 21<sup>st</sup> April 2022.</li> </ul>
4.	Faculty and Staff Development Initiatives/ Programs	<ul> <li>The Institute has organized a Visit to the C4I4 SPPU Campus on 22nd April 2022.</li> </ul>
7.		<li>c. The Institute has organized an 'Internal Staff Development Program from 09<sup>th</sup> May 2022.</li>
		The Institute has planned a few more FDPs in the remaining part of the Academic Year.
5.	Extra-curricular Activities and Competitions	a. The Institute has organized 'The AISSMS Diva Competition organized by the AISSM Society on the occasion of International Women's Day on the 02 <sup>nd</sup> to 04 <sup>th</sup> March 2022.





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Sr. No.	Resolution	Action Taken
5.	Extra-curricular Activities and Competitions	<ul> <li>The Institute has planned a few more extracurricular activities in the remaining part of the Academic Year.</li> </ul>

Prepared By

Prof Abhijit Khurape Assistant Professor Checked By

Dr Gauri Prabhu IQAC Coordinator Approved By

Andle

Dr Abhijit Mancharkar Chairman-IQAC

DIRECTOR
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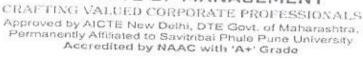


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#### INSTITUTE OF MANAGEMENT





### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 06th June 2022

### MINUTES OF MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the Minutes of the Meeting (MoM) are as follows:

Day & Date: Wednesday, 01st June 2022.

Time: 02:30 pm.

Venue: Board Room, AISSMS IOM, Pune.

· Attendees:

Sr. No.	Name of the IOAC Momban	Designation and Organization	Role
1.	Dr Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr Pooja Upadhayay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr Vikram Gaikwad	Sr. Resource Specialist, Tetra Pack Pvt. Ltd.	Member (Alumni)
8.	Mr R. R. Deshpande	Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
9.	1411 A ISHWanath Dharange	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)

 Discussions and Resolutions: The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the Institute:



- Dr Abhijit Mancharkar, Chair IQAC, and Director AISSMS IOM, Pune extended a warm welcome to all esteemed IQAC members to the meeting.
- Dr Gauri Prabhu, IQAC Co-ordinator read the minutes of the last meeting held on Wednesday, 24th March 2022 and the Action Taken Report for the same. The IQAC members noted the Action Taken Report (ATR) and confirmed the Minutes of the last Meeting.
- Dr Gauri Prabhu, IQAC Co-ordinator presented the Activity Report of the Institute for the period 24th March 2022 to 31th May 2022. The IQAC members noted the Activity Report and appreciated the efforts taken by the Team-AISSMS IOM.
- 4. Dr. Abhijit Mancharkar, Director, AISSMSIOM, Pune pointed out that Dr. Bhalchandra Bite authored a book titled "An MBA Diary - Managers @ 360". All present IQAC members congratulated Dr. Bhalchandra Bite for his achievement. Further, Dr. Abhijit Mancharkar proposed to host an Author Speaks program with Dr. Bhalchandra Bite this time. IQAC unanimously accepted the proposal.
- 5. It was discussed in the meeting and the need was felt that the Institute shall organize more events, activities, seminars and workshops based on practical exposure. Practical exposure shall comprise competency development, workplace experience and an understanding of the current trends and practices in the various Industries and corporate cultures.
- 6. It was discussed in the meeting that the Specialization Club Activities provide a platform to enhance skills in specialized areas of interest. These activities help students to gain practical exposure and develop industry-relevant competencies to pursue areas of interest. Dr. Abhijit Mancharkar added that the specialization club activities are integral components of the Institute's academics to provide students' academic knowledge, to pursue holistic education with practical exposure. Dr. Gauri Prabhu seconded the discussion and informed that the Institute has planned a specialization club activity on the 'Ad-Mad' theme to open the province of experiential learning.
- 7. It was discussed in the meeting that extension activities are very crucial as they facilitate community development and engagement, practical application of knowledge, create and measure social impact, promote collaborative learning, and cultivate social responsibility. These all factors cumulatively contribute to enhancing the institutional reputation. Hence, these activities not only benefit the community but also contribute to the overall development of the students, preparing them to be responsible, skilled, and socially conscious professionals, opined Shri. Suresh Shinde, Hon Jt. Secretary, AISSM Society. Mr R. R. Deshpande, a member of IQAC appreciated the outcomes of the extension activities. Dr. Abhijit Mancharkar, Chair, IQAC and Director, AISSMS Institute of



Management ensured the Institute continues its endeavor through various activities, seminars, workshops, etc. to address various societal issues like gender equality, heritage conservation, election, voting awareness, etc.

- Shri. Suresh Shinde Hon. Jt, Secretary AISSM Society, Pune suggested that the Institute shall take significant steps towards promotional activities through participating in various Edu-Expos and educational gatherings.
- 9. It was discussed in the meeting that the alumni base is one of the important stakeholders for institutional development. Organizing Alumni meetings for Pass-out students is a valuable endeavor to strengthen the connection with Industry, offer mentorship and guidance for current students, and promote lifelong learning and alumni engagement. Dr. Bhagyashree Kanhere added that the Institute organizes Alumni Meet and takes apt care to nurture alumni engagement throughout the year.

The meeting of IQAC concluded with the permission of the chair.

Dr Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

Prepared by

Prof. Abhijit Khurape Assistant Professor AISSMS IOM, Pune

Checked by

Dr Gauri Prabhu IQAC Co-ordinator AISSMS IOM, Pune

Approved By

Or Abhijit Mancharkar

Chairperson-IQAC & Director

AISSMS IOM, Pune

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