YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	AISSMS INSTITUTE OF MANAGEMENT
• Name of the Head of the institution	DR. ABHIJIT MANCHARKAR
• Designation	DIRECTOR
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02026058735
• Mobile no	9730929624
• Registered e-mail	director@aissmsiom.org
• Alternate e-mail	abhijitmancharkar@aissmsiom.org
• Address	NEAR R.T.O., KENNEDY ROAD
• City/Town	PUNE
• State/UT	MAHARASHTRA
• Pin Code	411001
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing

• Name of the Affiliating University	**SAVITRIBAI PHULE PUNE UNIVERSITY**
• Name of the IQAC Coordinator	**DR. GAURI PRABHU**
• Phone No.	**9823230898**
• Alternate phone No.	**02026058735**
• Mobile	**9823230898**
• IQAC e-mail address	**gauriprabhu@aissms.org**
• Alternate Email address	**gauri6474@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)	https://aissmsiom.org/wp-content/uploads/2023/12/AQAR-21-22.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://aissmsiom.org/academic/academic-calendar/#

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A+**	**3.27**	**2009**	**04/03/2019**	**03/03/2024**

6.Date of Establishment of IQAC	**10/08/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
IQAC, AISSMS IOM	**Quality Improvement Program (QIP)**	**Savitribai Phule Pune Univrsity**	**2023**	**47,467=00**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	**4**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
• If yes, mention the amount	**47647=00**

11.Significant contributions made by IQAC during the current year (maximum five bullets)

National Workshop on 'Implementation of NEP 2020: A Pathway to Accreditation' under the QIP of Savitribai Phule Pune University

Strengthened Relationship with Industries, Educational Institutes, NGOs and Professional Bodies by signing MoU's

Thrust on Entrepreneurial Development Activities

Focus on Research Activities

Developing Holistic Personality of Students for Employability Enhancement

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Psychometric Testing and Professional Counselling Based on Test Results	**a.The Institute has conducted a 'Psychometric Test Orientation and Test' from 18th November 2022 to 25th November 2022. b.The Institute has conducted Psychometric test Report-based counseling from 14th December 2022 onwards. To help students understand their SWOC and chart their career path.**

Value-added and Domain-Specific Certification Courses	a.The Institute has conducted a 'Corporate Skill Module I' in collaboration with IHHI for MBA I Year Students from 28th November to 2nd December 2022. b.The Institute has conducted a 'Corporate Skill Module II' in collaboration with IHHI for MBA II-Year Students from 5th to 9th December 2022 c.The Institute has organized a Certificate Course in 'Business Etiquettes' by Barclays - Rubicon for MBA II Year students from 2nd January 2023 to 6th January, 2023. d.The Institute has organized a Certificate Course in 'Soft Skill: Initiative under Employability Enhancement & Youth Livelihood Program' by Mahindra Pride Classroom & Nandi Foundation from 02nd January 2023 to 06th January, 2023 e.The Institute has organized a Certification Course in 'Analytics for Managers' for MBA II Year Sem III students from 16th January 2023 to 20th January, 2023. f.The Institute has organized a Certification Course in 'HR Generalist' for MBA II Year Sem III students from 16th January to 25th January, 2023. g.The Institute has organized a Certification Course in 'Fundamental and Technical Analysis' for MBA II Year Sem III students from 16th January 2023 to 29th January, 2023. h.The Institute has organized a Certification Course in 'Business Process Specialist' for MBA II Year Sem III students from 23rd January 2023 to 27th January, 2023. i.The Institute has organized a Certification

	Course in 'Marketing in Digital Age' for MBA II Year Sem III students from 16th January 2023 to 24th January, 2023. k.The Institute has conducted a Certificate Course in 'Business Data Analysis' for MBA I Year SEM II students from 5th June 2023 to 9th June, 2023 l.The Institute has organized a Certificate Course in 'Financial Analysis' for MBA I Year SEM II students from 5th June 2023 to 9th June, 2023. m.The Institute has conducted a Certificate Course in 'Green Service Operations & SCM' for MBA I Year SEM II students from 5th June 2023 to 9th June, 2023. n.The Institute has conducted a Certificate Course in 'Organic Digital Marketing' for MBA I Year SEM II students from 5th June 2023 to 9th June, 2023. o. The Institute has conducted a Certificate Course in 'HR Excellence' for MBA I Year SEM II students from 5th June 2023 to 9th June, 2023. p.The Institute has conducted a Certificate Course in 'Entrepreneurship' from 19th June 2023 to 23rd June, 2023.To significantly enrich the educational experience and enhance the career prospects of students.
I-Connect: Seminar and Workshops	a.The Institute has organized a 'Workshop on 'Mock PI' for BE students of AISSMS Institute of Information Technology from 15th September 2022 to 15th October 2022 b.The Institute has conducted a 'PhD Course Work Part-I for Research Scholars'

	from 24th September 2022 to 6th November 2022. c.The Institute has organized a Seminar on' Overseas Opportunities for Students' by Cormark Consultancy Group (UK) on 9th November 2022. d.The Institute has conducted a Seminar on 'e-Learning Resources' on 17th November 2022. e.The Institute has organized a 'HR Meet' on the 09th Foundation Day of OHR Foundation on 19th November 2022. f.The Institute has conducted I-Connect: Seminar on 'Nurturing Winning Habits' by Mr. Amit Panchal, COO, Hitech Corporation Ltd on 26th November 2022 g.The Institute has conducted I-Connect: Seminar on 'Goal Setting' by Mr. Rohit Ghosh, Founder & CEO, Skilledge on 3rd December, 2022. h.The Institute has conducted I-Connect: Workshop on 'Goal Setting - Career Plan' by Miss Jaee Tondare, Founder, Art Til Infinity on 10th December, 2022. i.The institute has conducted an I-Connect: Seminar on 'Cyber Security' by Prof. Ashok Pattar, Honorary Resource Person, National Cyber Defense Research Centre on 24th December, 2022 j.The Institute has organized Workshop on
Orientation and Induction program for MBA-I and MBA-II	a.The Institute has organized Orientation Program for MBA I Year Batch 2022-23 Students from 10th November to 18th November, 2022. b.The Institute has organized an Orientation Program for MBA II Year Students on 22nd November, 2022, c.The Institute has organized an Induction

	Program for MBA I Year Students 7th December, 2022 d. The Institute organized an Orientation Program for MBA I Year Batch 2023-24 Students from 17th August 2023 to 30th August, 2023. To contribute to a positive student experience, academic success, and holistic development throughout the MBA journey.
Extracurricular Activities	a. The Institute organized a Flames-an annual gathering & Days Celebration from 17th June 2022 to 1st July 2022. b. The Institute conducted a 'Photography Competition –on "Life at Campus"' on 19th August 2022 c. The Institute celebrated 'International Yoga Day' on 21st June 2022. d.The Institute has organized a Welcome Function for MBA I Students - Feriya - Mr. & Miss. Talented Contest on 16th December, 2022. e.The institute has organized a Rajarshi Shahu Maharaj Janm Shatabdi - Mythos - The Legend of Jyotirlingam on 3rd January, 2023 f.The Institute has celebrated Feast of Fear Day on 17th May, 2023 g.The Institute has organized Flames on 19th May 2023, 24th May & 1st June, 2023. h.The Institute celebrated a Bollywood Day on 22nd May, 2023 i.The Institute celebrated Traditional Day on 25th May, 2023. To create a lively and dynamic campus atmosphere, enhancing the MBA experience overall and equipping students for professional success.
Specialization Club Activities	a.The Institute has organized a

	Specialization Club Activity - Management Lessons from Movies on 10th February 2023. b.The institute organized a Specialization Club Activity - Inculcating Social Responsiveness Through Drama on 28th April, 2023. To proved specialized knowledge, skills, networking opportunities, and hands-on experiences to the students.
Extension, Social, and Student Development Activities	a. The Institute celebrated a 'Samajik Aikya Pandharwada' from 22nd August to 5th September 2022. b. The Institute organized a 'Blood Donation Camp' in association with Umang Foundation on 09th Sept. 2022. c. The Institute celebrated 'NSS Day' on 24th September 2022. d. The Institute has organized a 'Walkathon' in collaboration with the Sancheti Group on 16th October 2022. e.The Institute celebrated 'Unity Run Day' on 31st October 2022. f. The Institute has organized a Blood Donation Camp in association with the Umang Foundation on 09th September 2022 g.The Institute has celebrated 'NSS Day' on 24th September 2022 h.The Institute has organized a
Gender Equality Activities	a.The Institute has organized a Save Girl Program on 24th January 2023. b.The Institute has organized a AISSMS Diva Competition organized by AISSM Society on International Women's Day from 3rd March 2023 to 27th March, 2023. c.The Institute has organized a Magnanimity Towards Girls: A Visit to and Donation

	initiative for Girl Students of Bahujan Hitay Girls Hostel' run by Trailokya Mahasangh Sahayak Gan, Pune on International Women's' Day on 8th March, 2023. d.The Institute has conducted a Seminar on 'Women Empowerment through Financial Literacy' by Dr. Svetlana Tatuskar, Vice President, WICCI Maharashtra State, FLMon 9th May, 2023 e.The Institute has organized a Workshop on 'Self-Défense - For Physical and Mental Wellbeing' under Nirbhay Kanya Abhiyan conducted by Mrs. Gauri Shingote, CEO & Program Development Specialist on 5th July, 2023.To promote diversity, inclusivity, and fairness within the academic community.
Start-up and Innovation Cell Activities	a. The Institute has conducted an entrepreneurial Survey- An Experiential Learning Activity for MBA-I-year students on 03rd January, 2023. b. The Institute has conducted a Certificate Course in 'Entrepreneurship' from 19th June 2023 to 23rd June, 2023 To enable students with valuable experiential learning opportunities, support aspiring entrepreneurs in realizing their ambitions.
Author Speaks Program	The Institute has organized a Seminar on 'Author Speaks' by Mr. Atul Kahate on 16th June, 2023. To yeild unique learning experiences, and inspiration from leading authors and scholars in their field
International Cross-Cultural Interface	The Institute organized an International Cross-Cultural Interface on 3rd July, 2023. To

	enhance student's knowledge in a culturally diverse and interconnected world
Industrial Visit	a. The Institute organized an 'Industrial Visit to Kalyani Maxion Wheels, Chakan for MBA II students on 20th September 2022. b. The Institute organised Industrial visit to Pune Metro on 9th Dec 2022 c. The Institute has organized an Industrial Visit to FullHouse Entertainment & Media Solutions for MBA Students on 12th May, 2023. d. The Institute has organized an Industrial Visit to Mapro for MBA Students on 7th July, 2023. To bridge the gap between theory and practice, enhancing students' employability, and preparing them for successful careers in their chosen field
Stakeholder Engagement	a. The Institute has signed various MoUs with esteemed Institutes, Industries, and NGOs. b. The Institute has organized a 'HR Meet' on the 09th Foundation Day of OHR Foundation on 19th November 2022 c. The Institute has participated in EduFest by MCCIA on 26th November, 2022. d. The Institute has participated in Lokmat Education fair on 20-21 May 2023. e. The Institute has participated in Pudhari Edu Disha Exhibition from 27th May 2023 to 29th May 2023. f. The Institute has participated in Sakal Education Expo from 9th June 2023 to 11th June 2023. g. The Institute celebrated an International Yoga Day on 21st June, 2023. h. The Institute has

	organised a Parents Meet on 7th July, 2023. ij. The Institute has collaborated with Pune Auto Expo Project from 22 December 2022 to 26 December 2022. To have fruitful relations with stakeholders and benefit the students.
Alumni Meet	The Institute has organized an Alumni Meet 'Milap' on 28th January 2023. To build a strong and supportive alumni community.
National Workshop on NEP 2020	a. The Institute has organized a National Workshop on 'Implementation of NEP 2020: A Pathway to Accreditation' under the QIP of Savitribai Phule Pune University on 16th February 2023 & 17th February, 2023. To contribute meaningfully to educational reform efforts and shape the future of management education in India.
Faculty and Staff Development Programs	a. The Institute has organized an 'Internal Faculty Development Program' from 10th October 2022 to 14th October 2022. b. The Institute has conducted an 'Internal Staff Development Program from 18th October 2022 to 19th October 2022. c. The Institute has organized a Faculty Development Program on 'Prowess IQ CMIE Database' by Kranti Sinh Patil, Business Relationship Manager Center for Monitoring Indian Economy Ltd. on 2nd December 2022 To support overall success and sustainability of the institution through the professional growth and development of faculty and staff members.

Research Cell Initiatives	a. The institute has conducted a 'PhD Course Work Part-I for Research Scholars' from 24th September 2022 to 6th November 2022. b. The Institute has conducted a Metro Ridership Estimation Study Project from 11th January 2023 to 25th January 2023. To advance the research, scholarly excellence and meaningful contribution to the academia, industry and society at large.
Professional Body Membership and Activities	a. The Institute has organized a 'HR Meet' on the 09th Foundation Day of OHR Foundation on 19th November 2022. b.The Institute has become the member of Pune Management Association on 05th January, 2023. c.The Institute has become the member of All India Management Association (AIMS) on 23rd March 2023. To enhance participation in advocacy initiatives, community service projects, and knowledge-sharing activities.
Academic and Administrative Audit	a. The Institute has conducted an Academic and Administrative Audit (AAA) on 06th December 2022 To identify areas for enhancement and to promote a culture of continuous improvement, and high-quality education and services to its stakeholders.

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	29/01/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	15/02/2024

15.Multidisciplinary / interdisciplinary

- The Institute is affiliated to Savitribai Phule Pune University (SPPU), Pune. The University designs the curriculum and revises it after every three years. The MBA curriculum was revised in the year 2022-23.
- The Director and faculty members have contributed in revising curriculum at university level based on feedback collected from various stakeholders. The Director is the VC Nominated Member of Board of Studies (BoS) of the University.
- The Program Educational Objectives (PEOs),Program Outcomes (POs) and Graduate Attributes (GAs) focusses on building cross-functional and interdisciplinary orientation.
- The Institute promotes multidisciplinary education by offering an option of combination of Major and Minor Specialisations to students.
- The Instituteoffersfivemajor specializations andfourminor specialization options.
- The option of 'Open Elective' helps the student to acquire specific skills from other specialisations.
- The curriculum offers wide array of Foundation, Enrichment, AdditionalCredit and Alternative Study Credit Courses which promotes interdisciplinary nature.
- The curriculum offers facility to students to undertake Massive Open Online Courses (MOOCs).
- The students are encouraged to undertake cross-functional 'Summer Internship Project (SIP)'.
- The faculty members discuss multidisciplinary aspects related to their courses during sessions and activities.
- The Institute undertakes variety of co-curricular, extra-curricular and extension activities to promote multidisciplinary education and develop holistic personality of students.
- The faculty members conduct research in various multidisciplinary areas.

16.Academic bank of credits (ABC):

- The Institute is affiliated to Savitribai Phule Pune University (SPPU), Pune. The University designs the curriculum and revises it after every three years. The MBA curriculum was revised in the year 2022-23.
- The Director and faculty members have contributed in revising curriculum at university level based on feedback collected from various stakeholders.The Director is the VC Nominated Member of Board of Studies (BoS) of the University.
- The curriculum offers a facility to the students called as 'Horizontal or Lateral Credit Transfer'. When a learner successfully completes the courses included in MBA program at a certain level, he/she is allowed to transfer his/her credits in some of these courses to another same-level academic program having these courses in common.
- The curriculum offers a facility of 'Block Credit Transfer'. Block credit transfer refers to a group of courses, such as a completed certificate or diploma program that areacceptedfortransferofcreditinto adegreeprogram.
- The curriculum encourages students to undertake MOOCs (Massive Online Open Courses) as a part of Alternative Study Credit Courses. The credits earned are considered as a part of the curriculum.
- The curriculum encourages students to undertake professional certifications as a part of Alternative Study Credit Courses. The credits earned are considered as a part of the curriculum.

17.Skill development:

- The Institute is affiliated to Savitribai Phule Pune University (SPPU), Pune. The University designs the curriculum and revises it after every three years. The MBA curriculum was revised in the year 2022-23.
- The Director and faculty members have contributed in revising curriculum at university level based on feedback collected from various stakeholders.The Director is the VC Nominated Member of Board of Studies (BoS) of the University.
- The Program Educational Objectives (PEOs), Program Outcomes (POs) and Graduate Attributes (GAs) focusses on developing industry-relevant skills of the students.
- The curriculum focusses on skill development of students through wide basket of Generic Elective (GE) and Subject Elective (SE) courses.
- The curriculum offers wide array of Foundation, Enrichment, Additional Credit and Alternative Study Credit Courses which

promotes skill development.

- The curriculum offers facility to students to undertake Massive Open Online Courses (MOOCs).
- The Institute offers value added certification programs over and above university curriculum for developing skills of students.
- The Institute offers skill-basedprograms like – Soft Skill, Employability Enhancement and Youth Livelihood Program, Connect with Work, Entrepreneurship, Domain Specific Programs like - Research Analyst, HR Analytics, Digital Marketing, Service Operations Management, R Programming, Python etc.
- The value-added programs equip the students with domain specific industry relevant knowledge and skills.
- The Institute undertakes variety of co-curricular, extra-curricular and extension activities to enhance skills of students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

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- The Institute is affiliated to Savitribai Phule Pune University (SPPU), Pune. The University designs the curriculum and revises it after every three years. The MBA curriculum was revised in the year 2022-23.
- The Director and faculty members have contributed in revising curriculum at university level based on feedback collected from various stakeholders.The Director is the VC Nominated Member of Board of Studies (BoS) of the University.
- The Program Educational Objectives (PEOs), Program Outcomes (POs) and Graduate Attributes (GAs) focusses on developing Indian ethos and values among students and make them responsible global citizen.
- The curriculum covers courses like 'Indian Ethos and Business Ethics', Corporate Social Responsibility and Sustainability' etc. which focusses on developing strong ethical and moral values among students.
- The Institute sensitize students towards values, rights, duties and responsibilities of citizen.
- The Institute strives hard to transform students into competent managers and responsible citizen with strong ethical and moral values.
- The Institute has established NSS Unit and appointed Student Development Officer (SDO) as per guidelines of university.
- The Institute undertakes activities to sensitize students towards social issues so that they can contribute towards

community development and welfare of the society.

- The Institute celebrates various national and international commemorative days, events and festivalswhich helps the students to learn values.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

- The Institute is affiliated to Savitribai Phule Pune University (SPPU), Pune. The University designs the curriculum and revises it after every three years. The curriculum was revised in the year 2022-23.
- The Director and faculty members have contributed in revising curriculum at university level based on feedback collected from various stakeholders. The Director is the VC Nominated Member of Board of Studies (BoS) of the University.
- The MBA curriculum is developed keeping in mind national priorities and international practices. The curriculum is designed as per the changes in the global business environment, emerging trends in management and evolvingexpectations of all stakeholders.
- The revised curriculum focuses on 'Outcome Based Education (OBE)' while continuing 'Choice Based Credit System (CBCS) & Grading System (GS).
- The curriculum clearly defines Program Educational Objectives (PEOs), Program Outcomes (POs) and Graduate Attributes (GAs) focusing on developing industry-ready competent management professionals.
- The curriculum specifies the Course Outcomes (COs) for each and every course. The COs are mapped with various stages of learning as per Blooms Taxonomy.
- The PEOs, POs, GAs and COs are well communicated to teachers and students.
- The faculty members prepare lesson plan keeping in mind POs and COs of the course and delivers the course accordingly.
- The examination pattern of both Concurrent Internal Evaluation and University Examination is mapped with CO's.
- The attainment of CO's is measured using both direct and indirect methods. The evaluated CO's attainment in turn helps to arrive at attainment of PO's.

20.Distance education/online education:

- The Institute is affiliated to Savitribai Phule Pune University (SPPU), Pune. The University designs the curriculum and revises it after every three years. The curriculum was revised in the year 2022-23.
- The Director and faculty members have contributed in revising

curriculum at university level based on feedback collected from various stakeholders. The Director is the VC Nominated Member of Board of Studies (BoS) of the University.

- The curriculum offers facility to students to undertake Massive Open Online Courses (MOOCs) through SWAYAM, NPTEL, EdX, Coursera, Udemy. The credits earned are considered as a part of the curriculum.
- The curriculum encourages students to undertake professional certifications as a part of Alternative Study Credit Courses.
- Such professional certifications can be undertaken through e-learning companies of repute. The credits earned are considered as a part of the curriculum.
- During Covid-19 Pandemic the Institute has conducted academic sessions in online mode.
- During Covid-19 Pandemic the Institute has conducted co-curricular, extra-curricular and extension activities in online mode.
- During Covid-19 Pandemic the Concurrent Internal Evaluation and University Examination was conducted in online mode.
- The Institute is an approved 'Study Centre' for 'Distance MBA' Program offered by 'School of Open Learning', Savitribai Phule Pune University. This two-years program is offered to the working professionals through distance education mode.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	120

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	403

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	90

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**149**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**18**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**18**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**7**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**116.18**
4.3 Total number of computers on campus for academic purposes	**210**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Academic Committee (AC) of the Institute ensures effective curriculum delivery through a well-planned and documented process. Director receives inputs from various stakeholders by way of their feedback and participation in different committees. Based on these inputs and academic calendar of University, Academic Committee prepares 'Academic Calendar' of the institute.

Based on choice given by the faculty, competency of the faculty and university guidelines, the courses are allocated to the faculty members. For each division co-ordinator is assigned. The timetables are prepared and communicated to students through notice. The faculty members prepare lesson plan and delivers curriculum accordingly. The faculty members give teaching material, question bank etc. to students. The faculty members prepare course file for their respective courses.

The faculty members use innovative, interactive and ICT enabled teaching learning process. The institute uses ERP software. The faculty members use student centric learning methods and encourage participative and experiential learning.

The Academic Committee monitors the syllabus coverage. The examinations are conducted by the University and the institute. The concurrent evaluation is done as per the university guidelines. Based on the internal marks, feedback is given to students for improvement. The quality of education is improved based on feedback of stakeholders.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar is prepared and adhered for conduct of Continuous Internal Evaluation (CIE) and other related matters. Academic Committee (AC) of the Institute is responsible for planning and execution of overall academic activities. Academic Calendar is the

blueprint of all the curricular, co-curricular, extra-curricular and extension activities for the student and staff development.

The academic calendar includes the dates of commencement and completion of syllabus, schedules of Continuous Internal Evaluation (CIE) etc. Tentative dates of University exams, viva-voce and theory examinations are given in academic calendar. The timetables are prepared and implemented accordingly. The CIE's are designed as per the guidelines of the university so as to effectively implement outcome based education.

The faculty members ensure that the schedules of CIE are followed w.r.t. their courses and students are evaluated on continuous basis. The schedule of examination is followed as per academic calendar.

The schedule of external examination is decided by the University and the same is communicated to the students well in advance. The Institute follows all the guidelines of the University.

The Director conducts review meetings on regular basis to check the implementation of academic calendar.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University | A. All of the above |

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

15

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

403

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum integrates courses which address cross-cutting issues relevant to professional ethics, gender, human values environment and sustainability. The Institute supplements it by organising various activities:

- **Professional Ethics:**

The curriculum includes courses regarding Verbal Communication, Written Communications, Entrepreneurship, Corporate Governance, Business Ethics and Project etc. The Institute offers value added courses and activities – Soft Skill, Connect with Work, Entrepreneurship, seminars, workshops, competitions, etc. for developing professionalism.

- **Gender Equity:**

Institute organises various activities, seminars and workshops regarding – Nirbhay Kanya Abhiyan, Health Concerns, Save Girl Child, International Women's Day, Men's Day, Yoga Day, Social Activities etc.

- **Human Values:**

The University has prescribed additional credit courses regarding – Human Rights I & II. The Institute organises various activities, seminars and workshops regarding – Human Rights, Samvidhan Diwas, Sadbhavna Diwas, Samajik Aikya Pandharavada, Specialisation Club, Cross Cultural Interface, National and International Days, Events and Festivals, Social Activities etc.

- **Environment and Sustainability:**

The curriculum includes courses regarding - EABD, BGS, SM, IBE, Corporate Governance, CSR and Sustainability etc. The Institute

organises many activities - Tree Plantation, Swachh Bharat Abhiyan, Green and Energy Audit, Bio-gas Plant, Solar Energy, Rain Water Harvesting, Waste Management, ERP, Green Campus, Seminars, Workshops, Social Activities etc.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

197

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://aissmsiom.org/wp-content/uploads/2024/02/Feedback-Analysis-Of-MBA-Curriculum-2022-23.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://aissmsiom.org/wp-content/uploads/2024/02/Feedback-Analysis-Of-MBA-Curriculum-2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

205

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

80

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute assesses the learning levels of the students and organizes programs and activities for advanced and slow learners.

- Assessment of Learning Levels of the Students:

The students' profiles are collected during admission and mentoring sessions helps to assess learning levels of students. The psychometric test is conducted to assess learning levels of students. The test assesses aptitude of students' w.r.t. – cognitive, numerical, reasoning, verbal, rapid evaluation and spatial ability. It assesses personality of students' w.r.t. – extroversion, introversion, sensing, intuition, thinking, feeling, judging and perceiving.

- Programs and Activities for Advance and Slow Learners:

The programs and activities conducted to focus on further development of advance learners are – Seminars, Workshops, Case Discussions, Group Discussions, Role Plays, Certification/Value Added Programs, Motivation and Guidance for Higher Studies and Competitive Exams, Career Counseling, Entrepreneurship Development, Specialization Club, Student Committees, Projects, Industrial Visits, Alumni Interaction, Enriched Learning Resources like Journals, Magazines, e-resources etc., Competitions etc.

The programs and activities conducted to focus on development of slow learners are - Orientation Programs, Personal Attention, Extra Lectures, Remedial Classes, Counseling, Mentoring, Yoga and

Meditation, Course Material, Assignments, Question Bank, Feedback, Learning Resources, Book Bank Facility, Specialization Selection Guidance, Soft Skill, Mock GD and PI etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
403	**18**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute makes learning student centric so that they acquire lifelong learning. The student centric methods include experiential learning, participative learning, problem solving methodologies etc. Student Centric Methods used by the Institute includes following:

- **Experiential Learning: Institute teaches concepts of various courses and provides students with an opportunity to understand its applications through experiential learning. These activities are –Internships, Case Discussions, Field Work, Projects, Research Work, Industrial Visits, Entrepreneurship Development, Activity Based Learning etc.**
- **Participative Learning: The Institute uses methods for participative learning like –Group Discussions, Role Plays, Presentations, Small Group Activities, Assignments, Language Lab, Team Building Exercises, Management Games, Participation in Inter-Institute Competitions, Projectsetc.**
- **Problem Solving Methodologies:Such activities include - Case Analysis and Discussions, Scenario Analysis, Brain Teasers, Research Projects etc.**
- **Learning through Certificate/Value Added Programs: The students participate in various certification programs which**

enhance their knowledge, skills and experiences.

- **Learning through Co-Curricular, Extra-Curricular and Extension Activities:**The students participate in various co-curricular activities – seminars, workshops, industrial visits etc; extra-curricular activities – cultural, sports etc; and extension activities- tree plantation, blood donation, environment protection activities, and social awareness activities etc, which support teaching learning process and ensure holistic development of their personality.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty members use Information and Communication Technology (ICT) enabled tools for effective teaching learning process and examinations.

- Institute has a network of 210 Computers, 14 Printers and 11 LCD Projectors, LED TV.
- Institute has licensed System Softwares: Windows 10, Windows Server Edition 2008 etc. and licensed Application Softwares: MS Office Pro Plus 2010, Tally, SPSS etc.
- Institute has licensed Quick Heal Antivirus.
- Institute has Computer Centre and Language Lab with ETNL Software.
- Institute has 100 Mbps leased line for internet connectivity and Wi-Fi facility.
- Institute has Smart Board in Classroom.
- Institute is equipped with LCD projectors connected to computers having internet and speaker facility.
- Institute has deployed the ERP software.
- Library is fully automated with SLIM 21 Software.
- Institute has Digital Library facility with e-resources like EBSCO, J-Gate, CMIE PROWESS Database. The Institute is member of NDL, NIPM, Shodhsindhu, & MCCIA.
- UPS and Generator backup provision is available.
- The online tools used during pandemic for conducting online classes are: Zoom, WebEx, Microsoft Teams, Google Meet, Google Classroom, Google Docs, and Google Form etc.

- **Institute has website and uses social media like Facebook, Twitter, Instagram, LinkedIn etc.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

162

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute has mechanism of internal assessment which is transparent and robust in terms of frequency and mode. The Institute follows the guidelines of University.

- **Mechanism for Internal Assessment:The internal evaluation for each course is done through CIE-I and CIE-II each of 25 marks. The internal evaluation for project includes 25 marks by guide and 25 marks by internally appointed expert panel through viva-voce.**
- **Transparency in Internal Assessment:The Institute prepares Academic Calendar which includes internal evaluation schedule. The internal assessment system is explained to the students.The evaluation scheduleis communicated to students through notices. Students are allowed to meet and discuss with respective faculty members their performance in internal evaluation and also clarify queries, if any.**

- **Robustness in Internal Assessment:The internal assessment is conducted strictly as per the guidelines of the University. Multi-level verification is done before finalization of marks.**
- **Frequency of Internal Assessment:The internal assessment for each course is conducted two times in a semester.**
- **Mode in Internal Assessment: The faculty members are given choice to select appropriate evaluation components - Class Test, Assignment, MCQs, Projects etc. During pandemic internal assessment was done in online mode.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A mechanism is devised by Savitribai Phule Pune University (SPPU) and the Institute to bring complete transparency in the external and internal evaluation respectively. The mechanism for redressal of grievance of students pertaining to University examination and internal evaluation respectively is time-bound and efficient.

- **Mechanism for Redressal of Grievance regarding External Evaluation by the University:The Institute has appointed College Examination Officer (CEO) as per the directives of University. An aggrieved student makes an application to CEO. The CEO maintains co-ordination with University to resolve the same at the earliest. At the University level there is a separate mechanism to address the grievances before, during and after the examinations.**
- **Mechanism for Redressal of Grievance regarding Internal Evaluation by the Institute: If the students have any grievances regarding internal evaluation, they are allowed to meet and discuss with respective faculty members. The faculty members show corrected answer sheets to students and resolve the grievances if any. For further clarification the students can meet and apply to Division Co-ordinator, Academic Co-ordinator and Director if required.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Program Outcomes (PO) and Course Outcomes (CO) for MBA program offered by the Institute are well defined, clearly stated and communicated to teachers and students. The MBA curriculum is developed by the Savitribai Phule Pune University, keeping in mind national priorities and international practices. The MBA curriculum is designed as per the changes in the global business environment, emerging trends in management and evolving expectations of all stakeholders. The University curriculum clearly states Program Outcomes (PO) and Course Outcomes (CO) for MBA Program.

The Program Outcomes (PO) and Course Outcomes (CO) for MBA program are communicated to teachers and students. The PO and CO of MBA curriculum are displayed on the website of the Institute. The copy of the curriculum including PO and CO is available in library for reference. The PO's of MBA Program are displayed in the campus. During Induction/Orientation Program PO are communicated to the students. The faculty members contribute and participate in FDP's, workshops and meetings regarding curriculum revision. The faculty members communicate course outcomes during classroom sessions. The faculty members prepare lesson plan keeping in mind PO, CO of the course. The faculty members prepare course file which includes CO-PO mapping and attainment. .

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://aissmsiom.org/wp-content/uploads/2023/05/MBA-2019-Pattern-Syllabus_Revised_10112022-1.pdf
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Program Outcomes (PO), Program Specific Outcomes (PSO) and Course Outcomes (CO) are clearly stated in the MBA curriculum and communicated to students. These are defined using top-down approach as these are interlinked with each other. The attainment of PO's, PSOs and CO's is evaluated by the Institute using bottom-up approach. The attainment of Course Outcomes (CO's) is measured using both direct and indirect methods. The evaluated CO's attainment in turn helps to arrive at attainment of PSO's and PO's.

The Direct and Indirect Methodfor evaluating the attainment of POs, PSOs and COs is given below. Initially, the faculty members do the mapping of CO, PSO and PO.

- Direct Method: In the direct method, the scores and the grades received by students in examinations are observed. The results analysis of each course is done to evaluate attainment of CO.
- Indirect Method: In the indirect method suitable ways are used – feedback analysis, placements, counseling and mentoring, participation and performance of students in activities and competitions etc.

In this way using both direct and indirect methods the Institute evaluatesattainment Course Outcomes (CO's). Based on the attainment of CO's the attainment of PSO's and PO's is evaluated.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

149

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://aissmsiom.org/wp-content/uploads/2024/02/Student-Satisfaction-Survey-2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

5.97

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	[View File](#)
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

6

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute has created an eco-system to foster a culture of innovation and entrepreneurship among the students. The Institute has established 'Start-up and Innovation Cell' as per directives of Savitribai Phule Pune University. The objective is to establish an eco-system for providing various advisory services for enterprise building to prospective and existing entrepreneurs.The Cell organizes Certification Program on 'Entrepreneurship' for promotion of innovation and entrepreneurship.

The institution has taken various initiatives for creation & transfer of knowledge. The faculty members do research and publish research papers in reputed journals or present it in the conferences. The knowledge created as an outcome is discussed by the faculty members in the classroom sessions and transferred to the students. The faculty members participate in FDPs, Seminars, Workshops etc. organized by various institutions. The knowledge gained is transferred to students during classroom teaching.

Internal FDPs are organised which gives platform to the faculty members to share knowledge and learn from each other. The Institute organizes Seminars, Workshops etc. for students to make the students aware about current trends. The Institute's library has good collection of books, journals, newspapers, magazines, e-resources etc. Institute is a member of NDL, NIPM, AIMS, PMA, e-Shodhsindhu and MCCIA.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

69

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	https://aissmsiom.org/research/ph-d-research-scholar/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institute undertakes various extension activities in neighborhood community. These activities have profound impact on

sensitizing students towards social issues and developing their holistic personality. The Institute has established a unit of 'National Service Scheme (NSS)' approved by Savitribai Phule Pune University. The Institute has appointed 'Student Development Officer (SDO)' as per directives of the University. The NSS Unit and SDO undertakes extension and social activities like – Haritwari – Virtual Vari, Poster Competition, Tree Plantation; Anti-Drug Awareness Campaign, Distribution of Grocery, Vegetables to Needy People, Azadi Ka Amrut Mohotsav, Project Generosity with NGO, Voter Awareness Campaigns, Vigilance Awareness Week, Samvidhan Diwas, Samajik Aikya Pandharawada, Sadbhavana Divas, Rashtriya Ekta Diwas, Blood Donation Camp, Magnanimity Towards Girls, Nirbhay Kanya Abhiyan, Swacch Bharat Pledge, Summer Camp for Children, Mazi Vasundhara Mitra Pledge, Workshop on 'Immunity Boosting', Workshop for NSS Volenteers Fit India Thematic Campaign, Cyclothon, Tree Plantation, Nirbhaya Kanya Abhiyan, etc.

Through these extension activities, the students got sensitized towards social issues, acquired right ethical and moral values. The extension activities have developed a sense of social responsibility among students. The social activities have developed skills like communication skills, leadership skills, teamwork etc. among students. The extension activities have contributed towards community development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

34

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

38

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

363

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

308

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

50

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute has adequate infrastructure and physical facilities for effective teaching – learning. The infrastructural facilities are adequate to fulfill the norms of all the statutory bodies like AICTE, Directorate of Technical Education (DTE), Government of Maharashtra and Savitribai Phule Pune University. The Institute's state-of-art physical infrastructure is housed in a four-storied

building. The infrastructural facilities includes: Six Classrooms, Seminar Hall, Tutorial Rooms, Computer Centre, Language Lab, Board Room, Library and Reading Room, Boys and Girls Common Room, Director Office, Faculty Room, IQAC Room, Administration Office, Training and Placement Office, Examination Control Room, Central Store, Pantry, First Aid cum Sick Room, Toilets, Maintenance Room, Housekeeping, Security Cabin, Parking, Stationary Centre and Xerox Facility, Lift etc.

The Institute has Wi-Fi campus. All the classrooms, seminar hall and board room are equipped with LCD projectors. There are 210 computers, Smartboards, 14 printers, 11 LCD projectors, LET TV, CCTV, UPS and Generator Back-up. The Institute has required licensed softwares including MS-Office, Tally, ETNL, SLIM, ERP, SPSS etc. The Institute has 100 Mbps leased line internet connectivity. The library has adequate collection of books, journals, newspapers, magazines, e-resources etc. Remote access facility is provided for e-resources. Library is member of NDL, AIMS, PMA, e-Shodhsindhu, and MCCIA.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute has adequate facilities for organizing cultural activities. The Seminar Hall is equipped with PA system and LCD Projector with internet facility. Ground Floor can be used sometimes for cultural activities. Open Air Stage and Lawn in front of Institute's building is used for cultural activities.

The Institute has adequate facilities for organizingsports, games, gymnasium, yoga etc. The AISSMS has centralized well equipped Gymnasium facility which is used by students of all institutions including the Institute of Management.AISSMS has common Play Ground for Outdoor Games like Cricket, Football, Volleyball, Hockey, Kho-Kho, Tug of War, Kabbadi, Basketball etc. AISSMS has facilities for Indoor Games like Chess, Carrom, and Table Tennis etc. The sports material is also provided to students.Yoga Centre and Open Air Stage and Lawn is used for doing Yoga.

The details of the infrastructural facilities are given below.

Sr. No.

Particulars

Year of Establishment

User Rate

1

Seminar Hall

2009-10

As per requirement

2

Ground Floor Area

2009-10

As per requirement

3

Open Air Stage and Lawn

2009-10

As per requirement

4

Centralized Gymnasium

2012-13

As per requirement

5

Play-Ground

Established long back but the Institute is using since inception i.e. 2002-03

As per requirement

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

83.95

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Integrated Library Management System is used for managing functions of library. The Library is fully automated with System for Library Information Management (SLIM 21) Software with Version 3.5.0.33040 from year 2012.

SLIM 21 is integrated multi-user, multi-tasking,user friendly software. It adheres to international standards. The automation has made functioning simpler, convenient, efficient and effective.

Library is fully automated andmodules used are:

- Cataloguing& Acquisition System: This module is used toadd catalogue entries, to view monthly accession register entries, to browse etc.
- Circulation System: This module is used fordaily transactions. It has books issue, return and reserve options. Barcode technology is used for issue/return. Book Bank facility is given to the students. Yearly stock verification facility is utilized. Barcode, spine labels are generated through this module.
- Serial Control System: This module is used to maintain record of print journals to trace subscribed issue in library.
- Web-Aware OPAC: Online Public Access Catalogue facilityis available to users wherein they can access Library catalogue from their desks.Library Web OPAC link is provided on Institute's website for students and faculty.

SLIM 21 software provide statistical analysis required for library management and generates many useful reports.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

11.75

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

95

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Information and Communication Technology (ICT) plays a vital role in teaching-learning process. The ICT facilities are adequate and updated on regular basis as per the need.

- **Institute has a network of 210 Computers, 14 Printers and 11**

LCD Projectors, LED TV.
- Institute has licensed System Softwares: Windows 10, Windows Server Edition 2008 etc. and licensed Application Softwares: MS Office Pro Plus 2010, Tally, SPSS etc.
- Institute has licensed Quick Heal Antivirus.
- Institute has Computer Centre and Language Lab with ETNL Software.
- Institute has 100 Mbps leased line for internet connectivity and Wi-Fi facility.
- Institute has Smart Board in Classroom.
- Institute is equipped with LCD projectors connected to computers having internet and speaker facility.
- Institute has deployed the ERP software.
- Library is fully automated with SLIM 21 Software.
- Institute has Digital Library facility with e-resources like EBSCO, J-Gate, CMIE PROWESS Database. The Institute is member of NDL, NIPM, AIMS, PMA, Shodhsindhu, & MCCIA.
- UPS and Generator backup provision is available.
- The online tools are: Zoom, WebEx, Microsoft Teams, Google Meet, Google Classroom, Google Docs, and Google Form etc.
- Institute has website and uses social media like Facebook, Twitter, Instagram, LinkedIn etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

210

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

116.18

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute has established standard operating procedures and policies to ensure proper maintenance and utilization of various physical, academic and support facilities including laboratory, library, sports complex, computers, classrooms etc.

- **Maintenance of Infrastructural Facilities:**

  - **For civil, furniture, electrical etc. maintenance works of the campus 'Site Engineer' is appointed by AISSM Society.**
  - **For computers,website hosting, air conditioners, water coolers, CCTV, lift, firefighting equipment, generator;maintenance is outsourced to external agency.**
  - **The playground, garden, gymnasiumis maintained by staff appointed by AISSM Society.**
  - **For cleaning of campus, fumigation; external agency is appointed.**

- ○ **The cafeteria is outsourced by the AISSM Society.**
- ○ **For security, external agency is appointed by AISSM Society.**

- **Utilization of Infrastructural Facilities:**

- ○ **The classrooms, tutorial rooms and computer centre are utilized for teaching-learning and examinations.**
- ○ **Language Lab is utilized for improving communication skills.**
- ○ **The students utilize library facilities, common roomsand other facilities as per need.**
- ○ **Board Room is utilized for staff development programs.**
- ○ **For co-curricular and extra-curricular activities seminar hall, ground floor, open air stage, lawn, gymnasium, play-ground, yoga centre etc. are utilized.**
- ○ **Hostels, transportation, canteen, stationary store, ATM etc. are used by students and staff.**
- ○ **The AISSM Society provides infrastructural facilities to organizations on rent.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://aissmsiom.org/infrastructure/maintenance-policy/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

217

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

403

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

403

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

131

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

3

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

14

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institute has a very active 'Student Council' and representation of students on various academic and administrative committees. The details are given below.

- **Student Council: It is formed as per the guidelines of University. The vibrant student council plays a key role in organising various activities throughout the year.**
- **College Development Committee: There are student representatives on this committee which plays key role in overall development of the Institute.**
- **Participation of Students in Organising Co-curricular and Extra-curricular Activities: Thestudents committee for various eventsco-ordinates co-curricular and extra-curricular activities.**
- **NSS Unit:The Institute has approved NSS unit of 100 volunteers who are actively involved in organising various extension activities.**
- **Placement Committee: Placement Committee consisting of student representatives works for internships and final placements of the students.**
- **Start-up & Innovation Cell:The committee organises various**

activities to develop entrepreneurial skills of students.

- Participation of Students in Statutory Committees: The Institute has formed following Statutory Committees and student representatives are part of the same: Internal Complaints Committee, Women Grievance Committee, Anti-Ragging Committee, Students Grievance Redressal Committee etc.

The participation of students in various committees and activities enrich their experience and develop their holistic personality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

36

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has registered 'Alumni Association' known as AISSMS IOM Alumni Association. The Alumni Association is significantly contributing for the development of the Institute in manifold ways.

- Alumni Association Meetings: The alumni share their

experiences and provide valuable suggestions during alumni association meetings.

- **Alumni Meet:** The Institute and Alumni Association organized 'Alumni Meet' every year.
- **Alumni representation on College Development Committee (CDC):** There is alumni representative on the CDC who contributes in meetings.
- **Alumni representation on Internal Quality Assurance Cell (IQAC):** Alumni representative is member of IQAC and provides valuable suggestions during meetings.
- **Alumni representation on Corporate Advisory Board(CAB):** There is alumni representative on CAB who contributes in the meetings.
- **Coffee with Alumni:** The alumni participates in 'Coffee with Alumni' and interacts with students.
- **Participation of Alumni in Co-curricular, Extra-curricular and Extension Activities:** Alumni contributes in various activities conducted throughout the year.
- **Support in Placement Activities:** Alumnicontributes in supporting placement activities.
- **Feedback from Alumni:** The feedback given by alumni help in improving quality of education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of an effective leadership in tune with vision and mission of institute.

- Vision:

AISSM Society's Institute of Management (MBA) shall continuously strive to be one of the fore most business schools all the times.

- Mission:

- To be the preferable choice for students, faculty and recruiters.
- To imbibe knowledge and entrepreneurial culture through curriculum, pedagogy, research and consultancy.
- To provide a wider platform for the corporate body, academician and student manager to share experience and knowledge.
- To sustain ingrained ethics and inclusive growth in all its activities.

The Institute has Governing Body (GB) and College Development Committee (CDC) which provide inputs for effective governance and institutional development. Corporate Advisory Board (CAB), AISSMS IOM Alumni Association (AISSMSIOM AA) and Internal Quality Assurance Cell (IQAC) gives inputs for improving quality of education. The faculty representation is there in these committees. Based on these inputs perspective plan is prepared and effectively implemented. Institute follows norms of regulatory bodies in letter and spirit.

The Institute has decentralized system of governance. Academic Committee is responsible for curricular activities. Institute carries out various activities through committees comprised of faculty members, staff members and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute has decentralized system and practices participative style of management for governance. The Institute has Governing Body (GB) and College Development Committee (CDC), Corporate Advisory Board (CAB), AISSMS IOM Alumni Association (AISSMSIOM AA) and Internal Quality Assurance Cell (IQAC) for improving quality of

education and institutional development. The representatives of all stakeholders - teaching, non-teaching staff, students, alumni, employer etc. participate in committees for decision making. The Institute carries out various activities through committees comprised of teaching, non-teaching staff members and students.

Case Study: NSS Special Winter Camp

The Institute inculcates the sense of social responsibility among students and contribute towards community development and welfare of the society through NSS activities. The NSS unit consists of NSS Program Officer, faculty members and student volunteers. The NSS Unit organizes 'NSS Winter Camp' every year in nearby village. The NSS Unit undertakes extension and social activities for rural development like – Blood Donation Camps, Tree Plantation Drives, Swachh Bharat Abhiyan, Health Check-up Camps, Programs to promote Gender Equality, Women Empowerment etc. The work is divided among teaching, non-teaching staff and student volunteers and responsibility is assigned. The staff and students contribute as team in making the camp successful.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Director receives guidance and inputs from Governing Body (GB), College Development Committee (CDC), Corporate Advisory Board (CAB), AISSMS IOM Alumni Association (AISSMS IOM AA) and Internal Quality Assurance Cell (IQAC). Based on these inputs, perspective plans are designed. The plans are decided based on feedback and suggestions obtained from various stakeholders including students, parents, alumni, faculty and staff, employers/industries and community and trends in global, national and regional environments. Institutional plan is designed based on vision, mission and objectives of the Institute so as to fulfill expectations of stakeholders and to respond to the changes in the environment.

Based on the strategic plan, one such activity successfully implemented during the academic year was National Workshop. The objective of the activity was to promote awareness among faculty

members about NEP 2020 and get insights about its various facets. The theme of the workshop was aptly chosen as 'Implementation of NEP 2020: A Pathway to Accreditation'. The two-day national level workshop was organized for faculty members working in various institutes. Esteemed experts from various fields have guided the participants and enlighten them about opportunities and challenges in NEP implementation and role of accreditation in enhancing quality of education.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institute has well defined organizational structure for effective and efficient functioning. The Governing Body (GB) and College Development Committee (CDC) provides inputs for all-round institutional development. The Institute has formed Corporate Advisory Board (CAB) and AISSMS IOM Alumni Association (AISSMS IOM AA). These committees are established to bridge the gap between industry and academia and to strengthen relationship with alumni.

The Internal Quality Assurance Cell (IQAC) focusses on improving quality of education. The Institute has 'Quality Assurance Manual' which includes standard operating procedures for recruitment, promotion, service rules, code of conduct, academic and administrative processes etc.

Academic Committee focusses on planning and execution of overall academic activities. Each division is looked after by Division Co-ordinator. The administrative activities are looked after by Office Superintendent along with clerks and peons. The IT Set-up is looked after by IT In-charge and Technical Staff. Librarian manages the affairs of the library with advisory support from Library Committee.

The Institute has set up various committees and bodies for various activities - Training and Placement Officer (TPO), Ph.D. Research Centre, Student Development Officer (SDO), NSS Program Officer, CEO, Industry-Institute Interface Committee, IPR Cell, Mandatory

Committees etc. The roles and responsibilities of various committees are clearly defined.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://aissmsiom.org/about-us/organisation-structure/
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute provides many welfare measures for teaching and non-teaching staff members.

- **Welfare Measures for Teaching Staff:**

- **Reimbursement of registration fees of professional development programs**
- **Organise professional development programs**
- **Timely salary as per norms**
- **Provident fund**
- **Gratuity**
- **Travel allowance**

- Compensatory leaves, medical leaves, duty leaves, maternity leaves
- Loan facility through AISSMS Co-operative Credit Society
- Laptops
- Wi-Fi facility
- Gymnasium
- Sports facility
- First Aid and Sick Room
- Dispensary
- Doctor on call facility
- Driver is provided to Director
- Organises programs related to health etc.
- Canteen facility
- Stationary store
- ATM facility
- CCTV facility
- Fire safety equipment
- Security facility
- Professional counseling facility
- Appreciation award for achievements
- Work from home during pandemic

- Welfare Measures for Non-Teaching Staff:

- Reimbursement of registration fees of staff development programs
- Organise staff development programs
- Timely salary
- Provident fund
- Gratuity
- Travel allowance
- Earned leaves, medical leaves, duty leaves, maternity leaves
- Loan facility through AISSMS Co-operative Credit Society
- Uniforms for class IV staff
- Computer facility
- Wi-Fi facility
- Gymnasium
- Sports facility
- First Aid and Sick Room
- Dispensary
- Doctor on call facility
- Organises programs related to health etc.
- Canteen facility
- Stationary store
- ATM facility

- **CCTV facility**
- **Fire safety equipment**
- **Security facility**
- **Appreciation award for achievements**
- **Work from home during pandemic**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

18

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute has well designed Performance Appraisal System for both teaching and non-teaching staff.

1. Performance Appraisal System for Teaching Staff:

The performance of teaching staff members is assessed using two

ways.

- **Feedback Analysis:** The Director collects feedback from students about faculty members once in every semester. The feedback is collected on 10 parameters about each faculty member as follows. The feedback is analyzed and grades are allotted to faculty members. The result of the feedback analysis is discussed with the faculty members and suggestions are given to them by the Director to improve their performance.

- **Performance Appraisal Report:** Performance Appraisal Report (PAR) evaluates overall performance of faculty member. Performance is self assessed and duly filled in PAR by faculty member at the end of every year. The PAR contains assessment about 5 parameters. Performance Appraisal Report is assessed by Director. Thereafter a report is submitted to management for further action.

2. Performance Appraisal System for Non-Teaching Staff:

Performance Appraisal System for Staff is monitored on various parameters. The Director assesses the performance and gives his/her remarks. After the evaluation concerned staff is directed for further improvements. Thereafter a report is submitted to management for further action.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute conducts internal and external financial audits regularly.

- **Internal Audit:**

The Institute has a system of internal audit to ensure that all transactions are properly checked and recorded. The Institute prepares yearly budget and activities are conducted as per approved budget. The expenses are checked by office superintendent, recommended by the Director and approved by management. For physical stock verification the AISSM Society appoints internal auditors. Tally software is used for record keeping. The receipt and payment, income and expenditure, balance sheet and bank reconciliation statements are submitted to the AISSM Society at regular intervals as a part of control system.

- **External Audit:**

An external auditor appointed by the AISSM society, executes the statutory financial audit. Statutory financial audit is conducted in two sessions, one in the month of October/November for the period of April to September and second in the month of April /May for the period of October to March. Finalization of the account is completed in June/July and audited statements are prepared in June/July duly signed by the Director, and chartered accountant. Till date there has been no major external audit objection.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute has clearly defined strategies for mobilization of funds and optimal utilization of resources. The fees of the program collected from students is the major source of revenue for the Institute. Scholarships & Free-ships are provided by Government to students of reserved category and economic backward class. The Institute is approved Facilitation Centre (FC) during admission process. For services provided by FC, funds are given by DTE. For the University examination conducted by Institute, funds are provided by University. Institute encourages faculty members to apply for research grant to University and other sponsoring agencies. Institute's physical infrastructure – classrooms and computer centre is made available to other organizations after approval from the AISSM Society. Institute has well defined procedure for utilization of financial resources. Institute prepares yearly budget based on the requirement. Appropriate funds are allocated for infrastructure development. Institute makes proper provision for various student development activities, placement activities, staff development activities etc. The Director puts up the budget to the management. The management reviews and approves budget. All the activities are conducted as per approved budget. The Institute follows standard procedure for purchases, bill settlement and payments. The financial audit is conducted to verify compliance with established procedures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is responsible for quality initiatives, quality assurance and quality improvement. The IQAC has contributed significantly in strategizing, formulating, standardizing and implementing various quality policies, initiatives and processes. The two best practices for institutionalizing the quality assurance strategies and processes are as follows.

- Student Development Activities:

The Institute has appointed Student Development Officer (SDO) as per guidelines of University. The objective is to develop holistic personality of students and transform them into valued management professionals. 'Student Council' is formed. The students showcase their talent and learn through various extra-curricular activities like Cultural and Sports activities, Street Play, International Yoga Day, Nirbhay Kanya Abhiyan, Gender Equality, Women Empowerment etc. Further, students are encouraged to participate in Inter-Institute Competitions and win awards on regular basis.

- Stakeholder Engagement in Quality Assurance:

The Institute has developed good relations with all stakeholders like – students, alumni, parents, employers etc. 'Alumni Meet', 'HR Meet' and Parents Meet' are organized regularly. Alumni, Corporate Professionals, Parents are invited for seminars, workshops, competitions, programs etc. The Institute has formed committees like – CDC, GB, Corporate Advisory Board, Alumni Association, IQAC, Student Council, Mandatory Committees in which stakeholders are members. The Institute collects feedback from stakeholders and improves quality of education

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institute reviews its teaching learning process, structures & methodologies of operation and learning outcomes at periodic intervals. The Institute undertakes continuous improvements in academic and administrative functioning based on these reviews. The two best practices are enumerated below.

- Library Practices:

The Library has adequate learning resources - books, newspapers, magazines, journals, project reports etc. Book bank facility is provided. The e-Library has e-resources like EBSCO, J-Gate, CMIE's Prowess Database etc. with remote access facility. The Library is member of NDL, e-Shodhsindhu, MCCIA, Jaykar Library etc. The Library

provides value added services like general reading books, free distribution of newspaper, exhibitions, seminars, workshops, 'Author Speaks' program, 'Best User' award etc. The Library is fully automated with SLIM 21 Software.

- **Ph.D. Research Centre Activities:**

The Institute encourages students and faculty members to undertake quality research work. The Institute has established Ph.D. Research Centre approved by University. Many Research Scholars have registered and are pursuing research work. University approved Ph.D. Coursework Part I was conducted for research scholars. The students and faculty members are encouraged to present papers in conference and publish their work in reputed journals. For improving quality of research Institute has purchased SPSS and CMIE PROWESS Database Softwares.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://aissmsiom.org/NAAC-SSR/aqar2023/6.5.3.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute promotes gender equity and conducts sensitization activities towards women empowerment.

- **Safety and Security:**

Security Guards are available on the campus and hostel 24X7X365.Female security guard and female peon has been appointed. Transportation facility from hostel to campus is provided. I-Card is compulsory on campus.The campus is underCCTV surveillance.There are key committees having lady staff and students as representatives. Institute has water coolers. Unisex Gym with separate changing rooms are available. Fire Safety Audit is done. First Aid and Sick Room, Dispensary, Ambulance etc. facilities are available.Sanitary Pad vending machine is installed in ladies washroom. Fumigation of campus is done regularly. Police help line numbers are displayed on campus.

- **Counseling and Mentoring:**

The Institute providesprofessional counseling facility to students and staff members. The Institute provides mentoring facility to students.

- **Common Room:**

The Institute has separate girls and boyscommon rooms.Institute has separate washrooms for boys and girls.

- **Activities related to Gender Sensitivity and Women Empowerment:**

The Institute organizes various activities- International Women's Day, International Men's Day, International Yoga Day, Health Camps, Save Girl Program, Nirbhay Kanya Abhiyan, Self-Defense Workshops, Skill Development Activities etc.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://aissmsiom.org/NAAC-SSR/aqar2023/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institute proper waste management system in place.

- **Solid Waste Management:**

Waste bins for solid waste are placed at various places in the campus. The Institute strongly believes and practices 3R's - reduce, reuse and recycle. ERP system is used to reduce use of paper. The back side of the used papers is reused. Old newspapers, files etc. are given for recycling to external agencies.

- **Liquid Waste Management:**

Since, the Institute is Management Institute, liquid waste like chemical waste etc. is not generated. Waste bins for liquid waste are placed at various places in the campus. Liquid Waste generated from washroom is conveyed to the municipal sewage line through drainage system.

- **E-Waste Management:**

Yearly Stock Verification is conducted under the supervision of experienced staff and outdated, unserviceable electronic gadgets are identified. Such material is written off from the dead stock register after approval. Such e-waste is collected and handed over to e-Waste Recycler appointed by AISSM Society.

- **Waste Recycling System:**

There is a Bio-Gas Plant in the campus and the generated gas is used by canteen. There is a 'Waste Water Treatment Plant' in the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and	**A. Any 4 or all of the above**

facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

AISSM Society is a heritage group of Institutes well known for social work through education. The Institute strives hard to provide an inclusive environment. The stakeholders of Institute have diverse backgrounds. The students, staff, parents, alumni and recruiters are from different cultural, regional, linguistic, communal and socioeconomic backgrounds. The Institute foster feeling of harmony, brotherhood and equality among stakeholders from diverse backgrounds. The inclusive environment enables them to come together to participate, explore, enhance and attain their full potential, ultimately making the campus an equitable place.

In order to achieve the said objective institute organizes various seminars, workshops and activities – Specialisation Club Activity on 'UN Sustainable Development Goals to Transform Our World', Soft Skill and Personality Development, Sadbhavna Diwas, Bharat Sanvidhan Diwas, Traditional Day, Expression Janmabhumi, Marathi Bhasha Diwas, Independence and Republic Day, Samajik Aikya Pandharwada, Azadi Ka Amrut Mohstav, Yoga Day, Women's' Day, Men's Day, Chhtrapati Shahu Maharaj Jayanti, Chhtrapati Shivaji Maharaj Jayanti, Mahatma Gandhi Jayanti, Seminar on Indian Constitution and Human Rights, encouragement for participation in various intercollegiate events and competitions etc.Professional counseling and mentoring is provided to make students a responsible citizen who can bring

communal harmony in the society with their learning and morale conduct.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute sensitize students and staff towards constitutional obligations: values, rights, duties and responsibilities of citizen. The Institute strives hard to transform students into competent managers and responsible citizen with strong ethical and moral values. The Institute has established NSS Unit and appointed Student Development Officer as per guidelines of university. The Institute undertakes activitiesto sensitize students towards social issuesso that they can contribute towards community development and welfare of the society.

The Institute organizes various activities, seminars, workshops, competitions and programs - Specialization Club Activity on'UN Sustainable Development Goals to Transform our World'; Seminar on various topics like Innovation and IPR, Cyber security, Health Concerns and Lifestyle Solutions, Indian Constitution and Human Rights, New Education Policy; Workshop on Yoga, We the Movement of Positivity, Inculcating Democratic Values, NirbhayaKanyaAbhiyan, Immunity Boosting Program;Value added courses on Soft Skill, Entrepreneurship; Institute conducts various programs as - Project Generosity, AzadiKaAmrutMahostav, Anti-Drug Awareness Program, Haritwari, SamajikAikyaPandharwada, Voters Awareness, Vigilance Awareness, Bharat SanvidhanDiwas, Save Girl Program, Fit India Thematic Campaign, Swacch Bharat and Catch the Rain Pledge, SadbhavanaDiwas, Tree Plantation, Blood Donation Camp, Health Check-up CampsCelebration of national and international commemorative daysetc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://aissmsiom.org/NAAC-SSR/aqar2023/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

AISSM Society is a heritage group of Institutes well known for social work through education.The Institute strives hard to make students responsible global citizen. The Institutecelebratesvarious national and international commemorative days, events and festivals-International Yoga Day, International Women's Day, International Men's Day, World Environment Day, National Doctors Day, Traditional Day, World Photography Day, World Cycle Day, NSS Day, Independence Day, Republic Day, Swachh Bharat Pledge, Sadbhavana Diwas, Nibhay Kanya Abhiyan, Marathi Bhasha Diwas, Chatrapati Shahu Maharaj Jayanti, Chatrapati Shivaji Maharaj Jayanti, Fit India Thematic Campaign, Save Girl Program, Bharat Sanvidhan Diwas, Vigilance

Awareness Week, Voter's Awareness Campaign, AzadiKa Amrut Mahotsav, Rashtriya Ekta Diwas, Samajik Aikya Pandharwada, various activities and Poster Making Competition based on Haritwari, Anti-Drug Awareness Campaign, Participation in Rashtragaan Initiative taken by Ministry of Culture, Govt. of India, Webinar on International Cross Cultural Interface, Specialization Club Activityetc. Students take active part in these activities with zeal and spirit. It helps them to know the various initiatives taken at national and international level to bring people together and to develop a sense of unity and responsibility.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1:

1. Title: I-Connect Activities for Industry-Readiness
2. Objectives of the Practice:
    ○ To provide industry-relevant knowledge and skills to students and transform them into valued professionals.
3. The Context:
    ○ Management education aims at building professional human recourses to take sustainable business decisions through sound knowledge, skills and positive attitude.
4. The Practice:
    ○ MoU's are signed with reputed industries and activities are conducted in collaboration.
    ○ Seminars, Workshops, Industrial Visits, Value Added Certification Programs, Summer Internship Projects, Alumni Meet, Start-up and Innovation Cell and IPR Cell activitiesgives students opportunity to learn from stalwarts of corporate field.
    ○ Industry-experts are invited to conduct FDPs.
    ○ Research, Training and Consultancy services are provided to industries through Industry Institute Interface Cell.

- The Institute has formed committees like – CDC, GB, Corporate Advisory Board, Alumni Association, IQAC, Mandatory Committees in which corporate professionals are members.
5. Evidence of Success:
    - These initiatives bridge gap between academic learning and industry requirements leading to employability enhancement.
6. Problem Encountered and Resource Required:
    - Availability of resource persons, time constraint etc. are the problems encountered.
7. Other Information:
    - The practice of I-Connect enrich knowledge, skills and experience of students leading to their industry-readiness.

BEST PRACTICE 2

1. Title: Initiatives for Enhancing the Quality of Research

- Best Practices are available on the website of the Institute:.
- Please Refer the Link:https://aissmsiom.org/naac/best-practices/best-practices-2022-23/

File Description	Documents
Best practices in the Institutional website	https://aissmsiom.org/naac/best-practices/best-practices-2022-23/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute equips students with leading knowledge, right attitude, required skills and revered values to develop holistic personality of students. The teaching-learning process is student centric, ICT enabled and aligned with outcome based education. The Institute inculcates research culture among students. 'Psychometric Test' is conducted for assessment of personality of students. Professional counselling and mentoring is provided to understand personality of students and guide them towards holistic development. The co-curricular activities like - seminars, workshops,

conferences, specialisation club activities, international cross-cultural sessions etc. are organised to make the students understand emerging trends. The institute offers value added certificate programs beyond prescribed curriculum for enhancing corporate readiness of students. The extra-curricular activities like cultural and sports activities, yoga and meditation etc. are organised to develop overall personality of students. NSS unit and SDO organises extension and social activities to develop sense of social responsibility among students. The tie-ups with reputed companies support in offering internship and employment opportunities to students. The 'Start-up and Innovation Cell' inculcates entrepreneurial culture among students. The Institute develops competent managers and entrepreneurs who would provide leadership in bringing socio-economic development.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

In line with vision, mission, quality policy and core values, the Institute has chalked out plans to continue its quest for excellence for education. The Institute has following plans for next academic year.

1. To enhance employability of students through value added skill based and domain specific certification programs.
2. To develop holistic personality of students through variety of curricular, co-curricular, and extra-curricular activities.
3. To inculcate social responsibility among students through extension activities for community development.
4. To focus on developing entrepreneurial spirit among students and provide them guidance to become successful entrepreneurs.
5. To provide training, research and consultancy services to industries.
6. To apply for re-accreditation to NAAC for Second Cycle for quality assurance.