



AISSMS
INSTITUTE OF MANAGEMENT
CRAFTING VALUED CORPORATE PROFESSIONALS
Approved by AICTE New Delhi, DTE Govt. of Maharashtra,
Permanently Affiliated to Savitribai Phule Pune University
Accredited by NAAC with 'A+' Grade



Internal Quality Assurance Cell (IQAC)

Minute of Meetings (MoM)

And

Action Taken Reports (ATR)

Academic Year:

2018-19 to 2022-23



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Academic Year 2018-19



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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 02nd July 2018

MINUTES OF MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the minutes of the meeting are as follows:

- **Day & Date:** Monday, 02nd July 2018
- **Time:** 11:00 am.
- **Venue:** Board Room, AISSMS IOM, Pune.
- **Attendees:**

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr. Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Pooja Upadhayay	Associate Professor, AISSMS IOM	Member (Teaching)
4.	Prof. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
5.	Prof. Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Mr. Vikram Gaikwad	Sr. Resource Specialist, Tetra Pack Pvt. Ltd.	Member (Alumni)
7.	Mr. R. R. Deshpande	Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
8.	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)
9.	Dr. Gauri Prabhu	Associate Professor, AISSMS IOM	Co-ordinator IQAC



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- **Discussions and Resolutions:** The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the institute:
1. Dr. Abhijit Mancharkar, Director welcomed all esteemed IQAC members for the meeting.
 2. Dr. Gauri Prabhu, IQAC Co-ordinator read the minutes of the last meeting held on 10th January 2018 and the Action Taken Report for the same. The IQAC members noted the Action Taken Report and confirmed the Minutes of the last Meeting.
 3. Dr. Gauri Prabhu, IQAC Co-ordinator presented the Activity Report of the Institute for the Academic Year 2017-18. The IQAC members noted the Activity Report and appreciated the efforts taken by the AISSMS IOM Team.
 4. Shri. Suresh Shinde, Hon. Jt. Secretary AISSMS explained the purpose of the meeting and requested all the members to suggest quality initiatives.
 5. As per discussion in the last meeting, Dr. Gauri Prabhu, IQAC Co-ordinator has pointed out that the Institute has prepared for the NAAC accreditation process. The IQAC members expressed the need to apply for NAAC accreditation in a quest for improving the quality of education. Shri. Suresh Shinde Hon. Jt. Secretary, AISSMS has suggested that the Institute should apply for NAAC Accreditation in Academic Year 2018-19. Dr. Gauri Prabhu, IQAC Co-ordinator suggested to organize FDP regarding quality initiatives for orientation of the faculty members.
 6. It was discussed in the meeting and a need was felt to apply for Permanent Affiliation to Savitribai Phule Pune University. Dr. Abhijit Mancharkar, Director pointed out that the eligibility conditions for getting Permanent Affiliation from the University are fulfilled by the Institute. Hence, Shri Suresh Shinde, Hon. Jt. Secretary, AISSMS, has suggested the Institute to apply for Permanent Affiliation to the University.
 7. It was discussed in the meeting and a need was felt to establish approved Ph.D. Research Centre under the Faculty of Commerce and Management of Savitribai Phule Pune University. Dr. Pooja Upadhyay, Academic Co-ordinator has pointed out that the eligibility conditions for getting approval of Ph.D. Research Centre from the University are fulfilled by the Institute. Hence, Dr. Abhijit Mancharkar, Director, has suggested to apply for establishment of approved Ph.D. Research Centre to the University to promote the research culture.
 8. As per the discussion in the meeting dated 10th January 2018, Dr. Gauri Prabhu, IQAC Co-ordinator pointed out that the Institute has applied for establishment of approved NSS unit to the Savitribai Phule Pune University. Shri. Suresh Shinde, Hon. Jt. Secretary AISSMS suggested to pursue the matter with the University. It was discussed in the meeting to undertake extension activities and social initiatives like NSS Camp, blood donation camp, Swachh Bharat Abhiyan, gender equality, tree-plantation etc. for community development.
 9. Dr. Abhijit Mancharkar, Director suggested to augment physical infrastructure regarding furniture, equipments etc. keeping in mind a need to provide state-of-art facilities and ambiance for effective teaching-learning process.



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Page 2 of 4

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10. Dr. Bhalchandra Bite, Member IQAC has suggested to upgrade ICT facilities like networking, Internet Bandwidth, etc. He also suggested to purchase new equipments like LCD projector, color printer etc.
11. Dr. Gauri Prabhu IQAC Co-ordinator has suggested to augment learning resources like reference books, e-books, inspirational books, and biographies, etc. She also suggested to introduce new library facilities and services like sharing of current affairs, library orientation program etc.
12. It was discussed in the meeting and a need was felt to conduct Psychometric Test for students to assess personality and learning levels of students, and provide professional counseling to them based on the same. Dr. Gauri Prabhu, IQAC Co-ordinator suggested to conduct the Psychometric Test and Counseling which will lay foundation for developing holistic personality.
13. Mr. R. R. Deshpande, Joint M. D., Kirloskar Oil Engines Ltd. pointed out the need to give practical exposure to the students and make them aware about the current trends in Industry. He suggested that the Institute should organize Industrial Visits, and arrange Seminars and Workshops on topics like Personality Development, IPR, Industry 4.0 etc.
14. Mr. Vikram Gaikwad, Sr. Resource Specialist, Tetra Pack Pvt. Ltd. suggested to organize Certification Courses keeping in mind the need for employability enhancement. He suggested that such courses should be arranged on the topics like Soft Skills, Digital Marketing, GST, etc. He also suggested to collaborate with Industries or other organizations to conduct such certification courses for students.
15. Prof. Bhagyashri Kanhere, IQAC Member pointed out that management lessons can be learnt from books, movies etc. She suggested to organize various competitions under the Specialization Club regarding the same.
16. Mr. R. R. Deshpande, Joint M. D., Kirloskar Oil Engines Ltd. pointed out that the Institute should endeavor to create employment opportunities for the students. Dr. Abhijit Mancharkar, Director has suggested to organize Job Fair in collaboration with various organizations.
17. Mr. Vikram Gaikwad, Sr. Resource Specialist, Tetra Pack Pvt. Ltd. suggested that the Institute can conduct various activities to nurture entrepreneurial spirit. Dr. Gauri Prabhu, IQAC Co-ordinator suggested to conduct activities like Certification Courses on entrepreneurship, lessons from successful entrepreneurs, etc.
18. Shri. Suresh Shinde, Hon. Jt. Secretary, AISSMS suggested that the Institute can participate in various reputed B-School Surveys to improve brand image of the Institute. Dr. Abhijit Mancharkar, Director suggested to apply for surveys like National Institutional Ranking Framework (NIRF), All India Survey on Higher Education (AISHE) etc. conducted by reputed magazines etc.
19. Dr. Gauri Prabhu, IQAC Co-ordinator suggested to conduct Academic and Administrative Audit (AAA) in order to assess and thereby improve the quality of the Institute.



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20. Prof. Bhalchandra Bite, IQAC Member pointed out the need for international exposure to the students. Dr. Pooja Upadhayay IQAC Member suggested to organize International Interface activities in the institute.

The meeting of IQAC concluded with the permission of the chair.

Dr. Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

Prepared by

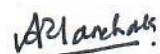


Dr. Gauri Prabhu

IQAC Co-ordinator

AISSMS IOM, Pune

Approved by



Dr. Abhijit Mancharkar

Chairperson-IQAC

AISSMS IOM, Pune

DIRECTOR

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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 10th January 2019


ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on 02nd July 2018 and the Action Taken Report is as follows:

Sr. No.	Resolution	Action Taken																								
1.	NAAC Accreditation	The Institute has applied for NAAC Accreditation and the details so far are as follows:																								
		<table><tr><th>Sr. No.</th><th>Particulars</th><th>Date</th></tr><tr><td>1.</td><td>IIQA Submitted</td><td>25th July, 2018</td></tr><tr><td>2.</td><td>IIQA Accepted</td><td>1st Aug, 2018</td></tr><tr><td>3.</td><td>SSR Submitted</td><td>15th Sept, 2018</td></tr><tr><td>4.</td><td>DVV queries received</td><td>26th Sept, 2018</td></tr><tr><td>5.</td><td>DVV Clarification submitted</td><td>11th Oct, 2018</td></tr><tr><td>6.</td><td>Pre-qualifier</td><td>30th Nov, 2018</td></tr><tr><td>7.</td><td>Scheduled NAAC Peer Team Visit</td><td>5th & 6th Feb 2019</td></tr></table>	Sr. No.	Particulars	Date	1.	IIQA Submitted	25 th July, 2018	2.	IIQA Accepted	1 st Aug, 2018	3.	SSR Submitted	15 th Sept, 2018	4.	DVV queries received	26 th Sept, 2018	5.	DVV Clarification submitted	11 th Oct, 2018	6.	Pre-qualifier	30 th Nov, 2018	7.	Scheduled NAAC Peer Team Visit	5 th & 6 th Feb 2019
		Sr. No.	Particulars	Date																						
		1.	IIQA Submitted	25 th July, 2018																						
		2.	IIQA Accepted	1 st Aug, 2018																						
		3.	SSR Submitted	15 th Sept, 2018																						
		4.	DVV queries received	26 th Sept, 2018																						
		5.	DVV Clarification submitted	11 th Oct, 2018																						
		6.	Pre-qualifier	30 th Nov, 2018																						
7.	Scheduled NAAC Peer Team Visit	5 th & 6 th Feb 2019																								
2.	Permanent Affiliation to Savitribai Phule Pune University	The Institute has applied for Permanent Affiliation to Savitribai Phule Pune University on 30th September 2018.																								
3.	Establishment of Approved Ph.D. Research Centre of Savitribai Phule Pune University	The Institute has applied for establishment of Ph.D. Research Centre under Faculty of Commerce and Management, Savitribai Phule Pune University on 30th September 2018.																								
4.	Establishment of Approved National Service Scheme (NSS) Unit of Savitribai Phule Pune University and Extension Activities and Social Initiatives	The Institute has applied for establishment of National Service Scheme (NSS) unit to Savitribai Phule Pune University on 29th June 2018 and received approval on 21st September 2018.																								
		a. The Institute has organized Blood Donation Camp on the occasion of Teacher's Day on 05th September 2018																								
		b. The Institute has conducted Seminar on 'Mosquito Vector Public Awareness' on 07th August 2018.																								



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Sr. No.	Resolution	Action Taken
4.	Establishment of Approved National Service Scheme (NSS) Unit of Savitribai Phule Pune University and Extension Activities and Social Initiatives	c. The Institute has organized Blood Donation Camp on the occasion of Teacher's Day on 05th September 2018
		d. The Institute has organized Swachh Bharat Abhiyan on 02nd October 2018.
		e. The Institute has organized NSS Camp and Social Activities from 05th January 2019.
		Some social initiatives and activities are planned in this Semester of Academic Year.
5.	Augmentation of Physical Infrastructure	The Institute has augmented the physical infrastructure regarding furniture, equipment, etc. for providing conducive teaching-learning environment.
6.	Augmentation of IT Infrastructure	The Institute has upgraded IT infrastructure related to Internet Bandwidth, networking, etc. to strengthen ICT based education facilities.
7.	Augmentation of Learning Resources	The institute has augmented the learning resources like reference books, inspirational books, biographies, etc. to support teaching-learning, and research activities of the Institute.
8.	Psychometric Testing and Professional Psychometric Counselling	a. The Institute has conducted Psychometric Test from 20th August 2018 to 21st August 2018.
		b. The Institute has organized Professional Psychometric Counselling will begin from the month of January 2019.
9.	Seminars Workshops and Industrial Visits	a. The Institute has conducted Seminar on 'Capital Market Awareness, Introduction to Mutual Fund and Financial Planning' on 17th August 2018.
		b. The Institute has organized Workshop on 'Goal Setting and Stress Handling' on 22nd September 2018.
		c. The Institute has organized Workshop on 'Role of Public Speaking to be a Good Manager and Good Leader' on 22nd September 2018.
		d. The Institute has conducted Seminar on 'Introduction to Human Rights' on 29th September 2018.
		e. The Institute has conducted Seminar on 'Industry 4.0 Challenges before Management Students' on 29th September 2018.
		f. The Institute has conducted Seminar on 'IPR: An Introduction' on 05th October 2018.
		g. The Institute has organized Workshop on 'EBSCO' on 09th October 2018.
		h. The Institute has organized Industrial Visits to SEBI on 26 th September 2018.



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Sr. No.	Resolution	Action Taken
9.	Seminars Workshops and Industrial Visits	i. The Institute has organized Industrial Visits to Business Standard and Lokmat on 25th October 2018.
		Some Seminars, workshops and Industrial visits are planned in this Semester of Academic Year
10.	Certification Courses	a. The Institute has conducted Certificate Course on 'Soft Skill Module-I' from 27th August 2018 to 31st August 2018 & remaining part of the course will be conducted in January 2019.
		b. The Institute has conducted Certificate Course on 'Soft Skill Module-II' from 27th August 2018 to 31st August 2018.
		c. The Institute has conducted Certificate Course on 'Soft Skill' under skilling initiative as a part of Employability Enhancement and Youth Livelihood Program by Mahindra Pride Classroom and Nandi Foundation from 1st October 2018 to 25th October 2018.
		Some Certificate Courses in GST, Digital Marketing, Entrepreneurship, etc. are planned in this Semester of the Academic Year.
11.	Specialization Club Activities	a. The Institute has conducted Specialization Club Activity: Book Review on 22nd October 2018.
		b. The Institute has conducted Specialization Club Activity: Movie review related to Management concept on 22nd October 2018.
12.	Job Fair	Mega Job Fair was organized in collaboration with Skill Development, Employment and Entrepreneurship Guidance Centre, Pune and Softzeal Technology, Pune, AISSMS COE, and AISSMS IOIT on 20th July 2018. 146 companies and more than 50,000 students from diverse disciplines all over India participated in the Mega Job Fair.
13.	Entrepreneurship Development	a. The Institute has conducted Mini Project Competition: Learning From Successful Entrepreneurs from 27th August 2018 to 31st August 2018.
		Some Certificate courses in Entrepreneurship is planned in this Semester of the Academic Year.
14.	Participation in survey for Ranking of B-Schools.	a. The Institute has participated in All India Survey on Higher Education (AISHE) for 2018-19



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41

Page 3 of 4

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Sr. No.	Resolution	Action Taken
14.	Participation in survey for Ranking of B-Schools.	b. The Institute has participated in National Institutional Ranking Framework (NIRF) for 2018-19 c. The Institute has participated in B-Schools Survey conducted by Business World Magazine in 2018. The Institute ranked 18th among Top Private Management Institutes in West Zone and 96th in India.
15.	Academic and Administrative Audit	The Institute has conducted the Academic and Administrative Audit on 08th August 2018.
16.	International Exposure to students	The Institute has organized International Cross-Cultural Interface is planned in this Semester of the Academic Year.
17.	Faculty Development Program (FDP)	a. The Institute has organized FDP on 'Quality Initiatives' on 25th August 2018. b. The Institute has organized Internal FDP from 17th December 2018 to 21st December 2018. Some Faculty and Staff Development programs are planned in this Semester of Academic Year.

Prepared by

G. Prabhu

Dr. Gauri Prabhu
IQAC Co-ordinator
AISSMS IOM, Pune

Approved by

A. Mancharkar

Dr. Abhijit Mancharkar
Chairman-IQAC
AISSMS IOM, Pune
DIRECTOR

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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 14th January 2019

MINUTES OF MEETING

A meeting of Internal Quality Assurance Cell (IQAC) was conducted and the minutes of the meeting are as follows:

- **Day and Date:** Monday, 14th January 2019
- **Time:** 03:00 pm
- **Venue:** Board Room, AISSMS IOM.
- **Attendees:**

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr. Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Pooja Upadhayay	Associate Professor, AISSMS IOM	Member (Teaching)
4.	Dr. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
5.	Prof. Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Mr. Vikram Gaikwad	Sr. Resource Specialist, Tetra Pack Pvt. Ltd.	Member (Alumni)
7.	Mr. R. R. Deshpande	Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
8.	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)
9.	Dr. Gauri Prabhu	Associate Professor, AISSMS IOM	Co-ordinator IQAC



Page 1 of 3
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- **Discussions and Resolutions:** The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the institute:
1. Dr. Abhijit Mancharkar, Director welcomed all esteemed IQAC members for the meeting.
 2. Dr. Gauri Prabhu, IQAC Co-ordinator read the minutes of the last meeting held on 2nd July 2018 and the Action Taken Report for the same. The IQAC members noted the Action Taken Report and confirmed the Minutes of the Last Meeting.
 3. Dr. Abhijit Mancharkar, Director, and Dr. Gauri Prabhu, IQAC Co-ordinator presented the preparations done by the Institute for NAAC Peer Team Visit. The IQAC members took the review of the same. Shri Suresh Shinde, Hon. Jt Secretary, AISSMS, suggested that presentations should be given by the following members: Dr. Abhijit Mancharkar, Director, Dr. Gauri Prabhu, IQAC Co-ordinator, Dr. Pooja Upadhayay, Academic Co-ordinator, Dr. Mayur Punde, Training and Placement Officer, Mrs. Bhakti Thakur, Librarian, Prof. Ursula Sumant, NSS Program Officer.
 4. Dr. Gauri Prabhu, IQAC Co-ordinator & Head of Start-up and Innovation Cell suggested to organize Business Idea Presentation Competition to nurture entrepreneurial spirit among the students.
 5. It was discussed in the meeting and a need was felt to organize activities for women empowerment. Dr. Bhagyashri Kanhere, IQAC Member suggested to conduct competition under Specialization Club on the occasion of International Women's Day.
 6. It was discussed in the meeting and a need was felt to organize Job Fair for only Management graduates. Mr. Vikram Gaikwad, Sr. Resource Specialist, Tetra Pack Pvt. Ltd. suggested the Institute to organize Job Fair in collaboration with reputed organization.
 7. Mr. R. R. Deshpande, Joint M. D., Kirloskar Oil Engines Ltd. pointed out the need to bridge the gap between Industry and Academia. Dr. Pooja Upadhayay, IQAC Member suggested to organize interactive session with HR professionals to strengthen the corporate relations.





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8. Dr. Abhijit Mancharkar, Director has pointed out the need for upgradation of knowledge and skills of Faculty and Staff members. Shri. Suresh Shinde Hon. Jt. Secretary AISSMS has suggested to organize Faculty and Staff Development Programs by inviting external resource persons.
9. Dr. Bhalchandra Bite suggested that counseling facility to be provided by professional counselors to faculty members for guidance and development.

The meeting of IQAC concluded with the permission of the chair.

Dr. Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

Prepared by

G. Prabhu

Dr. Gauri Prabhu
IQAC Co-ordinator
AISSMS IOM, Pune

Approved by

A. Mancharkar

Dr. Abhijit Mancharkar
Chairperson-IQAC
AISSMS IOM, Pune

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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 28th June 2019

ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on 14th January 2019 and the Action Taken Report is as follows:

Sr. No.	Resolution	Action Taken
1.	NAAC Accreditation	The NAAC Peer-Team visited the Institute from 05th February 2019 to 06th February 2019 for Quality Assessment and Accreditation. The Institute received prestigious 'A+' Grade with CGPA of 3.27 for the period of 05 years from 04th March 2019 to 03th March 2024.
2.	Permanent Affiliation to Savitribai Phule Pune University	The Local Inquiry Committee (LIC) appointed by Savitribai Phule Pune University has visited the Institute regarding permanent affiliation on 10 th April 2019.
3.	Establishment of Approved Ph.D. Research Centre of Savitribai Phule Pune University	The Local Inquiry Committee (LIC) appointed by Savitribai Phule Pune University has visited the Institute regarding Ph.D. Research Centre on 09 th February 2019. The Institute has received the Approval on 10 th April 2019.
4.	Extension Activities and Social Initiatives through NSS	a. The Institute has organized NSS Camp and Social Activities from 05th January 2019 to 11th January 2019. b. The Institute has conducted Social Activity on 'Road Safety Awareness and Traffic Control' on 19th January 2019 c. The Institute has conducted Social Activity on 'Railway Crossing Safety Awareness' on 19th January 2019. d. The Institute has conducted Social Activity on 'Drug Free India' on 18th February 2019. e. The Institute has conducted Blood Donation Camp on the occasion of International Women's Day on 08th March 2019.
5.	Professional Psychometric Counselling for Students	The Institute has organized Professional Psychometric Counseling for students by IHHI from 15th January 2019 to 17th January 2019, 19th March 2019, 20th March 2019 and 11th April 2019.
6.	Seminars Workshops and Industrial Visits	a. The Institute has conducted Seminar on 'Guidance on Competitive Examinations' on 10th January 2019.



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Page 1 of 3

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Sr. No.	Resolution	Action Taken
6.	Seminars Workshops and Industrial Visits	<p>b. The Institute has conducted Seminar on 'Cyber Security – Security Management Practices' on 10th January 2019.</p> <p>c. The Institute has organized Workshop on 'GD & PI' from 15th January 2019 to 17th January 2019.</p> <p>d. The Institute has organized Workshop on 'Application of Statistics in Research' on 22nd January 2019.</p> <p>e. The Institute has organized Workshop on 'Personality Development' on 15th February 2019.</p> <p>e. The Institute has conducted Seminar on 'Social Media Awareness and Activity' on 26th February 2019.</p> <p>f. The Institute has organized Workshop on 'Career Opportunities in Various Functional Areas of Management' on 04th March 2019.</p> <p>g. The Institute has conducted Seminar on 'IPR: Legal Aspects' on 15th March 2019.</p> <p>h. The Institute has organized Workshop on 'Decision Science' on 23rd March 2019.</p> <p>i. The Institute has organized Industrial Visits to Capstone Securities Analysis Pvt. Ltd. on 10th January 2019 and 21st January 2019.</p> <p>k. The Institute has organized Study Tour to Workshop of AISSMS COE from 05th March 2019 to 06th March 2019</p> <p>l. The Institute has organized Industrial visit to Leadecon on 13th April 2019.</p>
7.	Certification Courses	<p>a. The Institute has conducted Certificate Course on 'Goods and Service Tax (GST)' from 08th January 2019 to 29th March 2019.</p> <p>b. The Institute has conducted Certificate Course on 'Digital Marketing' from 12th January 2019 to 30th March 2019</p> <p>c. The Institute has conducted Certificate Course on 'Entrepreneurship' from 11th March 2019 to 15th March 2019</p> <p>d. The Institute has conducted Certificate Course on 'Employee Engagement and Retention Strategies' from 12th January 2019 to 30th March 2019.</p>
8.	Entrepreneurship Development	<p>a. The Institute has conducted Business Idea Presentation Competition on 21st January 2019</p> <p>b. The Institute has conducted Certificate Course on 'Entrepreneurship' from 11th March 2019 to 15th March 2019</p>
9.	Women Empowerment	The Institute has organized Specialization Club Competition: Walk of Fame and Poster-Making on occasion of International Women's Day on 07 th and 08 th March 2019.



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Sr. No.	Resolution	Action Taken
10.	Job Fair	The Institute has organized Mahindra Pride Job Ustav in collaboration with Nandi Foundation on 27th February 2019. Reputed companies and 568 students participated in the event.
11.	Interaction with HR Professionals	AISSMS Group of Institutes has organized 'HR Meet' on 19th April 2019.
12.	Faculty and Staff Development Program	a. The Institute has conducted FDP on 'Quality Initiatives' 11th January 2019 b. The Institute has conducted Staff Development Program on 'Hospitality' by AISSMS CHMCT on 23rd January 2019. c. The Institute has organized Workshop on 'Industry Expectations' for Principals and TPOs of AISSMS Group of Institute, on 05th March 2019. d. The Institute has conducted Internal FDP from 15th April 2019 to 19th April 2019. e. The Institute has conducted Internal Staff Development Program from 22nd April 2019 to 26th April 2019. f. The Institute has organized FDP on 'Indo-Pak War: Management Strategies' on 24th April 2019
13.	Professional Counselling for Faculty and staff members	The Institute has organized professional counselling Session for Staff by IHHI from 18th March 2019 to 22nd March 2019.

Prepared by

G. Prabhu

Dr. Gauri Prabhu
IQAC Co-ordinator
AISSMS IOM, Pune

Approved by

Dr. Abhijit Mancharkar

Dr. Abhijit Mancharkar
Chairperson-IQAC
AISSMS IOM, Pune

DIRECTOR

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Dr. Abhijit Mancharkar

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Accredited by NAAC with 'A+' Grade



Academic Year 2019-20



**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 08th July 2019

MINUTES OF MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the minutes of the meeting are as follows:

- **Day & Date:** Monday, 08nd July 2019.
- **Time:** 11:00 am.
- **Venue:** Board Room, AISSMS IOM, Pune.
- **Attendees:**

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr. Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Associate Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr. Pooja Upadhayay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr. Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr. Vikram Gaikwad	Sr. Resource Specialist, Tetra Pack Pvt. Ltd.	Member (Alumni)
8.	Mr. R. R. Deshpande	Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
9.	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)



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147.

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- **Discussions and Resolutions:** The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the institute:
 1. Dr. Abhijit Mancharkar, Director welcomed all esteemed IQAC members for the meeting.
 2. Dr. Gauri Prabhu, IQAC Co-ordinator read the minutes of the last meeting held on 14th January 2019 and the Action Taken Report for the same. The IQAC members noted the Action Taken Report and confirmed the Minutes of the last Meeting.
 3. Dr. Gauri Prabhu, IQAC Co-ordinator presented the Activity Report of the Institute for the Academic Year 2018-19. The IQAC members noted the Activity Report and appreciated the efforts taken by the AISSMS IOM Team.
 4. Shri. Suresh Shinde, Hon. Jt. Secretary AISSM Society and other IQAC members congratulated the Institute for obtaining the Prestigious A+ Grade with CGPA of 3.27 from NAAC for period of five years from 04th March 2019 to 03rd March 2024. He recommended that we should continue and enhance our efforts towards achieving excellence in education.
 5. Dr. Gauri Prabhu, IQAC Co-ordinator presented the 'Exit Report' of the NAAC Peer-Team. The IQAC members discussed the same and noted the recommendations given by the NAAC Peer-Team.
 6. Dr. Abhijit Mancharkar, Director shared with the IQAC members that he is member of the Core committee established by Savitribai Phule Pune University for the revision of MBA 2019 pattern curriculum. This curriculum will be implemented from the Academic Year 2019-20. Shri. Suresh Shinde, Hon. Jt. Secretary AISSM Society has suggested that the Institute should focus on effective implementation of revised MBA 2019 pattern curriculum. Dr. Gauri Prabhu IQAC Co-ordinator suggested to organize and participate in meetings and FDPs regarding curriculum revision.
 7. Mr. R. R. Deshpande, Joint M. D., Kirloskar Oil Engines Ltd. suggested that the Institute should provide certain courses for working professionals to enhance their educational qualification. Dr. Abhijit Mancharkar, Director suggested to start educational program for working professionals.
 8. Shri. Suresh Shinde, Hon. Jt. Secretary, AISSM Society suggested to the Institute to provide infrastructural facilities to Government Organizations, Agencies, Industries, Non-Governmental Organizations, Professional Bodies, etc. for various activities like training programs, examinations, etc.



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9. Dr. Gauri Prabhu, IQAC Co-ordinator highlighted the fact that seminars and workshops conducted in the last Academic Year were highly beneficial for the students. Mr. Vikram Gaikwad, Sr. Resource Specialist, Tetra Pack Pvt. Ltd. appreciated the outcome of the seminars and workshops conducted for students in previous year. Mr. R. R. Deshpande, Joint M. D., Kirloskar Oil Engines Ltd. suggested that to address current industry needs and expectations, the Institute should continue to organize seminars and workshops on career opportunities, new trends in management domain etc.
10. It was discussed in the meeting and decided to continue the practice of conducting Psychometric Test for students to assess personality and learning levels of students, and provide professional counseling to them based on the same. Dr. Gauri Prabhu, IQAC Co-ordinator suggested to conduct the Psychometric Test and Counseling which will lead to development of holistic personality of the students.
11. Shri. Suresh Shinde, Hon. Jt. Secretary, AISSM Society, appreciated the Institute's efforts towards extension activities and social initiatives. He suggested to the Institute that the Institute should continue to organize more extension activities and social initiatives like blood donation camp, Swachh Bharat Abhiyan, Tree Plantation drives, e-waste management, environmental awareness, NSS camp for rural development, etc.
12. Shri. Suresh Shinde, Hon. Jt. Secretary AISSM Society, appreciated the Institute for conducting certification courses for employability enhancement of the students. Mr. Vikram Gaikwad, Sr. Resource Specialist, Tetra Pack Pvt. Ltd. suggested that such certification courses should be continued.
13. Dr. Bhagyashri Kanhere, IQAC Member pointed out to conduct specialization club activity on 'Skit for social awareness'.
14. Dr. Pooja Upadhyay highlighted the fact that the International Cross Cultural Interface Program conducted last year was highly beneficial for the students. She suggested to continue to organize International Cross Cultural Interface Program.
15. Mr. R. R. Deshpande, Joint M. D., Kirloskar Oil Engines Ltd. suggested that the Institute should strengthen professional relationship with Industries. Shri. Suresh Shinde, Hon. Jt. Secretary, AISSM Society suggested to establish a separate committee in this regards. Mr. R. R. Deshpande, Joint M. D., Kirloskar Oil Engines Ltd. suggested to provide professional services like MDPs, Consultancies, Research activities etc to the Industries.
16. Dr. Gauri Prabhu, IQAC Co-ordinator pointed out that the entrepreneurship development activities conducted by the Institute in the last Academic Year were very fruitful.



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Mr. Vikram Gaikwad, Sr. Resource Specialist, Tetra Pack Pvt. Ltd suggested to continue and strengthen entrepreneurial activities.

17. Shri. Suresh Shinde, Hon. Jt. Secretary, AISSM Society suggested to organize few faculty development programs for enhancing the knowledge and skills of the faculty members.
18. Dr. Bhalchandra Bite member IQAC suggested to augment the learning resources by addition of e-books for the benefit of students and faculty members.
19. Dr. Gauri Prabhu, IQAC Co-ordinator suggested to conduct Academic and Administrative Audit.
20. Shri. Suresh Shinde, Hon. Jt. Secretary, AISSM Society appreciated the ranking of the Institute in B-School survey conducted by Business World Magazine. He suggested that the Institute shall continue its participation in various reputed B-School Surveys like NIRF, AISHE, etc. to improve the brand image of the Institute.

The meeting of IQAC concluded with the permission of the chair.

Dr. Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

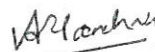
Prepared by



Dr. Gauri Prabhu
IQAC Co-ordinator
AISSMS IOM, Pune



Approved by



Dr. Abhijit Mancharkar
Chairperson-IQAC
AISSMS IOM, Pune



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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 2th January 2020

ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on 08nd July 2019 and the Action Taken Report is as follows:

Sr. No.	Resolution	Action Taken
1.	Contribution and Effective Implementation of MBA 2019 Curriculum Revision of Savitribai Phule Pune University	<p>a. The Director of the Institute is a member of the Core Committee established by Savitribai Phule Pune University for Revision of MBA 2019 Pattern Curriculum</p> <p>b. The faculty members have contributed in the meetings conducted for Revision of MBA 2019 Pattern Curriculum at Savitribai Phule Pune University based on the feedback collected from various stakeholders.</p> <p>c. Organized Faculty Development Program on 'Generic Electives - University Level Courses' for MBA 2019 Revised Curriculum based on OBE and CBCS & Grading System on 10th July 2019</p> <p>d. The faculty members have participated in the FDP's for effective implementation of MBA 2019 Pattern Curriculum</p> <p>e. The teaching-learning process was transformed as per Outcome Based Education (OBE)</p>
2.	Program for Working Professionals	The Institute has applied on 13th August 2019 and received approval for Establishment of Study Centre for MBA Distance Education approved by School of Open Learning SPPU on 22 August 2019.
3.	Exam Centre for Infrastructure Utilization	The Institute has applied on 15th September 2019 and Established National Test Center approved by National Testing Agency on 13 December 2019.
4.	Seminar and Workshops	<p>a. The Institute has conducted Seminar on 'Fitness Mantras for Good Health' as a part of Fit India Movement on the occasion of National Sports Day on 29th August 2019.</p>



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Sr. No.	Resolution	Action Taken
4.	Seminar and Workshops	b. The Institute has conducted Seminar on 'Campus to Corporate:-Career Opportunities in Insurance Field' on 17 th October 2019
		c. The Institute has conducted Seminar on 'Pre-Requisites in Information, Network Security & Security Management' on 17 th October 2019
		d. The Institute has conducted Seminar on 'CII Yuva Chapter Briefing Session' on 18 th October 2019
		e. The Institute has conducted Seminar on 'CII Session: Human Values for MBA Graduates' on 18 th October 2019
		f. The Institute has conducted Seminar on 'Campus to Corporate Industry Needs & Expectations' on 19 th October 2019
		g. The Institute has conducted Seminar on 'Human Rights' on 19 th October 2019
		h. The Institute has conducted Seminar on 'IPR' 26 th October 2019
		i. The Institute has organized 'Workshop on 'E-Learning Resources' on 13 th November 2019
		j. The Institute has conducted Seminar on 'Competitive Exam Guidance' on 16 th November 2019
		k. The Institute has conducted Seminar on 'Career Opportunities in Various Functional Areas of Management & Specialization Selection-I' on 27 th November 2019
		l. The Institute has conducted Seminar on 'Career Opportunities in Various Functional Areas of Management & Specialization Selection-II' on 27 th November 2019
		m. The Institute has organized Workshop on 'Digital Business' on 3 rd December 2019
		n. The Institute has organized Workshop on 'Workshop on Business Research Methods' on 06 th December 2019



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Sr. No.	Resolution	Action Taken
4.	Seminar and Workshops	o. The Institute has organized Workshop on 'Workshop on Application of Statistics in Business Research' on 06 th December 2019
		Few more activities are planned in second term of Academic Year 2019-20.
5.	Psychometric Testing and Professional Counselling based on the Test Result	a. The Institute has conducted Psychometric Test for MBA I Year Sem I on 12 th October 2019 and 14 th October 2019
		Few more Psychometric Testing and Professional Counselling activities are planned in second term of Academic Year 2019-20.
6.	Extension Activities and Social Initiatives	a. The Institute organized Blood Donation Camp on 16 th July 2019
		b. The Institute Visited to Paraplegic Rehabilitation Centre on the occasion of Independence Day on 15 th August 2019
		c. The Institute has organized One Day 'Labour Training Camp and Tree Plantation' under Clean and Healthy Bharat Abhiyan at Savitribai Phule Pune University on 18 th August 2019
		d. The Institute has organized Special Flood Relief Camp to Rebuild Kolhapur from 19 th August 2019 to 22 nd August 2019
		e. The Institute has celebrated Sadbhavana Diwas on 20 th August 2019
		f. The Institute has organized Blood Donation Camp on the occasion of Teachers' Day in collaboration with Sassoon Hospital, Pune on 04 th September 2019
		g. The Institute has celebrated NSS Day on 24 th September 2019
		h. The Institute has organized Tree Plantation Drive as a part of Maharashtra Government's Plantation Program on 27 th September 2019
		i. The Institute has organized Anti Plastic Drive on 30 th September 2019



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Sr. No.	Resolution	Action Taken
6.	Extension Activities and Social Initiatives	<p>j. The Institute has celebrated Gandhi Jayanti: Swachh Bharat Abhiyan on 2nd October 2019</p> <p>k. The Institute has organized Swachh Bharat Abhiyan: Cleanliness Drive of Mula-Mutha River on 2nd October 2019</p> <p>l. The Institute has organized Workshop on 'De - Addiction' on 04th October 2019</p> <p>m. The Institute has organized Voters Awareness Campaign on 18th October 2019</p> <p>n. The Institute has celebrated Rashtriya Ekta Divas on the occasion of Sardar Vallabhbhai Patel Birth Anniversary - Unity Day from 24th October 2019 to 31st October 2019</p> <p>o. The Institute has celebrated Vigilance Awareness Week from 28th October 2019 to 02nd November 2019</p> <p>p. The Institute has celebrated Samvidhan Divason 26th November 2019</p> <p>Few more activities are planned in second term of Academic Year 2019-20.</p>
7.	Certification Courses	<p>a. The Institute has organized Certification course on Soft Skill Module II from 26th August 2019 to 30th August 2019.</p> <p>b. The Institute has organized Employability Enhancement Course on 'Soft Skill' from 16th September 2019 to 28th September 2019</p> <p>c. The Institute has organized certification Course on Goods and Services Tax from 24th August 2019 to 12th October 2019</p> <p>d. The Institute has organized certification Course on Digital Marketing from 24th August 2019 to 12th October 2019</p> <p>a. The Institute has organized certification Course on Employee Engagement and Retention Strategies from 24th August 2019 to 12th October 2019</p>



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Sr. No.	Resolution	Action Taken
7.	Certification Courses	Few more certification courses are planned in second term of Academic Year 2019-20.
8.	Specialization Club Activities	The Institute has planned Specialization Club Activities in 2 nd Term of Academic Year 2019-20
9.	International Cross Cultural Interface Program	The Institute has planned International Cross Cultural Interface Program in SEM-II of Academic Year 2019-20
10.	Interaction with authors of inspirational books	The Institute has planned Interaction with authors of inspirational books in SEM-II of Academic Year 2019-20
11.	Industry-Institute Interface and Management Development Programs (MDPs) and Consultancy	<ul style="list-style-type: none">a. The Institute established Industry-Institute Interface Cell on 19th September 2019b. The Institute has signed MOU with Confederation of Indian Industries (CII) on 26th September 2019.c. The Institute has conducted MDP on 'Team work for Bank Managers' for Bank of Maharashtra on 20th November 2019d. The Institute has conducted MDP on MDP on 'Financial Planning for Managers' for Bank of Maharashtra on 21st November 2019e. The Institute has conducted MDP on 'Selling Skills' for Yes Bank on 12th December 2019 Few more activities are planned in second term of Academic Year 2019-20.
12.	Entrepreneurship Development	<p>The Institute has conducted Business Ideation Competition on 17th October 2019.</p> <p>Certification course on Entrepreneurship is planned in second term of Academic Year 2019-20.</p>
13.	Faculty and Staff Members Development	<ul style="list-style-type: none">a. Organized Faculty Development Program on 'Generic Electives - University Level Courses' for MBA 2019 Revised Curriculum based on OBE and CBCS & Grading System on 10th July 2019b. The Institute has organized FDP on 'Effective Use of Media' on 15th July 2019



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Sr. No.	Resolution	Action Taken
13.	Faculty and Staff Members Development	c. The Institute has organized Personal Counseling for Staff by IHHI on 14th October, 2019 onwards
		d. The Institute has organized Internal Staff Development Program on 'Teamwork' on 19th December 2019
		e. The Institute has organized Internal Staff Development Program on 'ERP' on 20th December 2019
		Few more activities are planned in second term of Academic Year 2019-20.
14.	Augmentation of E-Learning Resources	The Institute has purchased e-books from EBSCO to strengthen learning resources.
15.	Academic and Administrative Audit	The Institute has conducted Academic and Administrative Audit on 20 th August 2019
16.	Participation in B-School Survey	The Institute has participated in B-school survey conducted by Chronical magazine

Prepared by

Dr. Gauri Prabhu
IQAC Co-ordinator
AISSMS IOM, Pune



Approved by

Dr. Abhijit Mancharkar
Chairman-IQAC
AISSMS IOM, Pune



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 03rd January 2020

Minutes of Meeting

A meeting of Internal Quality Assurance Cell (IQAC) was conducted and the minutes of the meeting are as follows:

- **Day and Date:** Friday, 03rd January 2020.
- **Time:** 03:00 pm.
- **Venue:** Board Room, AISSMS IOM.
- **Attendees:**

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr. Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Associate Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr. Pooja Upadhyay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr. Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr. Vikram Gaikwad	Sr. Resource Specialist, Tetra Pack Pvt. Ltd.	Member (Alumni)
8.	Mr. R. R. Deshpande	Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
9.	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)



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Discussion and Resolutions: The IQAC Members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the Institute

1. Dr. Abhijit Mancharkar, Director welcomed all esteemed IQAC members for the meeting.
2. Dr. Gauri Prabhu, IQAC Co-ordinator read the minutes of the last meeting held on 08th July 2019 and the Action Taken Report for the same. The IQAC members noted the Action Taken Report and confirmed the Minutes of the Last Meeting.
3. Mr. R. R. Deshpande, Joint M. D., Kirloskar Oil Engines Ltd. appreciated the establishment of Industry Institute Interface Cell by the Institute. He suggested that the Industry Institute Interface Cell should conduct more MDPs and Consultancy activities.
4. Dr. Bhalchandra Bite, Member IQAC pointed out the significance of the Alumni Interaction and Alumni contributions to various activities and initiatives in the Institute. Mr. Vinayak Gaikwad, Sr. Resource Specialist, Tetra Pack Pvt. Ltd. suggested to organize alumni interaction with present batch students.
5. Shri. Suresh Shinde, Hon. Jt. Secretary, AISSM Society congratulated the Institute for establishing Ph.D. Research Centre approved by Savitribai Phule Pune University under Faculty of Commerce and Management. It was discussed and a need was felt to have statistical software to facilitate research activities of faculty members and research scholars. Dr. Pooja Upadhyay, Member IQAC suggested to purchase IBM-SPSS software for research. It was discussed and a need was felt to acquaint the research scholars and faculty members with the modern techniques of research methodology. Dr. Pooja Upadhyay suggested to organize workshop on research methodology for research scholars and faculty members.
6. Dr. Abhijit Mancharkar, Director pointed out the need to inculcate reading habits amongst students. It was decided to organize various activities like interaction with authors of inspirational books, book exhibition, etc.
7. Dr. Gauri Prabhu, IQAC Co-ordinator suggested that seminars and workshops should be organized to make the students aware about the opportunities in foreign countries, latest technologies, etc.
8. Mr. Vinayak Gaikwad, Sr. Resource Specialist, Tetra Pack Pvt. Ltd. suggested to orient the faculty members towards new technologies used for effective management in



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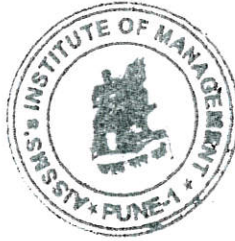
business organizations. Dr. Gauri Prabhu suggested to organize seminar for the faculty members in this regards.

9. Dr. Bhagyashri Kanhere, Member IQAC suggested to organize competition on budget analysis under specialization club.

The meeting of IQAC concluded with the permission of the chair.

Dr. Gauri Prabhu, IQAC Co-ordinator proposed the vote of thanks.

Prepared by
Dr. Gauri Prabhu
IQAC Co-ordinator
AISSMS IOM, Pune



Approved by
Dr. Abhijit Mancharkar
Chairman-IQAC
AISSMS IOM, Pune



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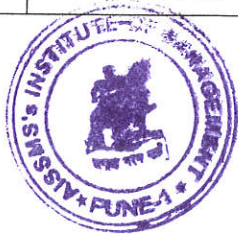
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 16th July 2020

ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on 03rd January 2020 and the Action Taken Report is as follows:

Sr. No.	Resolution	Action Taken
1.	Seminar and Workshops	<ul style="list-style-type: none">a. The Institute has conducted Seminar on 'Career Opportunities in Foreign Countries for Management Students' on 08th January 2020b. The Institute has organized Workshop on 'CII Yuva Employability Enhancement Program' on 18th January 2020c. The Institute has conducted Seminar on 'Chhatrapati Shivaji Maharaja - The Management Guru' on 24th January 2020d. The Institute has organized Workshop by 'CII Yuva Employability Enhancement Program' on 25th January 2020e. The Institute has organized Workshop on 'EBSCO' on 24th February 2020f. The Institute has organized Workshop by 'CII Yuva Employability Enhancement Program' on 29th February 2020g. The Institute has conducted Seminar on 'Career Guidance' as part of Alumni Interaction Series I from 18th May 2020 to 22nd May 2020h. The Institute has conducted Seminar on 'Career Guidance' as part of Alumni Interaction Series II from 18th May 2020 to 22nd May 2020
2.	Psychometric Testing and Professional Counseling based on Test Results	The Institute has organized Psychometric Test Counseling Session for MBA I Year from 20 th January 2020 to 21 st January 2020
3.	Extension Activities and Social Initiatives	<ul style="list-style-type: none">a. The Institute has celebrated Marathi Bhasha Sanvardhan Pandharwada: Marathi Books Exhibition from 1st January 2020 to 15th January 2020b. The Institute has organized NSS Camp at Pisrave Village from 11th January 2020 to 17th January 2020



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Sr. No.	Resolution	Action Taken
3.	Extension Activities and Social Initiatives	c. The Institute has celebrated Lokshahi Pandharawada from 26 th January 2020 to 10 th February 2020
		d. The Institute has organized E-Waste Pledge ceremony on 02 nd February 2020
		e. The Institute has celebrated Wetland Day 04 th February 2020
		f. The Institute has celebrated Marathi Bhasha Gaurav Din - 'Vicharvinimay & Charchasatra' on 27 th February 2020
		g. The Institute conducted Mask Making & Distribution activity on 21 st April 2020
		h. The Institute has conducted 'Covid-19 Awareness' from 14 th April 2020 to 21 st April 2020
		i. The Institute has conducted Grocery Distribution camp on 13 th April 2020 and 07 th May 2020
		j. The Institute has conducted Arogya Setu App / iGOT App Download Awareness Campaign from 18 th April 2020 to 07 th May 2020
		k. The Institute has conducted Maze Kutumb Mazi Jababdari: Health Survey of Families on 22 nd April 2020
		l. The Institute has organized Oath of Corona Nirmulan on 02 nd April 2020
		m. The Institute has organized Pledge of Janata Curfew on 02 nd April 2020
		n. The Institute has participated in World Tobacco Day Quiz Participation on 31 st May 2020
		o. The Institute has organized Spitting Kills Campaign to prevent spread of Covid-19 in the Month of April – May 2020
4.	Certification Course and Value Added Program	The Institute has conducted Certification Course on Entrepreneurship from 02nd March 2020 to 06th March 2020
5.	Specialization Club Activities	a. The Institute has conducted Specialization Club Competition on 'Skit Presentations on Social Awareness' on 04 th February 2020



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Sr. No.	Resolution	Action Taken
5.	Specialization Club Activities	b. The Institute has conducted Specialization Club Competition on 'Budget Analysis' on 04 th February 2020
6.	International Cross Cultural Interface Program	Due to outbreak of Covid-19 Pandemic it was suspended.
7.	Management Development Programs and Consultancies	a. The Institute has conducted MDP on 'Soft Skills For Management Professionals' for Excello Investment Consultancy Pvt. Ltd. on 24 th January 2020 b. The Institute has conducted MDP on 'Personal Selling Skills' for VIT's Software 05 th February 2020 c. The Institute has conducted MDP on 'Strategic Business Decision Making' for Rushikesh Import Export on 11 th February 2020 d. The Institute has conducted MDP on 'Strategic Business Decision Making' for Rushikesh Import Export on 13 th February 2020 e. The Institute has conducted MDP on 'Soft Skill for Entrepreneurs' for KJT & Associates on 12 th March 2020 f. The Institute has conducted MDP on 'Digital Marketing' for Impact India Media Consultants on 01 st April 2020
8.	Entrepreneurship Development	g. The Institute has conducted Certification course on 'Entrepreneurship' from 02 nd March 2020 to 06 th March 2020
9.	Faculty and Staff Members Development	a. The Institute has organized Personal Counseling for Staff by IHHI from 13th January 2020 onwards b. The Institute has organized Webinar on 'Cloud Computing' by Mr. Satish Bora, CPO, Whizible, Pune on 14th May 2020 c. The Institute has organized Online Workshop on 'Research Methodology' from 18th May 2020 to 22nd May 2020 d. The Institute conducted Internal FDP from 25th May 2020 to 29th May 2020
10.	Participation in B-School Survey	a. Participated in All India Survey on Higher Education (AISHE) for 2019-20 b. The Institute has participated in National Institutional Ranking Framework (NIRF) for 2019-20



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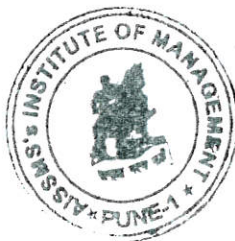


Sr. No.	Resolution	Action Taken
10.	Participation in B-School Survey	d. Participated in Chronicle Magazine 2020 B-school Survey and ranked 53rd All India Level
11.	Alumni Engagement	a. The Institute has organized Coffee with Alumni Mr. Partha Joshi, AGM & NPI, Bennett Coleman & Co. Ltd. (Times Group) on 27 th February 2020 b. The Institute has organized Alumni Meet on 07 th March 2020 c. The Institute has conducted Seminar on 'Career Guidance' as part of Alumni Interaction Series I from 18 th May 2020 to 22 nd May 2020 d. The Institute has conducted Seminar on 'Career Guidance' as part of Alumni Interaction Series II from 18 th May 2020 to 22 nd May 2020
12.	Ph.D. Research Center Activities	a. For the Academic Year 2019-20 total 07 research scholars have registered for Ph. D. b. The Institute has organized Online Workshop on 'Research Methodology' from 18th May 2020 to 22nd May 2020 c. The Institute has initiated the Purchase process of IBM SPSS on 06th January 2020
13.	Inculcating Reading Habits Among Students	a. The Institute has organized 'Author Speaks Program' by Mr. Yatin Chodnekar, Author of Two Best Seller Books - Life of CXO & Your Winning Formula, Mumbai on 14th March 2020. b. The Institute has celebrated Marathi Bhasha Sanvardhan Pandharwada: Marathi Books Exhibition from 1st January 2020 to 15th January 2020 c. The Institute has subscribed 'Business Standard' newspaper and budget issue for students.

Prepared by

G. Prabhu

Dr. Gauri Prabhu
IQAC Co-ordinator
AISSMS IOM, Pune



Approved by

Abhijit Mancharkar

Dr. Abhijit Mancharkar
Chairman-IQAC
AISSMS IOM, Pune



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 22 July 2020

MINUTES OF MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the minutes of the meeting are as follows:

- **Day & Date:** Wednesday, 22 July 2020.
- **Time:** 11:00 am.
- **Venue:** Board Room, AISSMS IOM, Pune.
- **Attendees:**

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr. Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr. Pooja Upadhyay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr. Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr. Vikram Gaikwad	Sr. Resource Specialist, Tetra Pack Pvt. Ltd.	Member (Alumni)
8.	Mr. R. R. Deshpande	Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
9.	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)

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- **Discussions and Resolutions:** The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the institute:
1. Dr. Abhijit Mancharkar, Director welcomed all esteemed IQAC members to the meeting. He appreciated the presence of IQAC members at the meeting in the context of the Covid-19 pandemic. He pointed out that the Institute reopened in June-2020 after the lockdown exerted by the Government of India.
 2. Dr. Gauri Prabhu, IQAC Co-ordinator read the minutes of the last meeting held on 3rd January 2020 and the Action Taken Report for the same. The IQAC members noted the Action Taken Report and confirmed the Minutes of the last Meeting.
 3. It was discussed in the meeting about the Safety concerns about teaching and non-teaching staff in the context of the Covid-19 Pandemic. Shri Suresh Shinde Hon. Joint Secretary, AISSM Society informed that the AISSM Society is following the safety protocol as per the guidelines of the Central and State Government as well as Savitribai Phule Pune University, Pune in this regard. Dr. Abhijit Mancharkar, Director AISSMS IOM informed that the Institute has already started following all the safety provisions as per the directives of the AISSM Society.
 4. Dr. Gauri Prabhu, IQAC Co-ordinator presented the Activity Report of the Institute for the Academic Year 2019-20. The IQAC members noted the Activity Report and appreciated the efforts taken by the AISSMS IOM Team.
 5. Dr. Gauri Prabhu, IQAC Coordinator, AISSMS IOM, presented the AQAR for the Academic Year 2018-19. The IQAC members reviewed and approved the same. It was discussed in the meeting to present the AQAR 2018-19 in the next College Development Committee (CDC) meeting for approval. Dr. Gauri Prabhu also pointed out that presently the Institute is preparing the AQAR for Academic Year 2019-20.
 6. Mr. R. R. Deshpande, Joint M. D., Kirloskar Oil Engines Ltd. suggested that the Institute should organize seminars and workshops on industry relevant topics like Personal Branding, Data Analytics, Interview Etiquettes, etc. Dr. Pooja Upadhyay suggested to organize seminar and workshops related to minor specializations like Tourism and Hospitality Management, Rural and Agribusiness Management, etc.
 7. The committee reviewed the outcome of the psychometric test and counseling organized for the students last year and found satisfactory. Hence, it was discussed to conduct psychometric test for the present batch students and provide counseling for development of the overall personality of the students.

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8. Mr. Vikram Gaikwad, Sr. Resource Specialist, Tetra Pack Pvt. suggested to conduct Value Added Certification Courses for enhancing the industry readiness of the MBA Students. Such certification courses shall add value to their Curriculum Vitae.
9. Shri. Suresh Shinde, Hon. Jt. Secretary, AISSM Society, expressed his concern about the situation of the under privileged people regarding food, health, etc. in the context of Covid-19 pandemic. He suggested to extend support in the form of distribution of the essential food items. He suggested that the Institute should organize Women Empowerment Activities for gender equality. He also mentioned to undertake extension activities under the NSS unit through online mode.
10. Dr. Pooja Upadhyay pointed out that International Cross-Cultural Program was cancelled last year at the last minute because of unprecedented scenario due to Covid-19 pandemic. She suggested to organize this program in On-line mode this year.
11. Dr. Bhagyshri Kanhere, Member IQAC, expressed the need to make the MBA students aware about United Nations Sustainable Development Goals. She suggested to undertake Specialization Club Activity based on the same theme.
12. It was discussed in the meeting that management students should be aware about provisions related to Intellectual Property Rights, Dr. Bhalchandra Bite, Member IQAC, suggested to invite IPR experts to guide students on Patents, Copyrights, and Trademarks etc. Dr. Gauri Prabhu IQAC Coordinator suggested to organize National-Level Seminar on 'Innovations and IPR'.
13. Dr. Gauri Prabhu, Head of Startup & Innovation Cell suggested that students need to be encouraged to set up their own enterprises. For this purpose, she suggested that guidance sessions need to be arranged as a part of Certificate Course in Entrepreneurship. Mr. Vikram Gaikwad, Sr. Resource Specialist, Tetra Pack Pvt. Ltd suggested to invite successful entrepreneurs to mentor the students.
14. A need was felt to organize Faculty Development Programme to acquaint faculty members with the online mode of teaching in the context of Covid-19 pandemic. Shri. Suresh Shinde, Hon. Jt. Secretary, AISSM Society suggested to organize Faculty Development Programs which will equip the faculty members with the knowledge of various online tools and techniques for enhancing quality of teaching.
15. Dr. Bhalchandra Bite, Member IQAC, informed that alumni interaction with present batch students conducted last year was highly beneficial. Mr. Vikram Gaikwad, Sr. Resource Specialist, Tetra Pack Pvt. Ltd expressed his satisfaction over the same and suggested to increase the involvement of the Alumni in various activities of the Institute.

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16. Mr. R. R. Deshpande, Joint M. D., Kirloskar Oil Engines Ltd. urged the institute to leverage the expertise the faculty members in conducting MDPs, Research And Consultancy Activities for the Industries.
17. A need was felt to encourage students to participate in competitive examinations like UPSC, MPSC, Armed Forces, etc. Dr. Bhagyashri Kanhere, Member, IQAC suggested to organize seminars for preparation of competitive examinations.
18. Mr. R. R. Deshpande, Joint M. D. Kirloskar Oil Engines Ltd. suggested that the Institute shall participate in various B-school surveys conducted by Government and other organizations. The participation and acquired ranking in such a surveys shall help to develop brand value of the Institute. Shri. Suresh Shinde Hon. Jt. Secretary suggested that the institute shall take participation in NIRF, AISHE, and other B-School surveys.
19. Dr. Gauri Prabhu, IQAC Coordinator, stated the significance of the Academic and Administrative Audit to the IQAC members. Dr. Abhijit Mancharkar, Director, AISSMS IOM instructed to conduct Academic and Administrative Audit for the Year 2019-20.
20. To inculcate reading habits amongst students, a need was felt to invite well known authors to speak to the students about the books written by them. Dr Bhagyashri Kanhere suggested organizing such sessions for the students.
21. It was discussed in the meeting that there is a need to organize webinars for creating awareness among graduate students about various career avenues in management field.

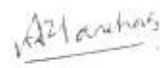
The meeting of IQAC concluded with the permission of the chair.

Dr. Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

Prepared by


Dr. Gauri Prabhu
IQAC Co-ordinator
AISSMS IOM, Pune

Approved by


Dr. Abhijit Mancharkar
Chairperson-IQAC
AISSMS IOM, Pune



DIRECTOR
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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 22nd January 2021.

ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on 22nd July 2020 and the Action Taken Report is as follows:

Sr. No.	Resolution	Action Taken
1.	Safety Protocols during Covid-19 Pandemic	a. AISSMS Institute of Management is following the safety protocols developed by AISSM Society as per the guidelines of Savitribai Phule Pune University, Pune, State Government, and Central Government.
2.	AQAR 2018-19	a. The AQAR 2018-19 was presented in the College Development Committee (CDC) meeting conducted on 12 th August 2020. The Committee members noted and approved the same.
3.	Seminar and Workshops	<p>a. The Institute has conducted Seminar on 'How to face Interview' by Ms. Seerja Deb, Trainer, Vibrant Publisher on 12th September 2020.</p> <p>b. The Institute has conducted Webinar on 'Connect with Work' organized in association with Global Talent Track Pvt Limited. By Mr. Somiron Mitra Trainer, GTT Pvt. Ltd. on 19th September, 2020.</p> <p>c. The Institute has organized Seminar on 'IPR: Management Perspectives' by Dr. Bharati Dole Ex Director, Maharashtra Institute of Management, Walchandnagar on 10th October 2020.</p> <p>d. The Institute has organized Seminar on 'Cyber Security: Management Perspectives' by Mr. Aniket Badami, Cyber Security Expert, SFLPL Skills Factory Learning Pvt. Ltd. on 10th Oct 2020.</p> <p>e. The Institute has organized Seminar on 'Personal Branding' by Mr. Pawan Chaudhary, Director, Digiflame on 23rd Oct 2020.</p> <p>f. The Institute has organized Seminar on 'Career Guidance on Competitive Examinations for MBA Students' by Mr. A. K. Mishra Founder & Chairman, Career Guru, Chanakya IAS Academy, Delhi on 24th Oct 2020.</p> <p>g. The Institute has organized Seminar on "Tourism & Hospitality Management" by Mr. Milind Babar Founder Chairman & MD, Mango Holidays India Pvt. Ltd. on 04th December, 2020.</p> <p>h. The Institute has organized Seminar of 'Rural & Agri-Business Management' by Dr. Prashant Pawar Asst. Prof. MIT ADT University on 07th December, 2020.</p> <p>The Institute has organized Seminar on 'Application of Data Analytics for Business Organizations' by Dr. Dhananjay Mandlik, Professor, Sinhgad Business School on 24/12/2020.</p>

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Sr. No.	Resolution	Action Taken
3.	Seminar and Workshops	Few more seminars and workshops are planned in remaining part of academic year.
4.	Psychometric Testing and Professional Counseling based on the Test Result	As the admission process for the Academic Year 2020-21 has been delayed. Hence, Psychometric Testing and Professional Counseling activities are planned after the completion of the admission process for the MBA first year students.
5.	Value-added Certification Courses	a. The Institute has conducted certification course on 'Learn to Design your own Solar Home System' as a part of Energy Literacy Drive of Energy Swaraj Foundation from 01st August to 2020 to 31st August 2020.
		b. The Institute has conducted certification course on 'Soft Skill' under Skilling Initiative as a part of 'Employability Enhancement and Youth Livelihood Program' by Mahindra Pride Classroom and Nandi Foundation from 07 th September 2020 to 12th September 2020.
		c. The Institute has conducted certification course on 'Connect with Work' by Rubicon Skills Pvt. from 22nd September, 2020 to 03rd October, 2020.
		Few more certification courses are planned in the remaining part of the academic year.
6.	Extension Activities and Social Initiatives	a. The Institute has celebrated 'International Yoga Day' on 21 st June 2020.
		b. The Institute has conducted 'Anti-Drug Awareness Program' on 26 th June 2020.
		c. The Institute has organized 'Hartiwari- Virtual Wari, Poster Competition, Tree Plantation and Swachh Bharat Abhiyan' activities from 29 th June 2020 to 23 rd July 2020.
		d. The Institute has distribution of Grocery & Vegetables, Essentials to the Needy People from 01st August 2020 to 31st August 2020.
		e. The Institute has celebrated 'Sadbhavna Diwas' on 20th August, 2020.
		f. The Institute has celebrated 'Samajik Aikya Pandharwada' on 21st August 2020.
		g. The Institute has hosted 'Voters Awareness Campaign' on 21st September 2020.
		h. The Institute hosted 'NSS Day Celebration' on 24th Sept, 2020.
		i. The Institute has hosted 'Vigilance Awareness Week - Pledge' on 29th October 2020.
		j. The Institute has celebrated the 'International Men's Day' on 19th November 2020.
		k. The Institute has celebrated 'Bharat Sanvidhan Diwas' on 26th November, 2020.

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DIRECTOR





Sr. No.	Resolution	Action Taken
6.	Extension Activities and Social Initiatives	l. The Institute has organized a Guidance Session on NAAC preparation for Lotus Business School on 09th December 2020
		m. The Institute has hosted 'Fit India Thematic Campaign' from 01st December 2020 to 31st December 2020.
		n. The Institute has hosted Workshop for NSS volunteers - 'We the Movement of Positivity' on 15th January 2021.
		o. The Institute has organized 'Save Girl Program' on 22nd January 2021.
		The Institute has planned few more social initiatives in the remaining part of the academic year.
7.	Cross-Cultural Interface Program	Cross-Cultural Interface Program has been planned in the remaining part of the academic year
8.	Specialization Club Activity	Specialization Club Activity has been planned in the remaining part of the academic year
9.	Seminar on IPR	a. The Institute has organized a Seminar on 'IPR: Management Perspectives' by Dr. Bharati Dole Ex Director, Maharashtra Institute of Management, Walchandnagar on 10th October 2020.
		The Institute has been planned National Seminar in the remaining part of the academic year.
10.	Entrepreneurship Development	The Certification Course on Entrepreneurship Development has been planned in the remaining part of the academic year.
11.	Faculty and Staff Development Program	a. The Institute has organized a FDP on "Research Grant Scheme of SPPU" on 2nd December 2020.
		b. The Institute has organized 'Internal FDP' from 07th December 2020 to 11th December 2020.
		c. The Institute has conducted 'Internal Staff Development Program on 'MS Office' on 15th December 2020.
		Few more FDPs are planned in remaining part of the academic year.
12.	Alumni Interaction	a. The Institute has organized a program – 'Coffee with Alumni with Ms. Mili Dutta, AGM-HR, Suzlon Energy Ltd.' on 27 th June 2020.
		The Institute has planned to conduct Alumni Association Meeting and Alumni Meet in remaining part of the academic year
13.	Management Development Program, Consultancy and Research Projects	a. The Institute has undertaken Professional Marketing Assignment for Hi-Tech Electronics for Covid Fighter Products from 09th September, 2020 to 31st December 2020
		b. The Institute has undertaken Sponsored Research Project on 'Level of Customer Satisfaction for Kokan Mercantile Co-op Bank Ltd.' from 1st January 2021.
		The Institute has planned to conduct few more MDPs, in remaining part of the academic year.

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Sr. No.	Resolution	Action Taken
14.	Guidance on Competitive Examination for students	<p>a. The Institute has organized seminar on 'Career Guidance on Competitive Examinations for MBA Students' by Mr. A. K. Mishra Founder & Chairman, Career Guru, Chanakya IAS Academy, Delhi on 24th Oct 2020.</p> <p>Few more Competitive exam guidance activities are planned in remaining part of the academic year.</p>
15.	Inculcating Reading Habits among Students.	The Institute has planned few activities in remaining part of the academic year.
16.	Participation in B-School Survey	<p>a. The Institute has participated in National Institutional Ranking Framework (NIRF) on 23rd November 2020.</p> <p>b. The Institute has participated in the B-School Survey conducted by 'Outlook I-Care'. The Institute was ranked 10th amongst affiliated colleges in India.</p>
17.	Academic and Administrative Audit	a. The Institute has conducted Academic and Administrative Audit on 24 th September 2020.
18.	Webinar for Creating Awareness of Management Education	<p>a. The Institute has organized webinar on "MBA: Right Choice for Lucrative Career by Mr Gaurav Ambedkar, Director, Marque HR Consultants on 24th August 2020.</p> <p>b. The Institute has organized a webinar on "Management: The Next Right Choice" by Mr Gaurav Ambedkar, Marque HR Consultants on 08th September 2020.</p>

Prepared By

Prof. Abhijit Khurape
Assistant Professor

Checked By

Dr. Gauri Prabhu
IQAC Coordinator

Approved By

Dr. Abhijit Mancharkar
Chairman-IQAC

DIRECTOR

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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 25th January 2021

MINUTES OF MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the minutes of the meeting are as follows:

- **Day & Date:** Monday, 25th January 2021.
- **Time:** 03:00 pm.
- **Venue:** Board Room, AISSMS IOM, Pune.
- **Attendees:**

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr. Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr. Pooja Upadhyay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr. Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr. Vikram Gaikwad	Sr. Resource Specialist, Tetra Pack Pvt. Ltd.	Member (Alumni)
8.	Mr. R. R. Deshpande	Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
9.	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)

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- **Discussions and Resolutions:** The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the institute:
 1. Dr. Abhijit Mancharkar, Director welcomed all esteemed IQAC members for the meeting.
 2. Dr. Gauri Prabhu, IQAC Co-ordinator read the minutes of the last meeting held on 22nd July 2020 and the Action Taken Report for the same. The IQAC members noted the Action Taken Report and confirmed the Minutes of the last Meeting.
 3. Dr. Gauri Prabhu IQAC Co-ordinator presented Activity Report for the period of June-2020 to 22nd January 2021. The IQAC members noted the Activity Report and appreciated the efforts taken by the AISSMS IOM Team
 4. It is noted by the IQAC members that the admission Process for the MBA first year of the Academic Year 2020-21 is in process which is delayed due to pandemic. In this context, Dr. Pooja Upadhyay Member IQAC suggested to revise the schedule of activities for the academic year.
 5. Mr. R. R. Deshpande, Joint M. D., Kirloskar Oil Engines Ltd. suggested that to address current industry needs and expectations, the Institute should continue to organize seminars and workshops on career opportunities, new trends in management domain etc.
 6. Dr. Bhagyashri Kanhere, Member IQAC suggested that to organize health awareness activities for girl students on the occasion of International Women's' Day.
 7. A need was felt that the student should be made aware about the Indian Constitution. Dr. Pooja Upadhyay Member IQAC suggested to organize the seminar on the same. She also suggested to organize a seminar for the students which will help them to select specialization.
 8. A need was felt that the students should be made aware about stock market, wealth management, mutual funds, etc. Dr. Gauri Prabhu IQAC Co-ordinator suggested to organized seminar on the same.
 9. Mr. Vikram Gaikwad, Sr. Resource Specialist, Tetra Pack Pvt. Ltd suggested to organize domain specific certification courses for students for enhance their employability.
 10. Dr. Bhalchandra Bite Member IQAC suggested to organize various online competitions for the students.
 11. It was discussed in the last meeting, to provide platform to students to interact with Industry professionals, Shri. Suresh Shinde, Hon. Jt. Secretary, AISSMS suggested to organize series of seminars for improving Industry-Institute Connect.

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12. It is discussed in the meeting that the New Education Policy (NEP)-2020 has been published by Central Government. Shri. Suresh Shinde, Hon. Jt. Secretary, AISSMS suggested to organize seminar on NEP-2020 for faculty members and students.
13. With the reference to the current pandemic situation it is impossible to conduct extra-curricular activities in Off-line Mode. Dr. Abhijit Mancharkar, Chairman IQAC suggested to conduct extra-curricular activities like cultural, sports, etc. in on-line mode.
14. Mr. Vikram Gaikwad, Sr. Resource Specialist, Tetra Pack Pvt. Ltd suggested to organize Alumni Meet in on-line Mode due to current pandemic Situation.
15. Dr. Gauri Prabhu, Coordinator, IQAC suggested to organize competitive exam guidance for students regarding banking and other examinations.

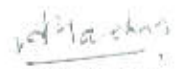
The meeting of IQAC concluded with the permission of the chair.

Dr. Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

Prepared by


Dr. Gauri Prabhu
IQAC Co-ordinator
AISSMS IOM, Pune

Approved by


Dr. Abhijit Mancharkar
Chairperson-IQAC
AISSMS IOM, Pune

DIRECTOR
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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 31st May 2021

ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on 25th January 2021 and the Action Taken Report is as follows:

Sr. No.	Resolution	Action Taken
1.	Revision of the Schedule of Activities for the Academic Year	a. The Institute has revised the schedule for the activities of the academic year in the context of delay in admission process due to pandemic.
2.	Psychometric Testing and Professional Counseling based on the Test Result	Due to paucity of time in MBA Semester-I the activity has been rescheduled in the Second Semester.
3.	Seminar and Workshops	<p>a. The Institute has organized an Online Seminar on 'Young Women: Health Concerns and Lifestyle Solutions' conducted by Dr. Tejas Limaye, Consultant Nutritionist at KEM Hospital on the occasion of International Women's Day on 08th March 2021.</p> <p>b. The Institute has organized a Seminar on 'Introduction to Cyber Security' by Mr. Ashok Pattar, Honorary Resource Person, and National Cyber Defense Research Centre on 13th March 2021.</p> <p>c. The Institute has organized a Seminar on 'Introduction to Indian Constitution' by Geetarani Takhellambam Advocate, GRT Legal & Associates on 20th March 2021.</p> <p>d. The Institute has organized a Seminar on 'Introduction to Human Rights' by Prof. Sandip Dalvi, Executive Director, SP Entrepreneurship Academy Pvt. Ltd. on 20th March 2021.</p> <p>e. The Institute has organized a Workshop on 'EBSCO Online Resources Database Training' by Mr. Gaurav Date Training Specialist, EBSCO Information Service on 17th April 2021.</p> <p>f. The Institute has organized a Seminar on 'Career Opportunities in Various Functional Areas of Management' by Dr. Milind Marathe Professor & Head - Research Centre, SIMCA, Pune on 06th May 2021.</p> <p>g. The Institute has organized a Seminar on 'Emerging Career Opportunities in Global Business Environment' by Mr. Shailesh Atre Manager- Global Procurement, BMC Software India Pvt. Ltd., Pune on 07th May 2021.</p>

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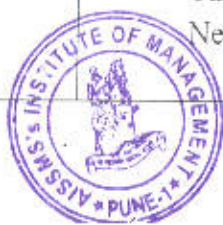




Sr. No.	Resolution	Action Taken
3.	Seminar and Workshops	h. The Institute has organized a Seminar on 'Decoding Career Opportunities for MBAs' by Mr. Shailesh Atre Manager, Global Procurement, BMC Software India Pvt. Ltd, Pune on 13 th May 2021.
		The Institute has planned few more seminars, workshops, and webinars on various topics including Indian Constitution, Stock Market, Wealth Management, Mutual Funds, etc. in the remaining part of academic year.
4.	Extension Activities and Social Initiatives	a. The Institute has celebrated 'Marathi Bhasha Divas - Essay Writing & Poem Writing Competition' on 27th February 2021
		b. The Institute has conducted the 'NSS Activity- Health Survey' from 01st May 2021 to 15th May 2021.
		The Institute has planned a few more activities in the remaining part of the academic year.
5.	Cross Cultural Interface Program	The Institute has organized a Webinar on 'International Cross-Cultural Interface' on 30th March 2021.
6.	Specialization Club Activity	Specialization Club Activity has been rescheduled in the remaining part of the academic year
7.	Seminar on IPR	The Institute has been planned National Seminar in the remaining part of the academic year.
8.	Entrepreneurship Development	The Certification Course on Entrepreneurship Development has been planned in the remaining part of the academic year.
9.	Faculty and Staff Development Program	a. The Institute has organized FDP on 'Use of ICT for Effective Delivery of Curriculum' by Dr. Yashodhan Mithare, Associate Professor, Hirabai. V. Desai College of Arts, Science, and Commerce, Pune on 25th January, 2021.
		The Institute has planned few more Faculty and Staff Development Program in remaining part of the academic year.
10.	Management Development Programs and Consultancies	a. The Institute has successfully completed a Sponsored Research Project on 'Level of Customer Satisfaction for Kokan Mercantile Co-op Bank Ltd.' from 1st January 2021 to 31 st January 2021.
		b. The Institute has conducted a MDP on 'Preparation & Analysis of Financial Statements' for Surinder Poultry Farms, Punjab by Dr. Bhagyashri Kanhere from 27th January to 27 th January, 2021
		c. The Institute has conducted a MDP on 'Soft Skills for Tax Consultants' at JSR Consultants by Prof. Gajanan Nerkar on 28th January, 2021.

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Sr. No.	Resolution	Action Taken
10.	Management Development Programs and Consultancies	d. The Institute has conducted a MDP on 'Soft Skills to Boost Sales' at SB & Company by Prof. Gajanan Nerkar on 22 nd February, 2021.
		e. The Institute has conducted a MDP on 'Soft skills for Sales Professionals' at Vishwashanti Group by Prof. Gajanan Nerkar on 30 th March, 2021.
11.	Inculcating Reading Habits among Students.	a. The Institute has celebrated 'Marathi Bhasha Divas - Essay Writing & Poem Writing Competition' on 27th February 2021
		b. The Institute has organized a Workshop on 'EBSCO Online Resources Database Training' by Mr. Gaurav Date Training Specialist, EBSCO Information Service on 17th April 2021.
		The Institute has planned few activities in remaining part of the academic year.
12.	Health Awareness and Women Empowerment Activities	a. The Institute has conducted an Online Seminar on 'Young Women: Health Concerns and Lifestyle Solutions' by Dr. Tejas Limaye, Consultant Nutritionist at KEM Hospital on the occasion of International Women's Day on 08 th March 2021.
		b. The faculty members and students of the Institute has participated in 'AISSMS Diva Competition' organized on the occasion of International Women's Day on 8 th March 2021 by AISSM Society.
		The Institute has planned to conduct few more activities in the remaining part of the academic year.
13.	Domain-Specific Certification Courses	The Institute has planned 'Domain-Specific Certification Courses' in the remaining part related to Fiancé, Marketing, HR, Business Analytics, and Operations and Supply Chain in the remaining part of the academic year.
14.	Extra-curricular Activities and Competitions in Online Mode	a. The Institute has organized 'AISSMS Blogosphere - Word on the Street Competition' on 19th April 2021
		The Institute has planned to conduct few more extra-curricular activities and competitions in online mode in the remaining part of the academic year.
15.	Industry-Institute Connect	The Institute has planned to conduct Industry-Institute Connect program in the remaining part of the academic year.
16.	New Education Policy-2020 Awareness initiatives	The Institute has planned 'NEP-2020 awareness initiatives' in the remaining part of the academic year-2020-21.
17.	Alumni Meet	The Institute has planned an 'Alumni Interaction and Alumni Meet' in the remaining part of the academic year.

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Sr. No.	Resolution	Action Taken
18.	Competitive Examination Guidance regarding banking and other examinations	The Institute has planned to conduct 'Seminars for Competitive Examination Guidance regarding banking and other examinations' in the remaining term of the academic year.

Prepared By

Prof. Abhijit Khurape
Assistant Professor

Checked By

Dr. Gauri Prabhu
IQAC Coordinator

Approved By

Dr. Abhijit Mancharkar
Chairman-IQAC



DIRECTOR
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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 1st June 2021

MINUTES OF MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the minutes of the meeting are as follows:

- **Day & Date:** Tuesday, 01 June 2021.
- **Time:** 11:30 am.
- **Venue:** Board Room, AISSMS IOM, Pune.
- **Attendees:**

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr. Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr. Pooja Upadhyay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr. Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr. Vikram Gaikwad	Sr. Resource Specialist, Tetra Pack Pvt. Ltd.	Member (Alumni)
8.	Mr. R. R. Deshpande	Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
9.	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)

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- **Discussions and Resolutions:** The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the institute:
 1. Dr. Abhijit Mancharkar, Director welcomed all esteemed IQAC members for the meeting.
 2. Dr. Gauri Prabhu, IQAC Co-ordinator read the minutes of the last meeting held on 25th January 2021 and the Action Taken Report for the same. The IQAC members noted the Action Taken Report and confirmed the Minutes of the last Meeting.
 3. Dr. Gauri Prabhu, IQAC Coordinator, AISSMS IOM, presented the AQAR for the Academic Year 2019-20. The IQAC members reviewed and approved the same. It was discussed in the meeting to present the AQAR 2019-20 in the next College Development Committee (CDC) meeting for approval. Dr. Gauri Prabhu Coordinator IQAC also pointed out that the Institute is preparing AQAR for Academic Year 2020-21.
 4. Dr. Gauri Prabhu, IQAC Co-ordinator presented the Activity Report of the Institute for the period 26th January 2021 to 31st May 2021. The IQAC members noted the Activity Report and appreciated the efforts taken by the AISSMS IOM Team.
 5. It is noted by the IQAC members that the academic year 2020-21 is delayed due to pandemic. It is expected to get over by October 2021. In this context, Dr. Pooja Upadhyay Member IQAC suggested to revise the schedule of activities for the remaining part of the academic year.
 6. It was discussed in the meeting the need for focusing on mediation and yoga in the context of Covid-19 Pandemic. Hence, Shri. Suresh Shinde, Hon. Jt. Secretary, AISSM Society suggested to organize the 'International Yoga Day' in On-line mode.
 7. Dr. Abhijit Mancharkar, Chairman, IQAC informed that Savitribai Phule Pune University, Pune has tied-up with Art of Living for conducting 'Immunity Boosting Program' in the context of Covid-19 pandemic. This workshop will be conducted for faculty and students.
 8. It was discussed in the meeting that presently companies are conducting online campus drives. Dr. Bhalchandra Bite has suggested conducting guidance program for students regarding online placement drives.
 9. Dr. Abhijit Mancharkar, Chairman, IQAC informed that the institute has planned quality initiative - I-Connect Program to bridge the gap between Industry and Academia as discussed in the last meeting. This program will the series of seminars by Industry professionals. Mr. R. R. Deshpande, Joint M. D., Kirloskar Oil Engines Ltd. appreciated the efforts and suggested to continue such value added seminars and workshops for the benefit of students.

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10. It was discussed in the meeting that the State Government is organizing the workshop for the faculty members under the initiative called '*Aavaj Gurujanancha-Vedh Deshachya Bhavitavyacha*'. Dr. Bhagyashri Kanhere, Member IQAC suggested to participate in this workshop.
11. It was discussed in the meeting that there is a need to participate in the activities like education fair, use of online platforms etc. for creating awareness among graduate students about various career avenues in management field.
12. Mr. Vikram Gaikwad, Sr. Resource Specialist, Tetra Pack Pvt. Ltd pointed out that grooming of students and developing their holistic personality plays important role in enhancing the employability of the students. He suggested focusing on activities like personality profiling, soft skill training, value added courses, extra-curricular and extension activities, etc.

The meeting of IQAC concluded with the permission of the chair.

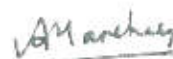
Dr. Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

Prepared by



Dr. Gauri Prabhu
IQAC Co-ordinator
AISSMS IOM, Pune

Approved by



Dr. Abhijit Mancharkar
Chairperson-IQAC
AISSMS IOM, Pune



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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 10th January 2022

ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on 01st June 2021 and the Action Taken Report is as follows:

Sr. No.	Resolution	Action Taken
1.	AQAR 2019-20	a. The AQAR 2019-20 was presented in the College Development Committee (CDC) meeting conducted on 30 th June 2021. The Committee members noted and approved the same.
2.	AQAR 2020-21	a. The Institute is preparing AQAR 2020-21 as per the revised guidelines of NAAC.
3.	Revision of the Schedule of Activities for the Academic Year	a. The Institute has revised the schedule for the activities of the academic year in the context of delay in admission process due to pandemic.
4.	Psychometric Testing and Professional Counseling based on Test Results	a. The Institute has conducted a 'Psychometric Test for MBA I Year Sem I by IHHI' from 06th August 2021 to 14th August 2021 b. The Institute has conducted 'Professional Counseling based on Psychometric Test Results in collaboration with IHHI from 23rd August 2021 to 31st August 2021
5.	Seminar and Workshops	a. The Institute has organized Seminar on 'Stock Market' by Sri Harsha Managing Director, Shine Projects on 01st June, 2021 b. The Institute has organized a Seminar on 'Guidance on Virtual Job Fair Platform' by Wocially on 05th June, 2021. c. The Institute has organized a Seminar on 'Money Management' by Mr. Suhas Rajput, Corporate Trainer, and Proficient Minds on 12 th June, 2021. d. The Institute has organized a Seminar on 'Capital Market Awareness under Investor Education Program by Bombay Stock Exchange' by Ramchandra Bhat K Freelance Trainer, Lotus Knowlwealth Pvt. Ltd. on 19 th June, 2021. e. The Institute has organized a Seminar on 'Way of Effective Wealth Creation & Mutual Fund Awareness by SEBI' by Srikanta Lahiri Sagi Freelance Trainer, Jai Vatnani & co. (Training Division) on 19 th June, 2021. f. The Institute has organized a Seminar on 'Capital Market Awareness under Investor Education Program by Bombay Stock Exchange (BSE)' by Pankaj Mathkar Freelance Trainer, Lotus Knowlwealth Pvt. Ltd. on 26 th June, 2021.

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Sr. No.	Resolution	Action Taken
5.	Seminar and Workshops	g. The Institute has organized a Seminar on 'Way of Effective Wealth Creation & Mutual Fund Awareness by SEBI' by Mr. Rahul Dhawan, Freelance Trainer, Lotus Knowlwealth Pvt. Ltd. on 26 th June, 2021.
		h. The Institute has organized a Workshop on 'NDLI User Awareness' on 26 th July, 2021.
		i. The institute has organized a Seminar on 'Business Analytics & Data Mining' by Dr. S. M. Bakre Professor, Department of Electrical Engineering, and AISSMS Institute of Information Technology on 23 rd August 2021.
		j. The Institute has organized a Seminar on 'Cyber Security:-Security Management' by Prof. Pritesh Patil Asst. Prof. & HOD Dept. of Information Technology AISSMS Institute of Information Technology on 28 th August 2021
		k. The institute has organized a Seminar on 'Human Rights for Management Professionals' by Dr. Sandip Dalvi, CMD Master NLP Trainer, Master Financial Analyst, Gender Business Solutions Pvt. Ltd. on 28 th August 2021.
6.	Extension Activities and Social Initiatives	a. The Institute has organized a 'Cyclothon Activity on the occasion of World Cycle Day' on 03 rd June, 2021.
		b. The Institute has organized a 'Tree Plantation on the occasion of World Environment Day' on 05 th June, 2021.
		c. The Institute has organized a social activity 'The Project Generosity' in collaboration with Shivnisha from 27 th July, 2021 to 30 th , July, 2021.
		d. The Institute has organized a 'Swachh Bharat Pledge' on 12 th August 2021.
		e. The Institute has organized a 'Catch the Rain Pledge' on 12 th August 2021.
		f. The Institute has participated in the Rastragan an Initiative by Ministry of Culture, Government of India to mark Azadika Amrut Mahotsav on 14 th August 2021
		g. The Institute has celebrated a 'Sadbhavna Diwas' on 20 th August, 2021.
		h. The Institute has participated in the Central Government Initiative- Azadika Amrut Mahostav on 2/09/2021.

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Sr. No.	Resolution	Action Taken
6.	Extension Activities and Social Initiatives	i. The Institute has participated in NSS Program on "Inculcating Democratic Values and Role of Teachers" organized by SPPU in collaboration with Chief Election Officer, Maharashtra on 5th September 2021.
		j. The Institute has celebrated 'NSS Day' on 24/09/2021
		k. The Institute has organized a 'Blood Donation Camp in collaboration with R. G. Gholap Blood Bank and Thalassemia Center, Pune' on 01st October, 2021.
		l. The Institute has organized a 'Covid - 19 Vaccination Drive in collaboration with Health Department Government of Maharashtra and AISSMS COE' on 09/10/2021.
		m. The Institute has organized a 'Mazi Vasundhara Mitra Pledge' from 10th October 2021 to 30th October 2021.
		n. The Institute has celebrated a 'Rashtriya Ekta Diwas' on occasion of 'Sardar Vallabhai Patel Jayanti' on 29th October 2021.
		o. The institute has organized 'Lingbhed Sanbedanshilata Jagruti Abhiyan' on 25 th November 2021.
		p. The Institute has established 'Youth Red-cross Unit' in November 2021.
		q. The Institute has observed 'Koumi Ekta Saptah' in November 2021
		r. The Institute has observed 'Jagtik Divyang Din' on 03 rd December 2021.
7.	Value-added and Domain-Specific Certification Courses	a. The Institute has conducted a Certification Course on 'Entrepreneurship' from 19th July, 2021 to 23rd July, 2021.
		b. The Institute has conducted a Certificate Course on 'Research Analyst' on 2nd, 5th & 6th August, 2021.
		c. The Institute has conducted a Certificate Course on 'HR Analytics' from 26th July to 3rd August, 2021.
		d. The Institute has conducted a Certificate Course on 'Digital Marketing' from 22 nd July, 2021 to 30 th July, 2021.
		e. The Institute has conducted a Certificate Course on 'Service Operations Management' from 19 th July 2021 to 30 th July, 2021.
		f. The Institute has conducted a Certificate Course on 'Business Analytics: R Programming' from 22 nd July, 2021 to 30 th July, 2021.

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Sr. No.	Resolution	Action Taken
7.	Value-added and Domain-Specific Certification Courses	g. The Institute has conducted a Certificate Course on 'Soft Skill Module I' from 2nd August 2021 to 13th August 2021.
8.	Specialization Club Activity	a. The Institute has organized a 'Specialization Club Competition' on 25th June, 2021.
9.	National Seminar on Innovation and IPR	a. The Institute has organized National Level Seminar on 'Innovation and Intellectual Property Rights (IPR)' on 24th July 2021.
10.	Entrepreneurship Development	a. The Institute has conducted a Certification Course on 'Entrepreneurship' from 19th July, 2021 to 23rd July, 2021.
11.	Faculty and Staff Development Programs	a. The institute has organized a FDP on 'Effective Use of Online Platform ' by Ms. Manasi Bokil and Ms. Shasha Shelke, Media Head, AISSM Society on 24th June 2021
		b. The Institute has organized an initiative by Savitribai Phule Pune University as 'Voice Care Workshop – Awajachi Karyshala' by Dr. Sonali Lohar, Voice Care Expert on 21st September, 2021.
		c. The Institute has organized an Internal FDP from 11th October 2021 to 15th October 2021.
		d. The Institute has organized an Internal Staff Development Program on Personality Development on 22nd October 2021.
12.	Inculcating Reading Habits Among students	a. The Institute has organized a Workshop on 'NDLI User Awareness' on 26 th July, 2021.
		b. The Institute has organized an 'Author Speaks Program by Mr. Sandip Agrawal, EVP, and Head, BFSI IT, Visoinnet Inc. & Author of Best Seller Book P. R. I. D. E.' on 14th August, 2021.
		c. The Institute has participated in 'E-Book Quiz on Vachan Prerana Din' organized by BPHE Society's IMSCD&R on 15th October 2021.
13.	Health Awareness and Women Empowerment Activities	a. The Institute has organized a 'Self-Defence Workshop under Nirbhay Kanya Abhiyan' on 11th June, 2021.
14.	Extra-curricular Activities and Competitions in Online Mode	a. The Institute has organized a 'Green Planetaria Photography Competition' on the Occasion of 'World Environment Day' on 05th June, 2021.

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Sr. No.	Resolution	Action Taken
14.	Extra-curricular Activities and Competitions in Online Mode	b. The Institute has organized a 'Nirvana: Photography & Videography Competition on the occasion of International Yoga Day' on 21st June, 2021.
		c. The Institute has organized a 'Quiz Competition' on Account of 'National Doctors Day' on 1 st July 2021 to 5th July, 2021.
		d. The Institute has organized Traditional Day: Remembering our Tradition on 12th July, 2021
		e. The Institute has organized 'Flames' from 12th July, 2021 to 16th July, 2021. It included academic, cultural and sports competition.
		f. The Institute has organized a Competition on Expression Janmabhumi: Showcasing our Values & Culture on 14th July, 2021.
		g. The Institute has organized a Competition on the Occasion of 'World Photography Day' on 19th August, 2021.
15.	New Education Policy-2020 Awareness initiatives	a. The Institute has organized a Seminar on 'New Education Policy (NEP) – 2020' from 30 th July 2021 to 10 th August, 2021.
16.	Competitive Examination Guidance regarding Banking and other Examinations	a. The Institute has organized a Seminar on 'Competitive Examination Guidance MPSC & UPSC' by Saurabh Sonawane Chief Trainer, Unacademy on 24 th July, 2021.
		b. The Institute has organized a Seminar on 'Competitive Guidance Banking & Other Examination' by Saurabh Sonawane Chief Trainer, Unacademy on 24 th July, 2021.
17.	Alumni Interactions and Meet	a. The Institute has organized an Alumni Meet -Milaap 2021 on 10th July, 2021.
		b. The Institute has conducted Alumni Association meeting on 07 th August 2021.
18.	Awareness on Mediation and Yoga in the context of Covid-19 Pandemic	a. The Institute has organized a workshop on 'Yoga: Physical and Mental Wellness' on the occasion of International Yoga Day by Ms. Janvi Dani & Mr. Sandeep Harip, Trainer, and People Management Art of Living on 21 st June, 2021.
		b. The Institute has organized a 'Nirvana: Photography & Videography Competition on the occasion of International Yoga Day' on 21st June, 2021.

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Sr. No.	Resolution	Action Taken
19.	Participation in Immunity Boosting Program in the context of Covid-19 pandemic	a. The Institute has organized a Workshop on 'Immunity Boosting Program to Increase Lung Capacity, Enhance Immunity, and Eliminate Stress' organized in collaboration with Art of Living and Savitribai Phule Pune University from 11th June 2021 to 25th June, 2021.
20.	Guidance Program for Students Regarding Online Placement Drives	a. The Institute has organized a Seminar on 'Guidance on Virtual Job Fair Platform' by Wocially on 05th June, 2021.
21.	Industry-Institute Connect	a. The Institute has organized an AISSMS – I Connect: Industry-Institute-Interaction Program by Mr. Bhushan Patil, Head Digital EMEA, Sr. Vice-President, Tech-Mahindra Ltd. on 26 th June 2021. b. The Institute has organized an AISSMS – I Connect: Industry-Institute-Interaction Program on 'Leadership Development' by Mr. Amit Panchal, General Manager, Business Excellence, Kirloskar Oil Engines Pvt. Ltd. on 3 rd July, 2021. c. The Institute has organized an AISSMS – I Connect: Industry-Institute-Interaction Program on 'Corporate Sustainability: The Praj Industries Way' Mr. Vinayak Kelkar, Head Corporate Sustainability and CSR, Praj Industries Ltd. on 06 th July 2021. d. The Institute has organized an AISSMS – I Connect: Industry-Institute-Interaction Program 'Changing Roles in Managers in New Technological Environment' by Mr. Satish Lengare Head Talent Acquisition, Suzlon Energy Ltd. on 07 th July 2021. e. The Institute has organized an AISSMS – I Connect: Industry-Institute-Interaction Program 'Managerial Development in New Normal' by Mr. Rohit Ghosh, Founder and CEO, SkillEdge 4.0 Eductec Pvt. Ltd. on 08 th July 2021.
22.	Aavaj Gurujanancha -Vedh Deshachya Bhavitavyacha	a. The Institute has organized an initiative by State Government as 'Voice Care Workshop – Awajachi Karyshala' by Dr. Sonali Lohar, Voice Care Expert on 21st September, 2021.
23.	Creating Awareness for Management Education	a. The Institute has participated in 'Education Exhibition' - Sakal Edu Expo 2021 on 12th August, 2021. b. The Institute has participated in 'Education Exhibition' - Pudhari Edu Expo 2021 on 13th August, 2021.

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Sr. No.	Resolution	Action Taken
23.	Creating Awareness for Management Education	c. The Institute has organized a Webinar for Creating Awareness of Management Education for Graduate Students in December 2021
24.	Holistic Personality Development	a. The institute has planned various Co-curricular, Extra-Curricular, and Extension activities for developing Holistic Personality of students in Academic Year 2021-22.

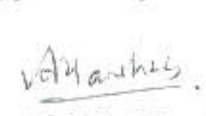
Prepared By


Prof. Abhijit Khurape
Assistant Professor

Checked By


Dr. Gauri Prabhu
IQAC Coordinator

Approved By


Dr. Abhijit Mancharkar
Chairman-IQAC

DIRECTOR
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Academic Year 2021-22



**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 1st June 2021

MINUTES OF MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the minutes of the meeting are as follows:

- **Day & Date:** Tuesday, 01 June 2021.
- **Time:** 11:30 am.
- **Venue:** Board Room, AISSMS IOM, Pune.
- **Attendees:**

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2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr. Pooja Upadhayay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr. Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr. Vikram Gaikwad	Sr. Resource Specialist, Tetra Pack Pvt. Ltd.	Member (Alumni)
8.	Mr. R. R. Deshpande	Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
9.	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)



- **Discussions and Resolutions:** The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the institute:
 1. Dr. Abhijit Mancharkar, Director welcomed all esteemed IQAC members for the meeting.
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 4. Dr. Gauri Prabhu, IQAC Co-ordinator presented the Activity Report of the Institute for the period 26th January 2021 to 31st May 2021. The IQAC members noted the Activity Report and appreciated the efforts taken by the AISSMS IOM Team.
 5. It is noted by the IQAC members that the academic year 2020-21 is delayed due to pandemic. It is expected to get over by October 2021. In this context, Dr. Pooja Upadhyay Member IQAC suggested to revise the schedule of activities for the remaining part of the academic year.
 6. It was discussed in the meeting the need for focusing on mediation and yoga in the context of Covid-19 Pandemic. Hence, Shri. Suresh Shinde, Hon. Jt. Secretary, AISSM Society suggested to organize the 'International Yoga Day' in On-line mode.
 7. Dr. Abhijit Mancharkar, Chairman, IQAC informed that Savitribai Phule Pune University, Pune has tied-up with Art of Living for conducting 'Immunity Boosting Program' in the context of Covid-19 pandemic. This workshop will be conducted for faculty and students.
 8. It was discussed in the meeting that presently companies are conducting online campus drives. Dr. Bhalchandra Bite has suggested conducting guidance program for students regarding online placement drives.
 9. Dr. Abhijit Mancharkar, Chairman, IQAC informed that the institute has planned quality initiative - I-Connect Program to bridge the gap between Industry and Academia as discussed in the last meeting. This program will the series of seminars by Industry professionals. Mr. R. R. Deshpande, Joint M. D., Kirloskar Oil Engines Ltd. appreciated the efforts and suggested to continue such value added seminars and workshops for the benefit of students.



10. It was discussed in the meeting that the State Government is organizing the workshop for the faculty members under the initiative called 'Aavaj Gurujanancha-Vedh Deshachya Bhavitavyacha'. Dr. Bhagyashri Kanhere, Member IQAC suggested to participate in this workshop.
11. It was discussed in the meeting that there is a need to participate in the activities like education fair, use of online platforms etc. for creating awareness among graduate students about various career avenues in management field.
12. Mr. Vikram Gaikwad, Sr. Resource Specialist, Tetra Pack Pvt. Ltd pointed out that grooming of students and developing their holistic personality plays important role in enhancing the employability of the students. He suggested focusing on activities like personality profiling, soft skill training, value added courses, extra-curricular and extension activities, etc.

The meeting of IQAC concluded with the permission of the chair.

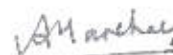
Dr. Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

Prepared by



Dr. Gauri Prabhu
IQAC Co-ordinator
AISSMS IOM, Pune

Approved by



Dr. Abhijit Mancharkar
Chairperson-IQAC
AISSMS IOM, Pune



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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 10th January 2022

ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on 01st June 2021 and the Action Taken Report is as follows:

Sr. No.	Resolution	Action Taken
1.	AQAR 2019-20	a. The AQAR 2019-20 was presented in the College Development Committee (CDC) meeting conducted on 30 th June 2021. The Committee members noted and approved the same.
2.	AQAR 2020-21	a. The Institute is preparing AQAR 2020-21 as per the revised guidelines of NAAC.
3.	Revision of the Schedule of Activities for the Academic Year	a. The Institute has revised the schedule for the activities of the academic year in the context of delay in admission process due to pandemic.
4.	Psychometric Testing and Professional Counseling based on Test Results	a. The Institute has conducted a 'Psychometric Test for MBA I Year Sem I by IHHI' from 06 th August 2021 to 14 th August 2021 b. The Institute has conducted 'Professional Counseling based on Psychometric Test Results in collaboration with IHHI from 23 rd August 2021 to 31 st August 2021
5.	Seminar and Workshops	a. The Institute has organized Seminar on 'Stock Market' by Sri Harsha Managing Director, Shine Projects on 01 st June, 2021 b. The Institute has organized a Seminar on 'Guidance on Virtual Job Fair Platform' by Wocially on 05 th June, 2021. c. The Institute has organized a Seminar on 'Money Management' by Mr. Suhas Rajput, Corporate Trainer, and Proficient Minds on 12 th June, 2021. d. The Institute has organized a Seminar on 'Capital Market Awareness under Investor Education Program by Bombay Stock Exchange' by Ramchandra Bhat K Freelance Trainer, Lotus Knowlwealth Pvt. Ltd. on 19 th June, 2021. e. The Institute has organized a Seminar on 'Way of Effective Wealth Creation & Mutual Fund Awareness by SEBI' by Srikanta Lahiri Sagi Freelance Trainer, Jai Vatnani & co. (Training Division) on 19 th June, 2021. f. The Institute has organized a Seminar on 'Capital Market Awareness under Investor Education Program by Bombay Stock Exchange (BSE)' by Pankaj Mathkar Freelance Trainer, Lotus Knowlwealth Pvt. Ltd. on 26 th June, 2021.





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Sr. No.	Resolution	Action Taken
5.	Seminar and Workshops	g. The Institute has organized a Seminar on 'Way of Effective Wealth Creation & Mutual Fund Awareness by SEBI' by Mr. Rahul Dhawan, Freelance Trainer, Lotus Knowlwealth Pvt. Ltd. on 26 th June, 2021.
		h. The Institute has organized a Workshop on 'NDLI User Awareness' on 26 th July, 2021.
		i. The institute has organized a Seminar on 'Business Analytics & Data Mining' by Dr. S. M. Bakre Professor, Department of Electrical Engineering, and AISSMS Institute of Information Technology on 23 rd August 2021.
		j. The Institute has organized a Seminar on 'Cyber Security:-Security Management' by Prof. Pritesh Patil Asst. Prof. & HOD Dept. of Information Technology AISSMS Institute of Information Technology on 28 th August 2021
		k. The institute has organized a Seminar on 'Human Rights for Management Professionals' by Dr. Sandip Dalvi, CMD Master NLP Trainer, Master Financial Analyst, Gender Business Solutions Pvt. Ltd. on 28 th August 2021.
6.	Extension Activities and Social Initiatives	a. The Institute has organized a 'Cyclothon Activity on the occasion of World Cycle Day' on 03 rd June, 2021.
		b. The Institute has organized a 'Tree Plantation on the occasion of World Environment Day' on 05 th June, 2021.
		c. The Institute has organized a social activity 'The Project Generosity' in collaboration with Shivnisha from 27 th July, 2021 to 30 th , July, 2021.
		d. The Institute has organized a 'Swachh Bharat Pledge' on 12 th August 2021.
		e. The Institute has organized a 'Catch the Rain Pledge' on 12 th August 2021.
		f. The Institute has participated in the Rastragan an Initiative by Ministry of Culture, Government of India to mark Azadika Amrut Mahotsav on 14 th August 2021
		g. The Institute has celebrated a 'Sadbhavna Diwas' on 20 th August, 2021.
		h. The Institute has participated in the Central Government Initiative- Azadika Amrut Mahostav on 2/09/2021.





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Sr. No.	Resolution	Action Taken
6.	Extension Activities and Social Initiatives	i. The Institute has participated in NSS Program on "Inculcating Democratic Values and Role of Teachers" organized by SPPU in collaboration with Chief Election Officer, Maharashtra on 5th September 2021.
		j. The Institute has celebrated 'NSS Day' on 24/09/2021
		k. The Institute has organized a 'Blood Donation Camp in collaboration with R. G. Gholap Blood Bank and Thalassemia Center, Pune' on 01st October, 2021.
		l. The Institute has organized a 'Covid - 19 Vaccination Drive in collaboration with Health Department Government of Maharashtra and AISSMS COE' on 09/10/2021.
		m. The Institute has organized a 'Mazi Vasundhara Mitra Pledge' from 10th October 2021 to 30th October 2021.
		n. The Institute has celebrated a 'Rashtriya Ekta Diwas' on occasion of 'Sardar Vallabhai Patel Jayanti' on 29th October 2021.
		o. The institute has organized 'Lingbhed Sanbedanshilata Jagruti Abhiyan' on 25 th November 2021.
		p. The Institute has established 'Youth Red-cross Unit' in November 2021.
		q. The Institute has observed 'Koumi Ekta Saptah' in November 2021
7.	Value-added and Domain-Specific Certification Courses	r. The Institute has observed 'Jagtik Divyang Din' on 03 rd December 2021.
		a. The Institute has conducted a Certification Course on 'Entrepreneurship' from 19th July, 2021 to 23rd July, 2021.
		b. The Institute has conducted a Certificate Course on 'Research Analyst' on 2nd, 5th & 6th August, 2021.
		c. The Institute has conducted a Certificate Course on 'HR Analytics' from 26th July to 3rd August, 2021.
		d. The Institute has conducted a Certificate Course on 'Digital Marketing' from 22 nd July, 2021 to 30 th July, 2021.
		e. The Institute has conducted a Certificate Course on 'Service Operations Management' from 19 th July 2021 to 30 th July, 2021.
		f. The Institute has conducted a Certificate Course on 'Business Analytics: R Programming' from 22 nd July, 2021 to 30 th July, 2021.





Sr. No.	Resolution	Action Taken
7.	Value-added and Domain-Specific Certification Courses	g. The Institute has conducted a Certificate Course on 'Soft Skill Module I' from 2nd August 2021 to 13th August 2021.
8.	Specialization Club Activity	a. The Institute has organized a 'Specialization Club Competition' on 25th June, 2021.
9.	National Seminar on Innovation and IPR	a. The Institute has organized National Level Seminar on 'Innovation and Intellectual Property Rights (IPR)' on 24th July 2021.
10.	Entrepreneurship Development	a. The Institute has conducted a Certification Course on 'Entrepreneurship' from 19th July, 2021 to 23rd July, 2021.
11.	Faculty and Staff Development Programs	a. The institute has organized a FDP on 'Effective Use of Online Platform ' by Ms. Manasi Bokil and Ms. Shasha Shelke, Media Head, AISSM Society on 24th June 2021
		b. The Institute has organized an initiative by Savitribai Phule Pune University as 'Voice Care Workshop – Awajachi Karyshala' by Dr. Sonali Lohar, Voice Care Expert on 21st September, 2021.
		c. The Institute has organized an Internal FDP from 11th October 2021 to 15th October 2021.
		d. The Institute has organized an Internal Staff Development Program on Personality Development on 22nd October 2021.
12.	Inculcating Reading Habits Among students	a. The Institute has organized a Workshop on 'NDLI User Awareness' on 26 th July, 2021.
		b. The Institute has organized an 'Author Speaks Program by Mr. Sandip Agrawal, EVP, and Head, BFSI IT, Visoinnet Inc. & Author of Best Seller Book P. R. I. D. E.' on 14th August, 2021.
		c. The Institute has participated in 'E-Book Quiz on Vachan Prerana Din' organized by BPHE Society's IMSCD&R on 15th October 2021.
13.	Health Awareness and Women Empowerment Activities	a. The Institute has organized a 'Self-Defence Workshop under Nirbhay Kanya Abhiyan' on 11th June, 2021.
14.	Extra-curricular Activities and Competitions in Online Mode	a. The Institute has organized a 'Green Planetaria Photography Competition' on the Occasion of 'World Environment Day' on 05th June, 2021.





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Sr. No.	Resolution	Action Taken
14.	Extra-curricular Activities and Competitions in Online Mode	b. The Institute has organized a 'Nirvana: Photography & Videography Competition on the occasion of International Yoga Day' on 21st June, 2021.
		c. The Institute has organized a 'Quiz Competition' on Account of 'National Doctors Day' on 1 st July 2021 to 5th July, 2021.
		d. The Institute has organized Traditional Day: Remembering our Tradition on 12th July, 2021
		e. The Institute has organized 'Flames' from 12th July, 2021 to 16th July, 2021. It included academic, cultural and sports competition.
		f. The Institute has organized a Competition on Expression Janmabhumi: Showcasing our Values & Culture on 14th July, 2021.
		g. The Institute has organized a Competition on the Occasion of 'World Photography Day' on 19th August, 2021.
15.	New Education Policy-2020 Awareness initiatives	a. The Institute has organized a Seminar on 'New Education Policy (NEP) – 2020' from 30 th July 2021 to 10 th August, 2021.
16.	Competitive Examination Guidance regarding Banking and other Examinations	a. The Institute has organized a Seminar on 'Competitive Examination Guidance MPSC & UPSC' by Saurabh Sonawane Chief Trainer, Unacademy on 24 th July, 2021.
		b. The Institute has organized a Seminar on 'Competitive Guidance Banking & Other Examination' by Saurabh Sonawane Chief Trainer, Unacademy on 24 th July, 2021.
17.	Alumni Interactions and Meet	a. The Institute has organized an Alumni Meet -Milaap 2021 on 10th July, 2021.
		b. The Institute has conducted Alumni Association meeting on 07 th August 2021.
18.	Awareness on Mediation and Yoga in the context of Covid-19 Pandemic	a. The Institute has organized a workshop on 'Yoga; Physical and Mental Wellness' on the occasion of International Yoga Day by Ms. Janvi Dani & Mr. Sandeep Harip, Trainer, and People Management Art of Living on 21 st June, 2021.
		b. The Institute has organized a 'Nirvana: Photography & Videography Competition on the occasion of International Yoga Day' on 21st June, 2021.





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Sr. No.	Resolution	Action Taken
19.	Participation in Immunity Boosting Program in the context of Covid-19 pandemic	a. The Institute has organized a Workshop on 'Immunity Boosting Program to Increase Lung Capacity, Enhance Immunity, and Eliminate Stress' organized in collaboration with Art of Living and Savitribai Phule Pune University from 11th June 2021 to 25th June, 2021.
20.	Guidance Program for Students Regarding Online Placement Drives	a. The Institute has organized a Seminar on 'Guidance on Virtual Job Fair Platform' by Wocially on 05th June, 2021.
21.	Industry-Institute Connect	a. The Institute has organized an AISSMS – I Connect: Industry-Institute-Interaction Program by Mr. Bhushan Patil, Head Digital EMEA, Sr. Vice-President, Tech-Mahindra Ltd. on 26 th June 2021. b. The Institute has organized an AISSMS – I Connect: Industry-Institute-Interaction Program on 'Leadership Development' by Mr. Amit Panchal, General Manager, Business Excellence, Kirloskar Oil Engines Pvt. Ltd. on 3 rd July, 2021. c. The Institute has organized an AISSMS – I Connect: Industry-Institute-Interaction Program on 'Corporate Sustainability: The Praj Industries Way' Mr. Vinayak Kelkar, Head Corporate Sustainability and CSR, Praj Industries Ltd. on 06 th July 2021. d. The Institute has organized an AISSMS – I Connect: Industry-Institute-Interaction Program 'Changing Roles in Managers in New Technological Environment' by Mr. Satish Lengare Head Talent Acquisition, Suzlon Energy Ltd. on 07 th July 2021. e. The Institute has organized an AISSMS – I Connect: Industry-Institute-Interaction Program 'Managerial Development in New Normal' by Mr. Rohit Ghosh, Founder and CEO, SkilledEdge 4.0 Eductec Pvt. Ltd. on 08 th July 2021.
22.	Aavaj Gurujanancha -Vedh Deshachya Bhavitavyacha	a. The Institute has organized an initiative by State Government as 'Voice Care Workshop – Awajachi Karyshala' by Dr. Sonali Lohar, Voice Care Expert on 21st September, 2021.
23.	Creating Awareness for Management Education	a. The Institute has participated in 'Education Exhibition' - Sakal Edu Expo 2021 on 12th August, 2021. b. The Institute has participated in 'Education Exhibition' - Pudhari Edu Expo 2021 on 13th August, 2021.





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Sr. No.	Resolution	Action Taken
23.	Creating Awareness for Management Education	c. The Institute has organized a Webinar for Creating Awareness of Management Education for Graduate Students in December 2021
24.	Holistic Personality Development	a. The institute has planned various Co-curricular, Extra-Curricular, and Extension activities for developing Holistic Personality of students in Academic Year 2021-22.

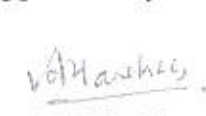
Prepared By


Prof. Abhijit Khurape
Assistant Professor

Checked By


Dr. Gauri Prabhu
IQAC Coordinator

Approved By


Dr. Abhijit Mancharkar
Chairman-IQAC

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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 17th January 2022

MINUTES OF MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the Minutes of the Meeting (MoM) are as follows:

- **Day & Date:** Tuesday, 11th January 2022.
- **Time:** 01:30 pm.
- **Venue:** Board Room, AISSMS IOM, Pune.
- **Attendees:**

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr. Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr. Pooja Upadhyay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr. Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr. Vikram Gaikwad	Sr. Resource Specialist, Tetra Pack Pvt. Ltd.	Member (Alumni)
8.	Mr. R. R. Deshpande	Joint M. D., Kirloskar Oil Engine Ltd.	Member (Industry)
9.	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)

- **Discussions and Resolutions:** The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the Institute:



1. Dr. Abhijit Mancharkar, Chair IQAC and Director AISSMS IOM, Pune extended a warm welcome to all the esteemed IQAC members to the meeting.
2. Dr. Gauri Prabhu, IQAC Co-ordinator presented the minutes of the last meeting held on Tuesday, 01st June 2021 and the Action Taken Report for the same. The IQAC members approved the same.
3. Dr. Gauri Prabhu, IQAC Coordinator, AISSMS IOM, discussed the Institutional NAAC AQAR for the Academic Year 2020-21. The IQAC members reviewed the same and recommended to present and get approved for the AQAR 2020-21 in the next College Development Committee (CDC) meeting.
4. Dr Gauri Prabhu, IQAC Co-ordinator presented the Activity Report of the Institute for the period 01st June 2021 to 10th January 2022. The IQAC members noted the Activity Report and appraised the sincere efforts taken by the Team-AISSMS IOM.
5. It was discussed in the meeting that there has been delay in commencement of academic year 2021-22. Dr. Pooja Upadhyay, Academic Coordinator suggested revision in the schedule of activities.
6. Dr. Pooja Upadhyay pointed out in the meeting that the Institute conducts orientation programs for MBA-I and MBA-II every year. This year the Institute conducted the orientation program for the clear understanding of the curriculum and its outcomes in line with National Education Policy-2020. The Institute has planned the Induction program for MBA-I to set the stage for the successful and productive MBA program, she added.
7. Dr Pooja Upadhyay, member IQAC, discussed the benefits of the Psychometric test and subsequent counselling for the students in the first year. Dr Gauri Prabhu IQAC Coordinator, mentioned that the Institute has organized Psychometric Test for the MBA-I year student as one of the best practices. This year, the Institute has planned Psychometric Assessment and Counseling for MBA-I Students. Mr. R. R. Deshpande, Joint M.D. Kirloskar praised the Institutional endeavor for making student aware about their personality and aptitude.
8. Mr. Vikram Gaikwad, Member pointed out that grooming students and developing their holistic personalities plays important role in enhancing the employability of the students. He suggested focusing on students' domain specific skill development for the competitive edge; deepen understanding of their selected domain to enhance employability skills and aptitude. Dr. Abhijit Mancharkar, Director, AISSMS IOM added that the Institute conducts various domain specific value-added specific certificate courses on the same ground.



9. Mr. R. R. Deshpande, Member IQAC pointed that workshops and seminars are valuable components to provide real-world business insights and enable students and faculty members to interact with industry professionals. This is an opportunity for skill development and confronting with practical knowledge, he added. Shri. Suresh Shinde, Joint Secretary, AISSM Society added that the Institute promotes a '*Crafting Valued Corporate Professionals*' policy for educational conduct. It was discussed in the meeting to focus on the readiness of the students as corporate professionals. Shri. Suresh Shinde Joint Secretary, AISSM Society further added that the Institute shall continue to organize various seminars, workshops in collaboration with Industrial expertise for the students to ensure their readiness as corporate professionals under I-Connect (Industry-Connect Initiative); the Institute's initiative to bridge the gap between Industry and Academia.
10. It was discussed in the meeting that humanity is the fundamental value of an Indian Constitution. Dr Pooja Upadhyay, Academic Coordinator suggested to organize seminar and workshops on humanity. Dr Gauri Prabhu, Co-ordinator, IQAC stated that the Institute regularly organize these types of seminars/workshops and cross cultural activity. Mr. Vikram Gaikwad, Member IQAC admired the institutional efforts and suggested continuing the practice in the future.
11. Dr Gauri Prabhu vocalized the various efforts taken by the AISSMS IOM faculty members and the NSS Unit has organized various activities like Rashtriya Ekta Diwas, Lingbhed Sanvedanshilata Jagruti Abhiyan, Youth Red Cross (YRC) Unit Awareness Program, Koumi Ekata Saptah, Jagtik Divyang Din, and Sanvidhan Diwas to endorse the Institute's social morality towards social responsibilities. The IQAC members were satisfied with the activities and ensured the students' learning and realization towards the 'giving back to society' through the extension activities contribution. Mr. R. R. Deshpande Joint MD, Kirloskar Oil Engine congratulated the entire AISSMS IOM team for their successful conduction of these activities, and suggested considering tree plantation, cleanliness, voter awareness, blood donation, etc. under the Institutional extension activities.
12. It was discussed in the meeting that the Institute can contribute to develop more inclusive and supportive learning environment, preparing future business leaders who are aware of gender issues and committed to promoting equality in their career. Dr. Gauri Prabhu, IQAC Coordinator informed IQAC Members that the Institute celebrates Men's and Women's day to promote gender equality and empowerment.
13. It was discussed that the Institute is enriched with virtuous human resources in teaching and non-teaching staff members, and the need was felt to conduct various development




activities for the teaching and non-teaching staff. Dr. Gauri Prabhu brought it to the notice of all IQAC members that the Institute organizes various activities, seminars, and workshops to develop employee competencies in teaching-learning, research innovation, etc. Shri. Suresh Shinde, Hon. Jt. Secretary, AISSM Society suggested that the Institute shall promote and organize more competency-based training activities for the teaching and non-teaching staff members.

14. It was discussed in the meeting that the Institute participates in NIRF (National Institutional Ranking Framework). Dr. Abhijit Mancharkar enunciated that participating in the NIRF ranking for an MBA institute offers the opportunity for recognition, growth, and continuous improvement, fostering a culture of excellence in management education. Dr. Gauri Prabhu, IQAC Coordinator and In charge of NIRF Ranking for the Institute added that the Institute applied for NIRF Ranking.
15. Dr. Abhijit Mancharkar, Chair IQAC and Director, AISSMS IOM mentioned that AISHE (All India Survey on Higher Education) is a comprehensive and annual survey conducted by the Ministry of Education, Government of India, to gather data and information on various aspects of higher education institutions in the country. Dr. Abhijit Mancharkar added that the Institute complies with the AISHE portal as a mandatory aspect of AICTE.
16. Dr. Gauri Prabhu presented the Academic and Administrative Audit Report (AAA-Report) to the IQAC. The IQAC accepted the audit report anonymously.

The meeting of IQAC concluded with the permission of the chair.

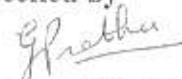
Dr. Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

Prepared by

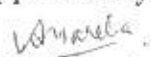

Prof. Abhijit Khurape
Assistant Professor
AISSMS IOM, Pune



Checked by


Dr. Gauri Prabhu
IQAC Co-ordinator
AISSMS IOM, Pune



Approved By

Dr. Abhijit Mancharkar
Chairperson-IQAC & Director
AISSMS IOM, Pune

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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: Wednesday, 23rd March 2022

ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on Tuesday, 11th January 2022 and the Action Taken Report is as follows:

Sr. No.	Resolution	Action Taken
1.	AQAR	a. The AQAR 2020-21 was presented in the College Development Committee (CDC) meeting conducted on 27 th January 2022. The Committee members noted and approved the same.
2.	Psychometric Testing and Professional Counselling Based on Test Results	a. The Institute has conducted a 'Psychometric Test for MBA I Year Sem I by IHII' from 28 th January 2022 to 05 th February 2022, and from 16 th February 2022 to 19 th February 2022. b. The Institute has conducted 'Professional Counseling based on Psychometric Test Results in collaboration with IHII from 02 nd March 2022 to 04 th March 2022.
3.	Value-added and Domain-Specific Certification Courses	a. The Institute has conducted a 'Certificate Program on Soft Skill Initiative by Mahindra Pride Classroom & Nandi Foundation for MBA II Year Students from 17 th January 2022 to 22 nd January 2022. b. The Institute has conducted a 'Certificate Program on Corporate Readiness in collaboration with IHII for MBA I Students from 17 th January 2022 to 22 nd January 2022. c. The Institute has conducted a Certificate Course in Operations and Supply Chain Management from 14 th February 2022 to 04 th March 2022. d. The Institute has organized a 'Certificate Course in Business Analytics: Python from 15 th February to 5 th March 2022. Further activities are scheduled under the Value-added and Domain-Specific Certification Courses for the remaining term of the academic year.
4.	I-Connect: Seminar and Workshops	a. The Institute organized a 'Workshop on PI Etiquette by Mahindra Pride Classroom' on 17 th & 18 th February 2022. b. The Institute has conducted a "Workshop on EBSCO Online Journals Database" by Mr. Gaurav Date, Training Manager Maharashtra of EBSCO Information Service on 04 th March 2022. c. The Institute organized 'Library Services User Awareness Program' on 04 th March 2022. d. The Institute has organized a 'Motivational Seminar on the occasion of International Women's Day by Mrs. Gectanjali Temgire, Deputy Commissioner, GST & Mrs. Arati Gokhale, Coordinator, ZTCC on 8 th March 2022.





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4.	I-Connect: Seminar and Workshops	e. The Institute has conducted a "Seminar on Introduction to Cyber Security" by Mr. Ashok Pattar, National Cyber Defense Research Centre on 10 th March 2022.
		f. The Institute has conducted a "Seminar on Corporate Readiness" by Mr. Raghavan Koli, Founder, The Conquerors, and Author & Motivational Speaker on 11 th March 2022.
		g. The Institute has conducted a "Seminar on Human Rights" for MBA I Year Students by Dr Tejaswini Malegaonkar on 22 nd March 2022.
		Further activities are scheduled under the I-Connect: Seminar and Workshops initiative for the remaining term of the academic year.
5.	Gender Equality and Women Empowerment	a. The Institute has organized 'The AISSMS Diva Competition organized by the AISSM Society on the occasion of International Women's Day on the 4th & 5th of March 2022.
		b. The Institute organized an International Women's Day Celebration - Sessions by Mrs. Geetanjali Temgire, Deputy Commissioner, GST & Mrs. Arati Gokhale, Coordinator, ZTCC on 08 th March 2022.
		Further activities are scheduled under the Seminars and workshops for Humanity promotion for the remaining term of the academic year.
6.	NSS and Student Welfare Initiatives: Extension and Social Activities	a. The Institute celebrated International Men's' Day on 19 th November 2021.
		b. The Institute celebrated 'Koumi Ekta Saptah' from 24 th November 2021 to 25 th November 2021.
		c. The Institute initiated and organized a 'Lingbhed Sanvedanshilata Jagruti Abhiyan' on 25 th November 2021.
		d. The Institute celebrated 'Sanvidhan Diwas' on 26 th November 2021.
		e. The Institute organized the 'Youth Red Cross (YRC) Unit Awareness Program' on 29 th November 2021.
		f. The Institute celebrated 'Jagtik Divyang Din' on 3rd December 2021.
		g. The Institute has organized a 'Food Distribution to Police during Jijau Jayanti Bandobast' on 12 th January 2022.
		h. The Institute has organized a 'Marathi Bhasha Sanvardhan Pandharwada' from 19th January 2022 to 28th January 2022.
		i. The institute organized a 'Save Girl' initiative on 21st January 2022.
		j. The Institute celebrated 'National Girl Child Day' on 24th January 2022.
		k. The Institute celebrated 'Rashtriya Matdar Din' on 25 th January 2022.
6.	NSS and Student Welfare Initiatives: Extension and	l. The Institute conducted a 'Heritage Conservation Drive' on 5 th February 2022.





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	Social Activities	<p>m. The Institute has organised a 'Tree Plantation' on 27th February 2022.</p> <p>n. The institute initiated a mission of 'My River My Valentine' from 05th February 2022 to 15th February 2022.</p> <p>o. The Institute has organized an 'NSS Winter Camp at Chirmodi Pune' from 22nd February 2022 to 28th February 2022.</p> <p>p. The Institute has organized a 'Swacchata Abhiyaan: Tank and School Cleaning' on 23rd February 2022.</p> <p>q. The Institute has organized the 'Drawing and Elocution Competition in School for Girl Child' on 24th February 2022.</p> <p>r. The Institute has organized a 'Kille Samvardhan initiative' on 25th February 2022.</p> <p>s. The Institute has organized a 'Temple Cleaning activity' on 26th February 2022.</p> <p>t. The Institute has contributed to the 'Polio Vaccination drive with Govt Hospital' on 26th February 2022.</p> <p>u. The Institute celebrated 'Marathi Bhasha Gaurav Din' on 28th February 2022.</p> <p>v. The Institute initiated 'Nirbhay Kanya Abhiyan' on 23rd March 2022.</p> <p>Further activities are scheduled under the NSS and Student welfare activities for the remaining term of the academic year.</p>
7.	Faculty and Staff Development Program	<p>a. The Institute has organized a 'Faculty Development Program on 'EBSCO Mobile App' by Mr Gaurav Date, Training Manager Maharashtra of EBSCO Information Service' on 4th March 2022.</p> <p>Further activities are scheduled under the Faculty and Staff Development Program for the remaining term of the academic year.</p>
8.	Orientation session for MBA-I and MBA-II	<p>a. The Institute has organized an 'Orientation Program for MBA I Year Students' from 10th December 2021 to 30th December 2021.</p>
8.	Orientation session for MBA-I and MBA-II	<p>b. The Institute has organized an 'Orientation Program for MBA II Year Students on 5th January 2022.</p>
9.	NIRF (National Institutional Ranking Framework)	<p>a.</p> <p>The institute participated NIRF-2022.</p>





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	AISHE (All India Survey on Higher Education)	a. The Institute has complied with the AISHE Portal on 09 th January, 2022.
10.	Academic and Administrative Audit	a. The Institute has conducted the Academic and Administrative Audit on 14 th December 2021.

Prepared By

Prof. Abhijit Khurape
Assistant Professor

Checked By

Dr. Gauri Prabhu
IQAC Coordinator

Approved By

Dr. Abhijit Mancharkar
Chairman-IQAC



DIRECTOR
All India Shri Shivaji Memorial Society's
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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 31st March 2022

MINUTES OF MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the Minutes of the Meeting (MoM) are as follows:

- **Day & Date:** Thursday, 24th March 2022.
- **Time:** 11:30 am.
- **Venue:** Board Room, AISSMS IOM, Pune.
- **Attendees:**

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr Pooja Upadhyay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr Vikram Gaikwad	Sr. Resource Specialist, Tetra Pack Pvt. Ltd.	Member (Alumni)
8.	Mr R. R. Deshpande	Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
9.	Mr Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)

- **Discussions and Resolutions:** The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the institute:



1. Dr. Abhijit Mancharkar, Chair IQAC, and Director AISSMS IOM, Pune welcomed all esteemed IQAC members to the meeting.
2. Dr Gauri Prabhu, IQAC Co-ordinator read the minutes of the last meeting held on Tuesday, 11th January 2022 and the Action Taken Report for the same. The IQAC members noted the Action Taken Report (ATR) and confirmed the Minutes of the last Meeting.
3. Dr Gauri Prabhu, IQAC Co-ordinator presented the Activity Report of the Institute for the period 11th January 2022 to 23rd March 2022. The IQAC members noted the Activity Report and appreciated the efforts taken by the Team-AISSMS IOM.
4. Mr Vikram Member, IQAC, suggested that the MBA students shall get practical exposure, and networking opportunities, learn about industry trends, enhance communication skills, and understand corporate culture. Industrial visits shall help students to explore these aspects, hence he added that the Institute shall organize industrial visits to explore student development avenues.
5. It was discussed in the meeting that the Workshops and Seminars by Industry Experts provide students with industry insights, skill development opportunities, industry-relevant knowledge, and professional development guidelines. Mr. R. R. Deshpande suggested that the Institute shall invite industry experts for the various skills-based workshops and seminars. Dr. Pooja Upadhyay, Academic Coordinator seconded the thought as this strategy shall strengthen the Institute's Industry Connect.
6. As discussed and organized in the last IQAC meeting, Shri. Suresh Shinde Hon. Jt. Secretary, AISSM Society, Pune recommended that the Institute organizes a certification course for MBA students on forward-looking industrial trends. Dr. Garui Parbhu listed a few of the courses already conducted in the academic year from the activity report and pointed out some of the planned Certificate Courses in the remaining term of the academic year.
7. It was discussed in the meeting that extracurricular activities allow students to have diverse experiences that can broaden their perspectives and understanding of professional facets and competitive edge in the job market, for example, participating in various intellectual, cultural, and sports activities and competitions. Dr. Gauri Prabhu mentioned that the Institute has planned various extracurricular activities including the Institute's flagship event 'Flames' this semester.
8. It was discussed in the meeting that the various activities under the NSS Unit and Student welfare initiatives are organized. Dr. Abhijit Mancharkar ensured IQAC that the Institute shall organize more extension activities in the remaining academic year. Shri. Suresh

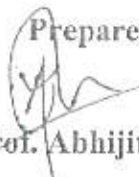


Shinde, Hon. Jt. Secretary, AISSM Society gave satisfactory remarks on the extension activities by the Institute.

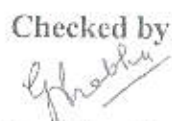
9. Mr. R. R. Deshpande Member IQAC suggested that the Institute shall create opportunities to cultivate a deeper understanding of social issues. The student shall enhance their creativity, team-working attitude, domain-specific knowledge, etc. Dr. Abhijit Mancharkar, Director seconded the thought, he added that the Institute collaborates with the social aspects of the specialization club activities. The objective behind this is to develop a comprehensive student approach toward business and a positive contribution to society with the knowledge, skills, and attitude.
10. It was discussed and the need was felt that the staff development activities are as important as the capacity development of the Institute. Dr. Abhijit Mancharkar mentioned that the institute has planned various visits seminars, and workshops for faculty development. Mr. R. R. Deshpande recommended that the Institute should plan a Faculty Visit to the C4I4 (Centre for Industry 4.0) Lab in Savitribai Phule Pune University Campus and BHAU Institute situated on COEP premises. Dr. Abhijit Mancharkar Director, AISSMSIOM, accepted the recommendation and requested Dr. Pooja Upadhyay and Dr. Gauri Prabhu to act on the same.

The meeting of IQAC concluded with the permission of the chair.

Dr Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

Prepared by


Prof. Abhijit Khurape
Assistant Professor
AISSMS IOM, Pune

Checked by


Dr Gauri Prabhu
IQAC Co-ordinator
AISSMS IOM, Pune

Approved By



Dr Abhijit Mancharkar
Director
AISSMS IOM, Pune



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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: Tuesday, 31st May 2022

ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on 24th March 2022 and the Action Taken Report is as follows:

Sr. No.	Resolution	Action Taken
1.	I-Connect: Seminar and Workshops	a. The Institute organized a Seminar on 'International Cross Cultural Interface- How to be a Stellar International Citizen of Today' by Dr. Merwan Mehta, Professor, East Carolina University, Greenville, USA on 20th May 2022 The Institute has planned a few more seminars and Workshops in the remaining part of the Academic Year.
2.	NSS and Student Welfare Initiatives: Extension and Social Activities	a. The Institute conducted a 'Marathi Social Media Sammelan' from 29 th April to 1 st May 2022. The Institute has planned a few more extension activities in the remaining part of the Academic Year.
3.	Specialization Club Activity	a. The Institute has organized a 'Specialization Club Activity on 'Skit Competition on Social Issues' on 25th March 2022. The Institute has planned one more specialization Club activity in the remaining part of the Academic year.
4.	Faculty and Staff Development Initiatives/ Programs	a. The Institute has organized a 'Visit to Bhau Institute (COEP)' on 21 st April 2022. b. The Institute has organized a Visit to the C414 SPPU Campus on 22nd April 2022. c. The Institute has organized an 'Internal Staff Development Program from 09 th May 2022. The Institute has planned a few more FDPs in the remaining part of the Academic Year.
5.	Extra-curricular Activities and Competitions	a. The Institute has organized 'The AISSMS Diva Competition organized by the AISSM Society on the occasion of International Women's Day on the 02 nd to 04 th March 2022.





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Sr. No.	Resolution	Action Taken
5.	Extra-curricular Activities and Competitions	b. The Institute has planned a few more extracurricular activities in the remaining part of the Academic Year.

Prepared By

Prof. Abhijit Khurape
Assistant Professor

Checked By

Dr. Gauri Prabhu
IQAC Coordinator

Approved By

Dr. Abhijit Mancharkar
Chairman-IQAC



DIRECTOR

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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 06th June 2022

MINUTES OF MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the Minutes of the Meeting (MoM) are as follows:

- **Day & Date:** Wednesday, 01st June 2022.
- **Time:** 02:30 pm.
- **Venue:** Board Room, AISSMS IOM, Pune.
- **Attendees:**

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr Pooja Upadhyay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr Vikram Gailwad	Sr. Resource Specialist, Tetra Pack Pvt. Ltd.	Member (Alumni)
8.	Mr R. R. Deshpande	Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
9.	Mr Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)

- **Discussions and Resolutions:** The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the Institute:



1. Dr Abhijit Mancharkar, Chair IQAC, and Director AISSMS IOM, Pune extended a warm welcome to all esteemed IQAC members to the meeting.
2. Dr Gauri Prabhu, IQAC Co-ordinator read the minutes of the last meeting held on Wednesday, 24th March 2022 and the Action Taken Report for the same. The IQAC members noted the Action Taken Report (ATR) and confirmed the Minutes of the last Meeting.
3. Dr Gauri Prabhu, IQAC Co-ordinator presented the Activity Report of the Institute for the period 24th March 2022 to 31st May 2022. The IQAC members noted the Activity Report and appreciated the efforts taken by the Team-AISSMS IOM.
4. Dr. Abhijit Mancharkar, Director, AISSMSIOM, Pune pointed out that Dr. Bhalchandra Bite authored a book titled "An MBA Diary - Managers @ 360". All present IQAC members congratulated Dr. Bhalchandra Bite for his achievement. Further, Dr. Abhijit Mancharkar proposed to host an Author Speaks program with Dr. Bhalchandra Bite this time. IQAC unanimously accepted the proposal.
5. It was discussed in the meeting and the need was felt that the Institute shall organize more events, activities, seminars and workshops based on practical exposure. Practical exposure shall comprise competency development, workplace experience and an understanding of the current trends and practices in the various Industries and corporate cultures.
6. It was discussed in the meeting that the Specialization Club Activities provide a platform to enhance skills in specialized areas of interest. These activities help students to gain practical exposure and develop industry-relevant competencies to pursue areas of interest. Dr. Abhijit Mancharkar added that the specialization club activities are integral components of the Institute's academics to provide students' academic knowledge, to pursue holistic education with practical exposure. Dr. Gauri Prabhu seconded the discussion and informed that the Institute has planned a specialization club activity on the 'Ad-Mad' theme to open the province of experiential learning.
7. It was discussed in the meeting that extension activities are very crucial as they facilitate community development and engagement, practical application of knowledge, create and measure social impact, promote collaborative learning, and cultivate social responsibility. These all factors cumulatively contribute to enhancing the institutional reputation. Hence, these activities not only benefit the community but also contribute to the overall development of the students, preparing them to be responsible, skilled, and socially conscious professionals, opined Shri. Suresh Shinde, Hon Jt. Secretary, AISSM Society. Mr R. R. Deshpande, a member of IQAC appreciated the outcomes of the extension activities. Dr. Abhijit Mancharkar, Chair, IQAC and Director, AISSMS Institute of




Management ensured the Institute continues its endeavor through various activities, seminars, workshops, etc. to address various societal issues like gender equality, heritage conservation, election, voting awareness, etc.

8. Shri. Suresh Shinde Hon. Jt, Secretary AISSMS Society, Pune suggested that the Institute shall take significant steps towards promotional activities through participating in various Edu-Expos and educational gatherings.
9. It was discussed in the meeting that the alumni base is one of the important stakeholders for institutional development. Organizing Alumni meetings for Pass-out students is a valuable endeavor to strengthen the connection with Industry, offer mentorship and guidance for current students, and promote lifelong learning and alumni engagement. Dr. Bhagyashree Kanhere added that the Institute organizes Alumni Meet and takes apt care to nurture alumni engagement throughout the year.

The meeting of IQAC concluded with the permission of the chair.


Dr Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

Prepared by



Prof. Abhijit Khurape
Assistant Professor
AISSMS IOM, Pune



Checked by


Dr Gauri Prabhu
IQAC Co-ordinator
AISSMS IOM, Pune

Approved By


Dr Abhijit Mancharkar
Chairperson-IQAC & Director
AISSMS IOM, Pune

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Academic Year 2022-23



**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 29th September 2022

ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on Wednesday, 01st June 2022 and the Action Taken Report is as follows:

Sr. No.	Resolution	Action Taken
1.	I-Connect: Seminar and Workshops	<ul style="list-style-type: none">a. The Institute has organized a Webinar on 'Capital Market Awareness' by the Bombay Stock Exchange on 11th June 2022.b. The Institute has organized a Workshop on the 'CMIE Prowess IQ Database' on 15th June 2022.c. The Institute has organized a Seminar on 'Nurturing Winning Habits' by Mr. Amit Panchal, General Manager of Business Excellence, Kirloskar Oil Engines Ltd on 20th July 2022d. The institute organized a Workshop on 'Mock PI' for BE students of the Institute of Information Technology from 15th Sept 2022 onwards.
2.	NSS and Student Welfare Initiatives: Extension and Social Activities	<ul style="list-style-type: none">a. The Institute has celebrated a 'Shiv Swarajya Din' on 6th June 2022.b. The Institute's NSS wing organized a 'Swachha Wari Workshop at Savitribai Phule Pune University' on 23rd June 2022.c. The Institute organized the 'Anti-Drug Program' on 27th June 2022.d. The Institute has organized a 'Har Ghar Tiranga an Initiative of the Ministry of Culture, Govt of India' on 12th August 2022.e. The Institute has organized Swarajya Abhiyan Sing National Anthem, Initiative of Govt of Maharashtra on 17th August 2022.f. The Institute has organized a 'Ganpati Idol Making Karyashala' on 21st August 2022.g. The Institute celebrated 'Sadbhavna Diwas' on 22nd August 2022.h. The Institute celebrated a 'Samajik Aikya Pandharwada' from 22nd August to 5th September 2022.i. The Institute organized a 'Blood Donation Camp' in association with Umang Foundation on 09th Sept. 2022.



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Sr. No.	Resolution	Action Taken
2.	NSS and Student Welfare Initiatives: Extension and Social Activities	j. The Institute celebrated 'NSS Day' on 24 th September 2022.
		k. The Institute has organized a 'Walkathon' in collaboration with the Sancheti Group on 16th October 2022.
		l. The Institute has participated in and organized a 'Swarajya Abhiyan Sing National Anthem', Initiative of Govt of Maharashtra on 17 th October 2022.
		m. The Institute celebrated 'Unity Run Day' on 31 st October 2022.
3.	Value-added Certificate Courses	a. The Institute offered a 'Certificate Course in 'Service Management' from 06 th July 2022 to 19th July 2022.
		b. The Institute offered a 'Certificate Course in 'Business Analytics: Data Analytics from 19th July to 31 st July 2022.
4.	Industrial Visit	a. The Institute organized an 'Industrial Visit to Cotton King, Baramati for MBA I students' on 2 nd August 2022.
		b. The Institute organized an 'Industrial Visit to Kalyani Maxion Wheels, Chakan for MBA II students' on 3 rd August 2022.
		c. The Institute organized an 'Industrial Visit to Kalyani Maxion Wheels, Chakan for MBA II students on 20 th September 2022.
5.	Specialization Club Activity	a. The Institute organized a Specialization Club's Activity on 'Ad- Mad Competition' on 10 June 2022.
6.	Author Speaks	a. The Institute has organized a Seminar on 'MBA 360°' by Dr. Bhalchandra Bite under Author Speaks Initiative on 8th July 2022.
7.	Extra-curricular Activities and Competitions	a. The Institute organized a Flames-an annual gathering & Days Celebration from 17 th June 2022 to 1 st July 2022.
		b. The Institute conducted a 'Photography Competition –on "Life at Campus"' on 19 th August 2022
		c. The Institute celebrated 'International Yoga Day' on 21 st June 2022.
8.	Alumni Activity	d. It was resolved that the Institute should organize various alumni engagement opportunities.
9.	PhD. Course work	a. The Institute has started PhD Course Work Part-I from 24th Sept 2022.
10.	Creating awareness for Management Education	b. The Institute participated in 'Pudhari-Sakal-Edu Disha Exhibition from 3rd June 2022 to 5 th June 2022.
11.	MoU with Industry and Academia	a. The institute has signed MoUs with esteemed academic institutions, industries, and Non Government Organizations (NGOs) have been signed and functional.



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47

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Sr. No.	Resolution	Action Taken
12.	Faculty and Staff Development Programs	a. The Institute has organized a Faculty Development Program on the 'Prowess IQ Database' on 15 th June 2022.

Prepared By

Prof. Abhijit Khurape
Assistant Professor

Checked By

Dr. Gauri Prabhu
IQAC Coordinator

Approved By

Dr. Abhijit Mancharkar
Chairman-IQAC



Director
AISSMSIOM,
Pune-1.



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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 03rd October 2022

MINUTES OF MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the Minutes of the Meeting (MoM) are as follows:

- **Day & Date:** Friday, 30th September 2022.
- **Time:** 11:30 am.
- **Venue:** Board Room, AISSMS IOM, Pune.
- **Attendees:**

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr. Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Mr. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr. Pooja Upadhyay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr. Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr. Vikram Gaikwad	Recruitment Leader, GKN Automotive	Member (Alumni)
8.	Mr. R. R. Deshpande	Ex-Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
9.	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)



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- **Discussions and Resolutions:** The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the Institute:
1. Dr Abhijit Mancharkar, Chair IQAC, and Director AISSMS IOM, Pune extended a warm welcome to all esteemed IQAC members in the meeting.
 2. Dr. Gauri Prabhu, IQAC Coordinator, read the minutes of the last meeting and the Action Taken Report held on 01st June 2022. The IQAC members confirmed the Minutes of the Meeting and appraised the Action Taken Report (ATR). While Dr. Gauri Prabhu highlighted the various Quality initiatives under IQAC, AISSMS Institute of Management.
 3. Dr. Bhagyashri Kanhere, member IQAC, and Academic Coordinator, AISSMS IOM, presented the AISSMS IOM, activity report. She presented various value-based initiatives and the holistic approach nurtured while conducting these activities. All present IQAC members appraised the same.
 4. It was discussed in the meeting to focus on the student well-being, as well as personality, and professional development of the students. Dr. Bhalechandra Bite suggested that the self-understanding of the SWOC, along with aptitudes of the students through the psychometric test shall enable the student in their academic excellence career planning, and holistic professional and personal growth. Dr. Gauri Prabhu added that the Institute to provide counselling based on psychometric test shall give guidance and enable decision making regarding academic and professional pathways. Mr. Suresh Shinde appreciated the unique initiative and recommended for continuation of the psychometric test and counseling activity.
 5. It was discussed in the meeting that the students must undergo corporate skills development initiatives to acquire cutting-edge and industry-oriented competencies. The need was felt to focus on the deliberate implementation of the diverse, multi-faceted, and value-added certificate courses to improve soft-skills competencies, and eventually the employability of the learner in collaboration with Academic and Industry experts. Mr. R. R. Deshpande recommended planning for appropriate value-added and domain-specific certificate courses for the students in collaboration with Industry, and domain experts, professional bodies as well as academic institutions. Dr. Gauri Prabhu informed that the institute organizes such certificate courses every semester/year and assured the IQAC members that the institute shall continue to organize such courses in the future as well.



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6. It was discussed in the meeting that the I-Connect programs integrate more hands-on experiences for both faculty and students through guest sessions, seminars, and workshops etc. This integrated approach will bridge theory and application, ensuring graduates are well-prepared for the dynamic business landscape. This initiative aligns with the Institute's commitment to '*Crafting valued corporate professionals*' and contributes to the holistic approach through various activities like Capital Market Awareness, Nurturing Winning Habits, Exploring Global Opportunities and Perspectives, etc., added by Dr. Gauri Prabhu. Mr. Suresh Shinde, proposed to plan more activities on the same line for the students and faculty members.
7. Dr. Bhagyashree Kanhere informed the IQAC about the MBA-I and MBA-II-year students' academic orientation and induction sessions. These sessions are organized to orient the students about the MBA programs.
8. It was discussed in the meeting and concluded with common consensus that advancing the objectives of the extracurricular activities to create the holistic personality development avenues for students. Dr. Abhijit Mancharkar recommended to outline the extracurricular activities in line with Institute's vision, mission and goals. To broaden the reach of the activities, the Institute should explore potential collaboration with other clubs, institutes, organizations to co-host interdisciplinary events and broaden the reach of the activities.
9. In the meeting, the previous various activities under Specialization Club Activities were reviewed. Dr. Bhagyashree Kanhere provided the feedback on the Specialization Club Activities and commented the fame of the activities in the students as these activities are fun based learning. Mr. Suresh Shinde noted that the previous events received positive participation and engagement from both students and faculty members. Further he recommended that the scheduling of future events aimed at promoting social and educational learning activities like role play performances focusing on educational themes to enhance learning in an interactive manner.
10. Dr. Bhalchandra Bite put forth various impactful activities organized/conducted by the institute towards humanity and social causes. He mentioned various activities like Swatch Wari Workshop, Anti-Drug Program, Samajik Aikya Pandharawada, Blood Donation Camp, Walkathon, etc. conducted under Extension and Social Activities, etc. to make students and faculty members more prudent in social responsibilities. Shri. Suresh Shinde expressed his satisfaction and recommended organizing more humanitarian activities in support of humanity and unity of the society.
11. It was discussed in the meeting that the National Services Scheme (NSS) plays a pivotal role in fostering social responsibility, community engagement, and leadership



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development for students. Dr. Bhagyashree Kanhere suggested it would be a great initiative to organize a NSS camp for students to participate in meaningful community services as engaging in skill-building activities, and to develop socially conscious and civically engaged leaders.

12. Mr. Vikrant Gaikwad mentioned that the Pune is emerging as the startup hub for aspiring students and incubates. The institute should launch various activities and facilities to support aspiring entrepreneurs in developing and scaling ventures, startups, etc., he added. Mr. Suresh Shinde seconded the point of discussion and recommended to strengthen the Institutional Startup and Innovation Cell to organize various activities to promote the culture of entrepreneurship, startup, and innovation.
13. Mr. R. R. Deshpande suggested to promote the social initiatives for the cause of gender equality. He referred the various provisions made under UN-17-SDGs for strengthening gender equality. Dr. Abhijit Mancharkar suggested that the Institute should ensure that the institute should organize various gender equality activities in alignment with SDG-17 for more efficient results.
14. In the meeting it was discussed to organize "Author Speaks" sessions. Dr. Gauri Prabhu reiterated the objectives as to provide students with insights into the journey, experiences, challenges, and successes of renowned authors. Mr. R. R. Deshpande recommended that the Author Speaks sessions should be more relevant and interactive in nature for the students.
15. Dr. Pooja Upadhyay presented various activities conducted under International Cross-Cultural Interface. The present members apprised the same and recommended to continue to host cross-cultural interface sessions. Dr. Abhijit Mancharkar recommended to make these sessions more interactive, inclusive, and engaging to ensure meaningful cross-culture exchange.
16. Mr. R. R. Deshpande suggested that the students should participate in various intercollegiate activities and competitions for more competitiveness exposure and development opportunities. Dr. Bhalchandra Bite mentioned that the students are participating and winning at various intercollegiate activities like business plan competition, Management Quiz Competition, etc.
17. Mr. R. R. Deshpande mentioned various developmental activities across Pune, which is influencing Pune's social and economic conditions. The students should be made aware of of the same and contribute to the cause, he added. Mr. Suresh Shinde seconded the thought and recommended visits to industrial live working locations to promote experiential learning, and exposure to industrial atmospheres.



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Page 4 of 6

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18. Mr. Vikram Gaikwad raised the point in the meeting that the alumni base is one of the important stakeholders for institutional development. Organizing periodic Alumni meetings for pass-out students is a valuable endeavor to strengthen the connection with Industry, offer mentorship and guidance for current students, and promote lifelong learning, and alumni engagement. Dr. Bhagyashree Kanhere added that the Institute organizes Alumni Meet and takes apt care to nurture alumni engagement throughout the year in various activities and events.
19. The IQAC committee discussion deliberated on advancing various activities and emphasizing a holistic approach. Recognizing stakeholders beyond students and faculty members, the discussion encompassed alumni, industry partners, regulatory bodies, and the local community. A consensus emerged on the need for a comprehensive strategy that integrated varied perspectives. Members stressed a holistic approach, focusing on transparent communication, collaborative initiatives, and fostering a sense of belonging. This broader engagement aims not only to enhance the academic experience but also to strengthen the Institute's ties and bonds with the community and industry through MoUs and collaborative activities, ensuring a well-rounded and impactful educational environment. Dr. Gauri Prabhu informed the present IQAC members that the Institute has signed MoUs with various reputed educational institutes, industry, and NGOs and working on various activities under these MoUs.
20. It was discussed in the meeting, Dr. Abhijit Mancharkar acknowledged the crucial role of effective branding and strategic approach towards placement. Dr. Pooja Upadhyay suggested to organize a HR meet as an opportunity to engage with HR professional, understand industry requirements. It was further discussed that the Institute can showcase the strengths of our institute and collaborate for mutually beneficial partnership. It was discussed further and recommended to collaborate with apt professional bodies for HR Meet.
21. Shri. Suresh Shinde mentioned the importance of stakeholders' relationship strengthening and their engagement in developing institutional brand. He further mentioned the role of Faculty members and students in driving these activities. Dr. Abhijit Mancharkar oriented the various activities like participation in educational exhibition organized by various media houses and broader engagement aims not only to enhance the academic experience but also to strengthen the stakeholder relations with the community, alumni, parents, reputed educational institutes, and industry, ensuring a well-rounded and impactful educational environment. The IQAC members expressed satisfaction with the various activities organized and participated in by the institute.



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Page 5 of 6


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22. It was discussed in the meeting and the decision was made that the Institute shall organize Faculty Development Programs and Staff Development Program to enhance the competencies for the future challenges in education industry. Mr. Suresh Shinde recommended that the faculty shall attend various FDPs to develop futuristic skill sets as well.
23. Dr. Pooja Upadhyay oriented the IQAC present members about Research activities. Mr. R. R. Deshpande recommended that promoting research culture and fostering intellectual inquiry are ingredients of academic research activities. It was discussed in the meeting and the need was felt to provide the structured research activities and coursework to nurture research skills. Dr. Abhijit Mancharkar pointed out that the PhD Course work Part-I has already started in collaboration with Savitribai Phule Pune University to enhance and nurture research culture within the institute.
24. It was discussed in the meeting and the need was felt to have promote and aware the NEP implementation and implications on current educational scenario. Mr. Suresh Shinde proposed to have a workshop/seminar on NEP-2020 in collaboration with Savitribai Phule Pune University. Dr. Abhijit Mancharkar proposed to apply under Savitribai Phule Pune University Quality Improvement Program (QIP) to organize an event to address the role of an accreditation in NEP-2020 implementation and related aspects for the Higher Education. All present IQAC members seconded the thought unanimously.
25. It was discussed and decided that the Institute should now conduct the Academic and Administrative Audit (AAA) for the Academic Year 2021-22.
26. The meeting of IQAC concluded with the permission of the chair.
27. Dr Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

Prepared by

Prof. Abhijit Khurape
Assistant Professor
AISSMS IOM, Pune

Checked by

Dr. Gauri Prabhu
IQAC Co-ordinator
AISSMS IOM, Pune

Approved By

Dr. Abhijit Mancharkar

Chairperson-IQAC & Director

AISSMS IOM, Pune

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INTERNAL QUALITY ASSURANCE CELL

(IQAC)

Date: Friday, 09th December 2022

ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on Tuesday, 30th September 2022 and the Action Taken Report is as follows:

Sr. No.	Resolution	Sr. No.	Action Taken
1.	Psychometric Testing and Professional Counselling Based on Test Results	a.	The Institute has conducted a 'Psychometric Test Orientation and Test' from 18 th November 2022 to 25 th November 2022.
		b.	The Institute has scheduled Psychometric test Report-based counseling from 14 th December 2022 onwards
2.	Value-added and Domain-Specific Certification Courses	a.	The Institute has conducted a 'Corporate Skill Module I' in collaboration with IHFI for MBA I Year Students from 28 th November to 2 nd December 2022.
		b.	The Institute has conducted a 'Corporate Skill Module II' in collaboration with IHFI for MBA II-Year Students from 5 th to 9 th December 2022.
			Further Certificate courses are scheduled under the Value-added and Domain-Specific Certification Courses for the remaining term of the academic year.
3.	I-Connect: Seminar and Workshops	a.	The Institute has organized a 'Workshop on 'Mock PI' for BE students of AISSMS Institute of Information Technology from 15 th September 2022 to 15 th October 2022
		b.	The institute has conducted a 'PhD Course Work Part-I for Research Scholars' from 24 th September 2022 to 6 th November 2022.
		c.	The Institute has organized a Seminar on 'Overseas Opportunities for Students' by Cormark Consultancy Group (UK) on 9 th November 2022.
		d.	The Institute has conducted a Seminar on 'e-Learning Resources' on 17 th November 2022.
		e.	The Institute has organized a 'HR Meet' on the 09 th Foundation Day of OHR Foundation on 19 th November 2022.
		f.	The Institute has conducted I-Connect: Seminar on 'Nurturing Winning Habits' by Mr. Amit Panchal, COO, Hitech Corporation Ltd on 26 th November 2022
		g.	The Institute has conducted I-Connect: Seminar on 'Goal Setting' by Mr. Rohit Ghosh, Founder & CEO, Skilledge on 3 rd December, 2022.
		h.	The Institute has conducted I-Connect: Workshop on 'Goal Setting - Career Plan' by Miss Jaee Tondare, Founder, Art Til Infinity on 10 th December, 2022.
			Further I-Connect seminars and workshops are scheduled under for the remaining term of the academic year.

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Sr. No.	Resolution	Sr. No.	Action Taken
4.	Orientation and Induction session for MBA-I and MBA-II	a.	The Institute has organized Orientation Program for MBA I Year Batch 2022-23 Students from 10th November to 18th November, 2022.
		b.	The Institute has organized an Orientation Program for MBA II Year Students on 22nd November, 2022,
		c.	The Institute has organized an Induction Program for MBA I Year Students 7 th December, 2022
5.	Extracurricular Activities	a.	The Institute organizes extracurricular activities for students on regular basis. Further extracurricular activities are planned in the remaining term of the academic year.
		b.	The institute encourages students to participate in inter-collegiate competitions organized by esteemed institutes on regular basis.
6.	Specialization Club Activity	a.	Further Specialization Club Activities are planned in the remaining term of the academic year.
7.	Extension, Social, and Student Development Activities	a.	The Institute has organized a Blood Donation Camp in association with the Umang Foundation on 09th September 2022
		b.	The Institute has celebrated 'NSS Day' on 24th September 2022
		c.	The Institute has organized a "Walkathon - 2022" on 16 th October, 2022
		d.	The Institute has celebrated 'Rastriya Ekta Diwas – Unity Run Day' on 31 st October 2022
		e.	The Institute has celebrated 'Rastriya Ekta Diwas' on 31 st October 2022.
		f.	The Institute has celebrated 'International Men's Day' on 19 th Nov 2022
		g.	The Institute has celebrated 'Koumi Ekta Saptah' on 25 th November 2022
		h.	The Institute has organized 'Voters' Awareness Campaign' on 25th November, 2022
		i.	The Institute has celebrated 'Sanvidhan Diwas' on 26 th November 2022.
		j.	The Institute organized a 'Jagtik Divyang Din' on 2 nd December 2022.
			Further NSS and Student Welfare Initiative are planned in the remaining term of the academic year.
8.	Gender Equality	a.	Further Gender Equality Activities are planned in the remaining term of the academic year.
9.	Startup and Innovation Cell Activities	a.	Further Startup and Innovation Cell Activities are planned in the remaining term of the academic year.
10.	Author Speaks Program	b.	Further Author Speaks Program Activities are planned in the remaining term of the academic year.

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Sr. No.	Resolution	Sr. No.	Action Taken
11.	International Cross-Cultural Interface	a.	Further International Cross-Cultural Interface Activities are planned in the remaining term of the academic year.
12.	Student Participation in Competitions and learning avenues.	b.	The institute encourages students to participate in inter-institute competitions
13.	Industrial Visit	c.	The Institute organized Industrial visit to Pune Metro for MBA-Year Students on 09 th December 2022.
14.	Alumni Meet	a.	The Institute has proposed to plan Alumni Meet in near future.
15.	Industry, academia, and NGOs Collaboration	a.	The institute has signed various MoUs with esteemed institutes, Industries, and NGOs.
		b.	The Institute is planning to sign various MoUs with esteemed institutes, Industries, and NGOs.
16.	HR Professional Meet	a.	The Institute has organized a 'HR Meet' on the 09 th Foundation Day of OHR Foundation on 19 th November 2022.
17.	Stakeholder Engagement: Creating awareness for Management Education	a.	The Institute has participated in EduFest by MCCIA on 26 th November, 2022.
			Further Stakeholder engagement actives are planned in the remaining term of the academic year.
18.	Faculty and Staff Development Program	a.	The Institute has organized an 'Internal Faculty Development Program' from 10 th October 2022 to 14 th October 2022.
		b.	The Institute has conducted an 'Internal Staff Development Program' from 18 th October 2022 to 19 th October 2022.
		c.	The Institute has organized a Faculty Development Program on 'Prowess IQ CMIE Database' by Kranti Sinh Patil, Business Relationship Manager Center for Monitoring Indian Economy Ltd. on 2 nd December 2022
			Further Faculty and Staff Development Programs are planned in the remaining term of the academic year.
19.	Research Cell Initiatives	a.	The institute has conducted a 'PhD Course Work Part-I for Research Scholars' from 24 th September 2022 to 6 th November 2022.
			Further Research Cell Initiatives are planned in the remaining term of the academic year.
20.	NEP workshop	a.	The Institute has proposed to plan a NEP-2020 workshop under Quality Improvement Program (QIP) initiative of Savitribai Phule Pune University.



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Sr. No.	Resolution	Sr. No.	Action Taken
21.	Academic and Administrative Audit	a.	The Institute has conducted an Academic and Administrative Audit (AAA) on 06 th December 2022.

Prepared By

Prof. Abhijit Khurape
Assistant Professor

Checked by

Dr Gauri Prabhu
IQAC Coordinator

Approved By

Dr Abhijit Mancharkar
Chairman-IQAC



Director
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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 15th December 2022

MINUTES OF MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the Minutes of the Meeting (MoM) are as follows:

- **Day & Date:** Monday, 12th December 2022.
- **Time:** 11:30 am.
- **Venue:** Board Room, AISSMS IOM, Pune.
- **Attendees:**

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr. Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr. Pooja Upadhyay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr. Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr. Vikram Gaikwad	Recruitment Leader, GKN Automotive	Member (Alumni)
8.	Mr. R. R. Deshpande	Ex-Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
9.	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)



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- **Discussions and Resolutions:** The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the Institute:
1. Dr Abhijit Mancharkar, Chair IQAC, and Director AISSMS IOM, Pune extended a warm welcome to all esteemed IQAC members to the meeting.
 2. Dr. Gauri Prabhu, IQAC Coordinator, read the minutes of the last meeting and the Action Taken Report held on 30th September 2022. The IQAC members confirmed the Minutes of the Meeting and appraised the Action Taken Report (ATR). While Dr. Gauri Prabhu highlighted the various Quality initiatives towards the quality education, and skill development.
 3. Dr. Bhalchandra Bite mentioned the significance of preparing MBA program learners for the challenges and demands of the corporate world. Dr. Gauri Prabhu mentioned that the institute revamped the various value-added certificate courses on various cutting-edge industry trends like Business Etiquettes, Soft Skills, Analytics, technical and fundamental analysis, Digital marketing etc. as essential for complementing academic knowledge with practical competencies required under corporate skills.
 4. Dr. Bhagyashree Kanhere informed present IQAC Members about various Seminars, workshops, and guest sessions organized/conducted under the I-Connect (Industry-Connect) initiative. These activities' focus is on providing learners with cutting-edge knowledge, practical skills orientation, hands-on training, and networking with experienced people on various topics like cyber security, competitive exam guidance, IPR, financial literacy, human rights, Indian constitution, career guidance, etc. Dr. Abhijit Mancharkar added that the I-connect initiative and allied activities such as workshops, Seminars, and Guest Sessions are an integral component of the Institute's academic calendar, and as best practice of the Institute it goes beyond the traditional classroom learning, providing a practical dimension to the MBA program.
 5. It was discussed and a consensus was reached that the Institute shall conduct various extracurricular activities to observe holistic development of the students.
 6. Mr. Vikram Gaikwad highlighted that the potential benefits of using movies as a medium for teaching management concepts, like critical thinking, decision-making, leadership skills, etc. Dr. Bhalchandra Bite suggested that the activity should aim to explore the interaction of management principles and real-life scenarios depicted in Popular films. Dr. Abhijit Mancharkar suggested the theme of Corporate lessons from popular movies for upcoming Specialization Club Activities.



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Page 2 of 4

7. Dr. Bhagyashree Kanhere reported about the NSS winter Camp is planned in the month of January 2023. The major aim of this camp is to nurture individual social responsibility through the work contribution towards meaningful community services. She further extended a generous invitation to all the IQAC members to visit the camp. Mr. Suresh Shinde delightfully accepted the invitation and confirmed his visit to the same.
8. Mr. R. R. Deshpande raised the point that the Institute should address the gender equality and women empowerment through organizing various activities. All present IQAC members accepted the recommendation. Mr. Suresh Shinde suggested to celebrate Women's Day in collaboration with NGOs working for underprivileged children.
9. Dr. Gauri Prabhu apprised the various activities undertaken by the Startup and Innovation Cell activities. Dr. Abhijit Mancharkar suggested to involve students for recognizing the crucial role that the entrepreneurship plays in nurturing innovation, economic development, and fostering the culture of self-reliance. Mr. R. R. Deshpande suggested to organize an entrepreneurial survey as experiential learning activities to make students aware about entrepreneurial spirit.
10. Dr. Bhalchandra Bite informed to all the IQAC members present in the meeting that the, Pune Metro has approached to seek support to conduct survey for Metro services. Dr. Abhijit Mancharkar congratulated the Research Cell for the assignment. This project will support to strengthen research activities in the Institute.
11. Dr. Bhalchandra Bite proposed in the meeting about the various events happening across the city. He mentioned that the Pune Auto Expo approached to the Institute for the support for their initiatives. Mr. Suresh Shinde congratulated the team for seeking the professional assignment and new and experiential learning opportunities to develop healthy industry interaction and relation. He further added that the students shall take lead to organize such events and activities in collaborator with industries.
12. Mr. Suresh Shinde, expressed his concern about the changing acumen of educational domain due to the drastic changes happening in the lines of National Education Policy (NEP)-2020. Dr. Gauri Prabhu informed IQAC that the Savitribai Phule Pune University has approved the QIP proposal and topic based on NEP-2020 implementation and accreditation role. Mr. Suresh Shine congratulated the Institute and recommended to host the workshop in February 2023.
13. It was discussed in the meeting that the students should explore various experiential and experimental learning avenues, and networking opportunities. Mr. R. R. Deshpande suggested to collaborate with various local professional bodies to seek extended support.



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14. It was discussed in the meeting that the institute shall participate in the NIRF (National Institutional Ranking Framework) and AISHE (All India Survey on Higher Education). Dr. Abhijit Mancharkar mentioned the various benefits of participating in NIRF, AISHE, and other surveys. Dr. Gauri Prabhu as an NIRF survey coordinator explained that the institute annually participates in the NIRF ranking. IQAC Members expressed satisfaction with the same.

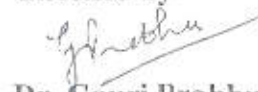
The meeting of IQAC concluded with the permission of the chair.

Dr Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

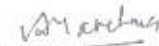
Prepared by


Prof. Abhijit Khurape
Assistant Professor
AISSMS IOM, Pune

Checked by


Dr. Gauri Prabhu
IQAC Co-ordinator
AISSMS IOM, Pune

Approved By


Dr. Abhijit Mancharkar
Chairperson-IQAC & Director
AISSMS IOM, Pune



Director
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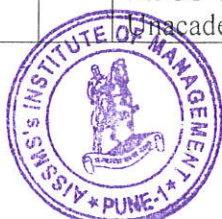
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: Tuesday, 04th, April, 2023

ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on Monday, 12th December 2022 and the Action Taken Report is as follows:

Sr.	Resolution	Sr.	Action Taken
1.	Psychometric Testing and Professional Counselling Based on Test Results	a.	The Institute has conducted Psychometric test Report-based counseling from 14 th December 2022 onwards.
2.	Value-added and Domain-Specific Certification Courses	a.	The Institute has organized a Certificate Course in 'Business Etiquettes' by Barclays - Rubicon for MBA II Year students from 2 nd January 2023 to 6 th January, 2023.
		b.	The Institute has organized a Certificate Course in 'Soft Skill: Initiative under Employability Enhancement & Youth Livelihood Program' by Mahindra Pride Classroom & Nandi Foundation from 02 nd January 2023 to 06 th January, 2023
		c.	The Institute has organized a Certification Course in 'Analytics for Managers' for MBA II Year Sem III students from 16 th January 2023 to 20 th January, 2023.
		d.	The Institute has organized a Certification Course in 'HR Generalist' for MBA II Year Sem III students from 16 th January to 25 th January, 2023.
		e.	The Institute has organized a Certification Course in 'Fundamental and Technical Analysis' for MBA II Year Sem III students from 16 th January 2023 to 29 th January, 2023.
		f.	The Institute has organized a Certification Course in 'Business Process Specialist' for MBA II Year Sem III students from 23 rd January 2023 to 27 th January, 2023.
		g.	The Institute has organized a Certification Course in 'Marketing in Digital Age' for MBA II Year Sem III students from 16 th January 2023 to 24 th January, 2023.
			Further Value-added and Domain-Specific Certification Courses are planned in the remaining term of the academic year.
3.	I-Connect: Seminar and Workshops	a.	The institute has conducted an I-Connect: Seminar on 'Cyber Security' by Prof. Ashok Pattar, Honorary Resource Person, National Cyber Defense Research Centre on 24 th December, 2022
		b.	The Institute has organized Workshop on " Prowess IQ Database" by Mr. Krantisinh Patil, Business Relationship Manager Center for Monitoring Indian Economy Ltd. 29 th December 2022 & 30 th December, 2022.
		c.	The Institute has conducted I-Connect and Competitive Exam Guidance Cell: Seminar on 'Competitive Examination Guidance - MPSC & UPSC' by Mr. Saurabh Sonawane, Educator in Chief, Unacademy on 30 th December, 2022.



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Page 1 of 4



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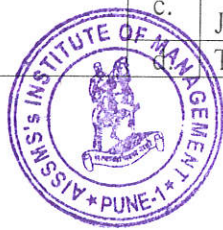
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Sr.	Resolution	Sr.	Action Taken
4.	I-Connect: Seminar and Workshops	d.	The institute has conducted a I-Connect and Competitive Exam Guidance Cell: Seminar on 'Competitive Examination Guidance - MPSC & UPSC' Students by Mr. Manish Funde, Director, Siddhantu Education, Pune on 30 th December, 2022,
		e.	The Institute has conducted an I-Connect: Seminar on 'Upskill for the Digital Edge' by Mr. Dnyanesh Khot, Manager, ExcelR Solution on 6 th January 2023.
		f.	The Institute has conducted an I-Connect and IPR Cell: Seminar on 'Intellectual Property Rights' by Dr. Dipti Patil, Consultant IPR and Associate Professor at Cummins Engineering College 7 th January 2023.
		g.	The Institute has conducted an I-Connect: Seminar on 'Financial Wellness' by Karthik Ganapathy, Brand & Strategy Head, BullsMart on 9 th January 2023.
		h.	The Institute has conducted an I-Connect: Seminar on 'Human Rights' by Mr. Chandrakant Shinde, Advocate, Pune District Court on 11 th January 2023.
		i.	The Institute conducted a Seminar on 'Indian Constitution' by Prof Ajit Dalvi, Assistant Professor, DY Patil International University on 21 st January 2023
		j.	The Institute has conducted an I-Connect: Seminar on 'Career Planning for Management Professionals' by Mr. Shailesh Atre, Global Sourcing Manager, BMC Software on 7 th February 2023
		k.	The Institute has organized an I-Connect: Seminar on 'Corporate Expectations from the Management Professionals' by Mr. Rahul Mali, Sr. Talent Manager, ARaymond India Pvt. Ltd., Chakan, Pune. on 7 th February 2023.
		l.	The Institute has organized a National Workshop on 'Implementation of NEP 2020: A Pathway to Accreditation' under the QIP of Savitribai Phule Pune University. On 16 th February 2023 & 17 th February, 2023
			Further I-Connect seminars and workshops are planned in the remaining term of the academic year.
5.	Extracurricular Activity		The Institute has organized a Welcome Function for MBA I Students - Feriya - Mr. & Miss. Talented Contest on 16 th December, 2022.
			The institute has organized a Rajarshi Shahu Maharaj Janm Shatabdi - Mythos - The Legend of Jyotirlingam on 3 rd January, 2023
6.	Specialisation Club Activity	a.	The Institute has organized a Specialization Club Activity - Management Lessons from Movies on 10 th February 2023.
			Further Specialization Club Activity is planned in the remaining term of the academic year.
7.	Extension, Social, and Student Development Activities	a.	The Institute has organized Winter Special Camp from 6 th January, 2023 to 12 th January, 2023.
		b.	The Institute has organized a Cleanliness Drive at Village, Toilets, Pits, area near houses and Temple on 07 th January 2023
		c.	The Institute has delivered a session on Proudh Shiksha on 08 th January 2023.
			The Institute organized a Tree Plantation Drive on 09 th Jan. 2023.



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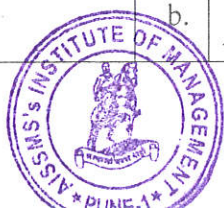
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Sr.	Resolution	Sr.	Action Taken
7.	Extension, Social, and Student Development Activities	e.	The Institute has organized a Health Check-up Camp on 11 th January 2023.
		f.	The Institute organized a Save Girl Program on 24 th January 2023.
		g.	The Institute has observed a Rastriya Matdar Din on 25 th January 2023.
		h.	The Institute has Participated in 'EduYouth Meet' under Drug Free India by Art of Living on 04 th February 2023.
		i.	The Institute has taken an initiative as My River My Valentine on 12 th February 2023.
		j.	The Institute has conducted a Cleanliness Drive at Corai Fort - Sea Shore from 25 th February 2023 to 27 th February 2023.
		k.	The Institute has celebrated Marathi Bhasha Gaurav Din on 27 th February, 2023.
		l.	The Institute has organized a Magnanimity Towards Girls: A Visit to and Donation for Girl Students of Bahujan Hitay Girls Hostel' run by Trailokya Mahasangh Sahayak Gan, Pune on the Occaason of International Women's' Day on 8 th March, 2023.
			Further NSS and Student Welfare Initiative activities are planned in the remaining term of the academic year.
8.	Gender Equality and Women Empowerment	a.	The Institute has organized a Save Girl Program on 24 th January 2023.
		b.	The Institute has organized a AISSMS Diva Competition organized by AISSM Society on International Women's Day from 3 rd March 2023 to 27 th March, 2023.
		c.	The Institute has organized a Magnanimity Towards Girls: A Visit to and Donation for Girl Students of Bahujan Hitay Girls Hostel' run by Trailokya Mahasangh Sahayak Gan, Pune on the Occaason of International Women's' Day on 8 th March, 2023.
9.	Start-up and Entrepreneurial Activities	a.	The Institute has conducted an entrepreneurial Survey- An Experiential Learning Activity for MBA-I-year students on 03 rd January, 2023.
10.	Research Cell Initiatives	a.	The Institute has conducted a Metro Ridership Estimation Study Project from 11 th January 2023 to 25 th January 2023.
11.	Experiential Learning Activity	b.	The Institute has collaborated with Pune Auto Expo Project from 22 December 2022 to 26 December 2022.
12.	Alumni Meet	a.	The Institute has organised Alumni Meet 'Milap' on 28 th January 2023.
13.	National Education Policy- 2020 QIP	a.	The Institute has organized a National Workshop on 'Implementation of NEP 2020: A Pathway to Accreditation' under the QIP of Savitribai Phule Pune University. On 16 th February 2023 & 17 th February, 2023
14.	Professional Body Membership and Activities	a.	The Institute has become the member of Pune Management Association on 05 th January, 2023.
		b.	The Institute has become the member of All India Management Association (AIMS) on 23 rd March 2023.



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Sr.	Resolution	Sr.	Action Taken
15.	NIRF (National Institutional Ranking Framework)	a.	The Institute has submitted the NIRF portal information on 04 th January 2023.

Prepared By

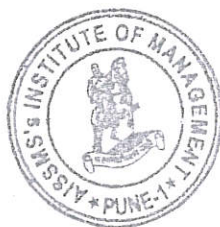
Prof. Abhijit Khurape
Assistant Professor

Checked by

Dr Gauri Prabhu
IQAC Coordinator

Approved By

Dr Abhijit Mancharkar
Chairman-IQAC



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AISSMSIOM,
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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 07th April 2023

MINUTES OF MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the Minutes of the Meeting (MoM) are as follows:

- **Day & Date:** Wednesday, 05th April 2023.
- **Time:** 2:00 pm.
- **Venue:** Board Room, AISSMS IOM, Pune.
- **Attendees:**

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr. Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr. Pooja Upadhyay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr. Bhalechandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr. Vikram Gaikwad	Recruitment Leader, GKN Automotive	Member (Alumni)
8.	Mr. R. R. Deshpande	Ex-Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
9.	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)

- **Discussions and Resolutions:** The IQAC members discussed various points and decided following initiatives to be undertaken for-improvement in the quality of the Institute:



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Page 1 of 4

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1. Dr Abhijit Mancharkar, Chair IQAC, and Director AISSMS IOM, Pune extended a warm welcome to all esteemed IQAC members to the meeting.
2. Dr. Gauri Prabhu, IQAC Coordinator, read the minutes of the last meeting and the Action Taken Report held on 12th December 2022. The IQAC members confirmed the Minutes of the Meeting and appraised the Action Taken Report (ATR). She mentioned various Special initiatives under IQAC towards fostering quality education.
3. Mr. R. R. Deshpande mentioned the changing requirement of the industry with the focus on competency and skill-based hiring. It was discussed in the meeting and the need was felt to incorporate the certificate courses like financial analysis, generic and environment friendly services operations, new trends in Marketing, People skill for HR, Finances, Services Management etc. to complement and supplement the MBA Program to provide a holistic learning experience. Shr. Suresh Shinde recommended the Institute shall establish collaborations with industry partners, professional bodies, and aligned certificate agencies to ensure that the certificate course offered aligned with Industry standards, needs and requirements.
4. It was discussed in the meeting that the institute conducts the seminars, workshops, and guest sessions on various topics in association with Industry Connect (I-Connect) initiative. Mr. R. R. Deshpande praised the concept of I-connect initiative and recommended that the I-Connect must have the diversified approach. The student must get benefited with varied area expertise including guidance on overseas career opportunities, corporate etiquettes competitive exam preparation guidance, human rights, IPR, etc. Dr. Abhijit Mancharkar seconded the thought and ensured present IQAC members that the institute will take good care of the holistic approach of the initiative.
5. It was discussed in the meeting and the need was felt to organize events to promote the cultural aspects through the few of the extra-curricular activities. Dr. Gauri Prabhu mentioned that the Institute organizes various days celebration like traditional day, etc. as extra-curricular activities. The Annual event Flames alongside various days' celebration to inculcate cultural values and cultural aspects are organized annually.
6. Dr. Pooja Upadhyay opened the discussion on the Specialization Club Activities. Mr. Suresh Shinde recommended to use dramatic performance of the students to address and create awareness about social issues. All IQAC members presented seconded the suggestion.
7. It was discussed and reviewed in the meeting that the Institute has conducted various humanitarian, and social activities. Further it was brainstormed that the ideas and outcomes of the activities. Dr. Bhalechandra Bite mentioned that these activities are conducted under



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Page 2 of 4


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- the NSS unit of the Institute. The IQAC passed the resolution, that, the NSS and Student welfare initiatives comprising extension and social activities shall be strategically identified and plan to address the social and community needs to promote social welfare.
8. It was discussed in the meeting the Institute can plan an on campus social activity for the menial staff children. Mr. Suresh Shinde seconded the idea and recommended that the summer camp for the children of menial staff should be organized.
 9. It was discussed in the meeting the Institute's contribution towards the gender equality and women empowerment. Dr. Bhagyashree Kanhere suggested that the Institute shall celebrate the Women's Day in the social prudent places where the girl's education form deprived areas is nurtured. All IQAC members unanimously accepted the proposal.
 10. It was discussed in the meeting to nurture and foster the entrepreneurial spirit in the student shall undergo the special training on Entrepreneurship and innovation. Dr. Gauri Prabhu mentioned that the Institute hosts the Certificate course in Entrepreneurship every year wherein experts from financial institutions, experienced startups and mentors guide the students.
 11. It was discussed in the meeting that the Institute shall endeavor to develop and nurture creativity, critical thinking aspects. Dr. Abhijit Mancharkar suggested to organize a dialogue with renowned authors as a part of academic enrichment to nurture creativity and critically thinking, cultural engagement, and as an opportunity to engage with prominent authors and intellectuals.
 12. It was discussed in the meeting that the institute shall promote diversity, inclusivity, and global citizenship among students and faculty members. Dr. Pooja Upadhyay proposed to host an International Cross-Cultural Interaction event to facilitate the meaningful interactions, collaborations, and cultural exchange aspects.
 13. It was discussed in the meeting and the need was felt to arrange the Industrial visit to foster experiential learning at live industrial location. Dr. Abhijit Mancharkar recommended to plan the industrial visit at various industrial locations to comply with the same.
 14. It was discussed in the meeting that the Institute must get visible in the stakeholders through various platforms and activities. Dr. Abhijit Mancharkar proposed to participate in various education festivals, educational exhibitions organized by Sakal, Lokmat, and other media for promotion. Shri. Suresh Shinde seconded the suggestion.
 15. The meeting of IQAC concluded with the permission of the chair.



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Dr Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

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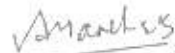
Prof. Abhijit Khurape
Assistant Professor
AISSMS IOM, Pune

Checked by



Dr. Gauri Prabhu
IQAC Co-ordinator
AISSMS IOM, Pune

Approved By



Dr. Abhijit Mancharkar
Chairperson-IQAC & Director
AISSMS IOM, Pune



Director
AISSMSIOM,
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 09th August 2023

ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on Wednesday, 05th April 2023 and the Action Taken Report is as follows:

Sr. No.	Resolution	Sr. No.	Action Taken
1.	Value-added and Domain-Specific Certification Courses	a.	The Institute has conducted a Certificate Course in 'Business Data Analysis' for MBA I Year SEM II students from 5 th June 2023 to 9 th June, 2023
		b.	The Institute has organized a Certificate Course in 'Financial Analysis' for MBA I Year SEM II students from 5 th June 2023 to 9 th June, 2023.
		c.	The Institute has conducted a Certificate Course in 'Green Service Operations & SCM' for MBA I Year SEM II students from 5 th June 2023 to 9 th June, 2023.
		d.	The Institute has conducted a Certificate Course in 'Organic Digital Marketing' for MBA I Year SEM II students from 5 th June 2023 to 9 th June, 2023.
		e.	The Institute has conducted a Certificate Course in 'HR Excellence' for MBA I Year SEM II students from 5 th June 2023 to 9 th June, 2023.
		f.	The Institute has conducted a Certificate Course in 'Entrepreneurship' from 19 th June 2023 to 23 rd June, 2023
2.	I-Connect: Seminar and Workshops	a.	The Institute has conducted a Seminar on 'Career opportunities in UK' by Mrs. Angela Miler, Head of International Partnerships Office Napier Edinburg University on 18 th April 2023
		b.	The Institute has conducted an I-Connect: Seminar on 'Corporate Etiquettes' by Shalaka Kale, Behavioral Coach & Corporate Trainer, Skill Matrix Learning Solutions on 25 th April, 2023
		c.	The Institute has conducted an I-Connect and Competitive Exam Guidance Cell: Seminar on 'Guidance for Bank Competitive Exam' by Mr. Rohit Murkute, Management Specialist, Central Bank of India on 26 th April 2023.
		d.	The Institute has conducted an I-Connect: Seminar on 'Human Rights' by Advocate Rutuja Purohit, Assistant Professor, Marathwada Mitra Mandal's Shankar Rao Chavan Law College on 2 nd May, 2023
		e.	The Institute has conducted an I-Connect and Intellectual Property Right Cell : Seminar on 'IPR: Copyrights & Trademarks' by Advocate Santosh Sardeshpande, Practitioner Advocate on 3 rd May, 2023
		f.	The Institute has conducted an I-Connect: Seminar on 'Cyber Security Awareness' by Department of AI & DS, AISSMS IQIT on 4 th May, 2023



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Sr. No.	Resolution	Sr. No.	Action Taken
2.	I-Connect: Seminar and Workshops	g.	The Institute has conducted a Seminar on 'Women Empowerment through Financial Literacy' by Dr. Svetlana Tatuskar, Vice President, WICCI Maharashtra State, FLMon 9 th May, 2023
		h.	The Institute has organized a Seminar on 'Author Speaks' by Mr. Atul Kahate on 16 th June, 2023.
		i.	The Institute has given 'Library Best User Award' on 16 th June, 2023
		j.	The Institute organized an International Cross-Cultural Interface on 3 rd July, 2023
3.	Extracurricular Activities and Competitions	a.	The Institute has celebrated Feast of Fear Day on 17 th May, 2023
		b.	The Institute has organized Flames on 19 th May 2023, 24 th May & 1 st June, 2023.
		c.	The Institute celebrated Bollywood Day ON 22 nd May, 2023
		d.	The Institute celebrated Traditional Day on 25 th May, 2023.
			Further Extracurricular Initiative activities term of the academic year.
4.	Specialisation Club Activity	a.	The institute organized Specialization Club Activity - Inculcating Social Responsiveness Through Drama on 28th April, 2023
5.	Extension, Social, and Student Development Activities	a.	The Institute has organized Magnanimity Towards Girls: A Visit to and Donation initiative for Girl Students of Bahujan Hitay Girls Hostel' run by Trailokya Mahasangh Sahayak Gan, Pune on International Women's Day on 8th March, 2023.
		b.	The Institute has celebrated Shiv Rajyabhishek Din Celebration on 6 th June, 2023.
		c.	The Institute has organized a Summer Camp' for the Children of House Keeping Staff of AISSMS from 12 th June 2023 to 16 th June, 2023.
		d.	The Institute has organized Blood Donation Camp on 14 th June, 2023
		e.	The Institute has organized Health Check-up Camp on 14 th June, 2023
		f.	The Institute has organized an Anti-Drug Awareness Program on 26 th June 2023.
		g.	The Institute has organized a Tree Plantation Drive on 30 th June, 2023.
		h.	The Institute has organized a Workshop on 'Self-Defense - For Physical and Mental Wellbeing' under Nirbhay Kanya Abhiyan conducted by Mrs. Gauri Shingote, CEO & Program Development Specialist on 5 th July, 2023.
6.	Summer Camp	a.	The Institute has organized a Summer Camp' for the Children of House Keeping Staff of AISSMS from 12th June, 2023 to 16th June, 2023



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Sr. No.	Resolution	Sr. No.	Action Taken
6.	Summer Camp	a.	The Institute has organized a Summer Camp' for the Children of House Keeping Staff of AISSMS from 12th June, 2023 to 16th June, 2023
7.	Gender Equality and Women Empowerment	a.	The Institute has organized a Magnanimity Towards Girls: A Visit to and Donation initiative for Girl Students of Bahujan Hitay Girls Hostel' run by Trailokya Mahasangh Sahayak Gan, Pune on International Women's' Day on 8th March, 2023.
		b.	The Institute has conducted a Seminar on 'Women Empowerment through Financial Literacy' by Dr. Svetlana Tatuskar, Vice President, WICCI Maharashtra State, FLMon 9 th May, 2023
		c.	The Institute has organized a Workshop on 'Self-Défense - For Physical and Mental Wellbeing' under Nirbhay Kanya Abhiyan conducted by Mrs. Gauri Shingote, CEO & Program Development Specialist on 5 th July, 2023.
8.	Startup and Innovation Cell	a.	The Institute has conducted a Certificate Course in 'Entrepreneurship' from 19 th June 2023 to 23 rd June, 2023
9.	Author Speaks Program	b.	The Institute has organized a Seminar on 'Author Speaks' by Mr. Atul Kahate on 16 th June, 2023.
10.	International Cross-Cultural Interface	c.	The Institute organized an International Cross-Cultural Interface on 3 rd July, 2023.
11.	Industrial Visit	a.	The Institute has organized an Industrial Visit to FullHouse Entertainment & Media Solutions for MBA Students on 12th May, 2023.
		b.	The Institute has organized an Industrial Visit to Mapro for MBA Students on 7th July, 2023.
12.	Stakeholder Engagement and Creating Awareness for Management Education	a.	The Institute has participated in Lokmat Education fair on 20-21 May 2023.
		b.	The Institute has participated in Pudhari Edu Disha Exhibition from 27 th May 2023 to 29 th May 2023.
		c.	The Institute has participated in Sakal Education Expo from 9 th June 2023 to 11 th June 2023.
		d.	The Institute celebrated an International Yoga Day on 21 st June, 2023.
		e.	The Institute has organised a Parents Meet on 7 th July, 2023.

Prepared By

Prof. Abhijit Mancharkar
Assistant Professor



Checked by

Dr. Gauri Prabhu
IQAC Coordinator



Approved By

Dr. Abhijit Mancharkar
Chairman IQAC

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**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 14th August 2023

MINUTES OF MEETING

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the Minutes of the Meeting (MoM) are as follows:

- **Day & Date:** Thursday, 10th August 2023.
- **Time:** 1:30 pm.
- **Venue:** Board Room, AISSMS IOM, Pune.
- **Attendees:**

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr. Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr. Pooja Upadhyay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr. Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr. Vikram Gaikwad	Recruitment Leader, GKN Automotive	Member (Alumni)
8.	Mr. R. R. Deshpande	Ex-Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
9.	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)

- **Discussions and Resolutions:** The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the Institute:



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Page 1 of 4



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1. Dr Abhijit Mancharkar, Chair IQAC, and Director AISSMS IOM, Pune extended a warm welcome to all esteemed IQAC members to the meeting.
2. In the start, Dr. Gauri Prabhu, IQAC Coordinator of the Institute read the minutes of the last IQAC meeting and the Action Taken Report held on 05th April 2023. The IQAC members confirmed the Minutes of the Meeting and Action Taken Report.
3. Dr. Abhijit Mancharkar read the feedback of Psychometric test and test result-based counselling by professionals. Mr. Suresh Shinde praised the activity and its benefits. He recommended to continue the activity in future as well.
4. Dr. Abhijit Mancharkar opened the discussion about the success of previously organized Value-Added Certificate Courses to enhance students' expertise in their chosen domain. It was discussed and decided in the meeting that the Institute will continue to conduct various domain specific value-added certificate courses. Training and Placement Cell and Specialization Coordinators tasked with developing a detailed proposal including syllabus, identifying faculty, and finalizing budget, he added.
5. It was discussed in the meeting that the Institute shall strategies the knowledge gap bridging activities for the students. Dr. Bhagyashree Kahnere mentioned that the Institute conducts Orientation and induction sessions for MBA-I Year and MBA-II Year students in the beginning of the curriculum.
6. Dr. Pooja Upadhyay recommended that the Institute shall strengthen Industry-Connect (I-Connect) initiative with more quality, competency-based, and employability related Seminars, guest-sessions, and workshops with the industry epitomes or experts, she added. Abhijit Mancharkar suggested to plan these activities under training and Placement Cell with the support of all the faculty members.
7. It was discussed in the meeting and the decision was made to organize various extra-curricular activities under the annual gathering in the Institute. Further it was discussed to consider various days celebration like traditional day, executive day, silver screen day etc. under the annual gathering of the Institutes.
8. In the meeting, the unique approach of Specialization Club Activities is discussed. Dr. Pooja Upadhyay mentioned that the Specialization club activities are the blend of the various learning facets like accumulation of knowledge, experimenting the same, and exhibiting through the act. drama or exhibitions. The present IQAC members expressed the satisfaction with the approach of the initiatives and recommended to continue with the activity in future.
9. It was discussed in the meeting and that the institute shall observe or celebrate the various days of national importance. Dr. Bhalchandra Bite mentioned that the Institute's NSS unit



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Page 2 of 4


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observes/ celebrates various days of national importance/significance like Yoga Day, Sadbhavana Diwas, etc. Mr. Suresh Shinde mentioned that the Institute has very rich and exemplary legacy and dedication towards national building and patriotism is nurtured throughout, He added, Further it was decided that the Institute shall nurture the same attitude in the students as our prime responsibility

10. It was discussed in the meeting that the Institute shall promote gender equality through various activities. Mr. R. R. Deshpande suggested that the Institute shall organize various activities to nurture gender equality approach in the stakeholders. Mr. Suresh Shinde recommends to plan various activities to nurture the gender equality and women empowerment attitude in all.
11. Dr. Gauri Prabhu mentioned that the Institute have conducted various entrepreneurial activities in last years under Startup and Innovation Cell. Dr. Abhijit Mancharkar mentioned the efficient efforts of the Startup and Innovation Cell and recommended that the Cell shall be more active and organize more initiatives to inculcate Startup culture and entrepreneurial spirit among students.
12. It was discussed in the meeting that the institute shall orient students with writer's perspectives under holistic development approach. Dr. Gauri Prabhu suggested to organize an Author Speaks program, where the eminent authors should address students with their experiments and experiences.
13. Dr. Pooja Upadhyay mentioned that the students should be equipped with cultural diversification and inclusiveness. Dr. Abhijit Mancharkar recommended to opt this aspect in International Cross-Cultural Interface activity.
14. It was discussed in the meeting and the need was felt that the student shall participate in various off-campus activities, events, competitions. Dr. Bhalchandra Bite added that the external exploration shall equip students with employability skills.
15. It was discussed in the meeting and the need was felt for organizing industrial visits to orient students with industry environment. Mr. Suresh Shinde seconded the suggestion and recommended to organize not only MNCs but the start-ups and entrepreneurial firms shall also be visited.
16. Mr. Bhagyashree Kanhere suggested that the institute shall strengthen the alumni connect. It was discussed and the need was felt that the Institute shall conduct periodic alumni meet to connect and strengthen the alumni relations.
17. Dr. Abhijit Mancharkar recommended that the institute shall strengthen the professional relations with Alumni, Parents, Industry, reputed academia, various industries, and




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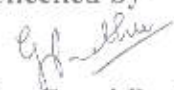
NGOs. Present IQAC members seconded the recommendation. Mr. Suresh Shinde suggested to sign MoUs for the focused collaborations.

18. It was discussed in the meeting that the Institute shall reach to the various stakeholders. Mr. R. R. Deshpande suggested to participate in various Edu fair, Edu fest, Education exhibitions, etc. to meet and orient stakeholders about management education.
19. Dr. Pooja Upadhyay raised faculty and staff development programs for the future discussions. It was further discussed and decided that the Institute shall continue to host various competency development activities for faculty members and staff members. Mr. Suresh Shinde recommended to organize value added and employable knowledge-based development initiatives in future.
20. It was discussed in the meeting and the need was felt that the institute shall collaborate with more professional bodies. Dr. Bhalechandra Bite mentioned that the Institute has conducted activities with NIPM, O-HR, PMA, AIMS, etc. professional bodies. Dr. Abhijit Mancharkar recommended to host more qualitative and informative activities under collaborations with professional bodies.
21. Dr. Pooja Upadhyay mentioned that the institute shall organize various research and development initiatives. Dr. Gauri Prabhu seconded the mention and added that the Institute shall raise the research graph in near future.
22. Dr. Gauri Prabhu presented the AQAR report to the IQAC, the present members accepted the same unanimously. Further it was decided to submit AQAR report for the Academic Year 2021-22 in September, 2023.
23. Dr. Gauri Prabhu informed all present IQAC members that the Institute is preparing AQAR for Academic year 2022-23. She further added that the Institute also preparing for the NAAC 2nd Cycle accreditation. All present members appraised the same.
24. The meeting of IQAC concluded with the permission of the chair.
25. Dr Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

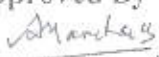
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