



**INTERNAL QUALITY ASSURANCE CELL  
(IQAC)**

Date: 29<sup>th</sup> September 2022

**ACTION TAKEN REPORT**

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on Wednesday, 01<sup>st</sup> June 2022 and the Action Taken Report is as follows:

Sr. No.	Resolution	Action Taken
1.	I-Connect: Seminar and Workshops	<ul style="list-style-type: none"><li>a. The Institute has organized a Webinar on 'Capital Market Awareness' by the Bombay Stock Exchange on 11<sup>th</sup> June 2022.</li><li>b. The Institute has organized a Workshop on the 'CMIE Prowess IQ Database' on 15<sup>th</sup> June 2022.</li><li>c. The Institute has organized a Seminar on 'Nurturing Winning Habits' by Mr. Amit Panchal, General Manager of Business Excellence, Kirloskar Oil Engines Ltd on 20<sup>th</sup> July 2022</li><li>d. The institute organized a Workshop on 'Mock PI' for BE students of the Institute of Information Technology from 15th Sept 2022 onwards.</li></ul>
2.	NSS and Student Welfare Initiatives: Extension and Social Activities	<ul style="list-style-type: none"><li>a. The Institute has celebrated a 'Shiv Swarajya Din' on 6<sup>th</sup> June 2022.</li><li>b. The Institute's NSS wing organized a 'Swachha Wari Workshop at Savitribai Phule Pune University' on 23<sup>rd</sup> June 2022.</li><li>c. The Institute organized the 'Anti-Drug Program' on 27<sup>th</sup> June 2022.</li><li>d. The Institute has organized a 'Har Ghar Tiranga an Initiative of the Ministry of Culture, Govt of India' on 12th August 2022.</li><li>e. The Institute has organized Swarajya Abhiyan Sing National Anthem, Initiative of Govt of Maharashtra on 17<sup>th</sup> August 2022.</li><li>f. The Institute has organized a 'Ganpati Idol Making Karyashala' on 21<sup>st</sup> August 2022.</li><li>g. The Institute celebrated 'Sadbhavna Diwas' on 22<sup>nd</sup> August 2022.</li><li>h. The Institute celebrated a 'Samajik Aikya Pandharwada' from 22nd August to 5<sup>th</sup> September 2022.</li><li>i. The Institute organized a 'Blood Donation Camp' in association with Umang Foundation on 09<sup>th</sup> Sept. 2022.</li></ul>



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Sr. No.	Resolution	Action Taken
2.	NSS and Student Welfare Initiatives: Extension and Social Activities	j. The Institute celebrated 'NSS Day' on 24 <sup>th</sup> September 2022.
		k. The Institute has organized a 'Walkathon' in collaboration with the Sancheti Group on 16th October 2022.
		l. The Institute has participated in and organized a 'Swarajya Abhiyan Sing National Anthem', Initiative of Govt of Maharashtra on 17 <sup>th</sup> October 2022.
		m. The Institute celebrated 'Unity Run Day' on 31 <sup>st</sup> October 2022.
3.	Value-added Certificate Courses	a. The Institute offered a 'Certificate Course in 'Service Management' from 06 <sup>th</sup> July 2022 to 19th July 2022.
		b. The Institute offered a 'Certificate Course in 'Business Analytics: Data Analytics from 19th July to 31 <sup>st</sup> July 2022.
4.	Industrial Visit	a. The Institute organized an 'Industrial Visit to Cotton King, Baramati for MBA I students' on 2 <sup>nd</sup> August 2022.
		b. The Institute organized an 'Industrial Visit to Kalyani Maxion Wheels, Chakan for MBA II students' on 3 <sup>rd</sup> August 2022.
		c. The Institute organized an 'Industrial Visit to Kalyani Maxion Wheels, Chakan for MBA II students on 20 <sup>th</sup> September 2022.
5.	Specialization Club Activity	a. The Institute organized a Specialization Club's Activity on 'Ad- Mad Competition' on 10 June 2022.
6.	Author Speaks	a. The Institute has organized a Seminar on 'MBA 360°' by Dr. Bhalchandra Bite under Author Speaks Initiative on 8th July 2022.
7.	Extra-curricular Activities and Competitions	a. The Institute organized a Flames-an annual gathering & Days Celebration from 17 <sup>th</sup> June 2022 to 1 <sup>st</sup> July 2022.
		b. The Institute conducted a 'Photography Competition -on "Life at Campus"' on 19 <sup>th</sup> August 2022
		c. The Institute celebrated 'International Yoga Day' on 21 <sup>st</sup> June 2022.
8.	Alumni Activity	d. It was resolved that the Institute should organize various alumni engagement opportunities.
9.	PhD. Course work	a. The Institute has started PhD Course Work Part-I from 24th Sept 2022.
10.	Creating awareness for Management Education	b. The Institute participated in 'Pudhari-Sakal-Edu Disha Exhibition from 3rd June 2022 to 5 <sup>th</sup> June 2022.
11.	MoU with Industry and Academia	a. The institute has signed MoUs with esteemed academic institutions, industries, and Non Government Organizations (NGOs) have been signed and functional.



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Sr. No.	Resolution	Action Taken
12.	Faculty and Staff Development Programs	a. The Institute has organized a Faculty Development Program on the 'Prowess IQ Database' on 15 <sup>th</sup> June 2022.

Prepared By

Prof. Abhijit Khurape  
Assistant Professor

Checked By

Dr. Gauri Prabhu  
IQAC Coordinator

Approved By

Dr. Abhijit Mancharkar  
Chairman-IQAC



Director  
AISSMSIOM,  
Pune-1.



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**INTERNAL QUALITY ASSURANCE CELL  
(IQAC)**

**Date:** 03<sup>rd</sup> October 2022

**MINUTES OF MEETING**

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the Minutes of the Meeting (MoM) are as follows:

- **Day & Date:** Friday, 30<sup>th</sup> September 2022.
- **Time:** 11:30 am.
- **Venue:** Board Room, AISSMS IOM, Pune.
- **Attendees:**

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr. Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Mr. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr. Pooja Upadhyay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr. Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr. Vikram Gaikwad	Recruitment Leader, GKN Automotive	Member (Alumni)
8.	Mr. R. R. Deshpande	Ex-Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
9.	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)



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- **Discussions and Resolutions:** The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the Institute:
1. Dr Abhijit Mancharkar, Chair IQAC, and Director AISSMS IOM, Pune extended a warm welcome to all esteemed IQAC members in the meeting.
  2. Dr. Gauri Prabhu, IQAC Coordinator, read the minutes of the last meeting and the Action Taken Report held on 01<sup>st</sup> June 2022. The IQAC members confirmed the Minutes of the Meeting and appraised the Action Taken Report (ATR). While Dr. Gauri Prabhu highlighted the various Quality initiatives under IQAC, AISSMS Institute of Management.
  3. Dr. Bhagyashri Kanhere, member IQAC, and Academic Coordinator, AISSMS IOM, presented the AISSMS IOM, activity report. She presented various value-based initiatives and the holistic approach nurtured while conducting these activities. All present IQAC members appraised the same.
  4. It was discussed in the meeting to focus on the student well-being, as well as personality, and professional development of the students. Dr. Bhalechandra Bite suggested that the self-understanding of the SWOC, along with aptitudes of the students through the psychometric test shall enable the student in their academic excellence career planning, and holistic professional and personal growth. Dr. Gauri Prabhu added that the Institute to provide counselling based on psychometric test shall give guidance and enable decision making regarding academic and professional pathways. Mr. Suresh Shinde appreciated the unique initiative and recommended for continuation of the psychometric test and counseling activity.
  5. It was discussed in the meeting that the students must undergo corporate skills development initiatives to acquire cutting-edge and industry-oriented competencies. The need was felt to focus on the deliberate implementation of the diverse, multi-faceted, and value-added certificate courses to improve soft-skills competencies, and eventually the employability of the learner in collaboration with Academic and Industry experts. Mr. R. R. Deshpande recommended planning for appropriate value-added and domain-specific certificate courses for the students in collaboration with Industry, and domain experts, professional bodies as well as academic institutions. Dr. Gauri Prabhu informed that the institute organizes such certificate courses every semester/year and assured the IQAC members that the institute shall continue to organize such courses in the future as well.



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6. It was discussed in the meeting that the I-Connect programs integrate more hands-on experiences for both faculty and students through guest sessions, seminars, and workshops etc. This integrated approach will bridge theory and application, ensuring graduates are well-prepared for the dynamic business landscape. This initiative aligns with the Institute's commitment to '*Crafting valued corporate professionals*' and contributes to the holistic approach through various activities like Capital Market Awareness, Nurturing Winning Habits, Exploring Global Opportunities and Perspectives, etc., added by Dr. Gauri Prabhu. Mr. Suresh Shinde, proposed to plan more activities on the same line for the students and faculty members.
7. Dr. Bhagyashree Kanhere informed the IQAC about the MBA-I and MBA-II-year students' academic orientation and induction sessions. These sessions are organized to orient the students about the MBA programs.
8. It was discussed in the meeting and concluded with common consensus that advancing the objectives of the extracurricular activities to create the holistic personality development avenues for students. Dr. Abhijit Mancharkar recommended to outline the extracurricular activities in line with Institute's vision, mission and goals. To broaden the reach of the activities, the Institute should explore potential collaboration with other clubs, institutes, organizations to co-host interdisciplinary events and broaden the reach of the activities.
9. In the meeting, the previous various activities under Specialization Club Activities were reviewed. Dr. Bhagyashree Kanhere provided the feedback on the Specialization Club Activities and commented the fame of the activities in the students as these activities are fun based learning. Mr. Suresh Shinde noted that the previous events received positive participation and engagement from both students and faculty members. Further he recommended that the scheduling of future events aimed at promoting social and educational learning activities like role play performances focusing on educational themes to enhance learning in an interactive manner.
10. Dr. Bhalchandra Bite put forth various impactful activities organized/conducted by the institute towards humanity and social causes. He mentioned various activities like Swatch Wari Workshop, Anti-Drug Program, Samajik Aikya Pandharawada, Blood Donation Camp, Walkathon, etc. conducted under Extension and Social Activities, etc. to make students and faculty members more prudent in social responsibilities. Shri. Suresh Shinde expressed his satisfaction and recommended organizing more humanitarian activities in support of humanity and unity of the society.
11. It was discussed in the meeting that the National Services Scheme (NSS) plays a pivotal role in fostering social responsibility, community engagement, and leadership



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development for students. Dr. Bhagyashree Kanhere suggested it would be a great initiative to organize a NSS camp for students to participate in meaningful community services as engaging in skill-building activities, and to develop socially conscious and civically engaged leaders.

12. Mr. Vikrant Gaikwad mentioned that the Pune is emerging as the startup hub for aspiring students and incubates. The institute should launch various activities and facilities to support aspiring entrepreneurs in developing and scaling ventures, startups, etc., he added. Mr. Suresh Shinde seconded the point of discussion and recommended to strengthen the Institutional Startup and Innovation Cell to organize various activities to promote the culture of entrepreneurship, startup, and innovation.
13. Mr. R. R. Deshpande suggested to promote the social initiatives for the cause of gender equality. He referred the various provisions made under UN-17-SDGs for strengthening gender equality. Dr. Abhijit Mancharkar suggested that the Institute should ensure that the institute should organize various gender equality activities in alignment with SDG-17 for more efficient results.
14. In the meeting it was discussed to organize "Author Speaks" sessions. Dr. Gauri Prabhu reiterated the objectives as to provide students with insights into the journey, experiences, challenges, and successes of renowned authors. Mr. R. R. Deshpande recommended that the Author Speaks sessions should be more relevant and interactive in nature for the students.
15. Dr. Pooja Upadhyay presented various activities conducted under International Cross-Cultural Interface. The present members apprised the same and recommended to continue to host cross-cultural interface sessions. Dr. Abhijit Mancharkar recommended to make these sessions more interactive, inclusive, and engaging to ensure meaningful cross-culture exchange.
16. Mr. R. R. Deshpande suggested that the students should participate in various intercollegiate activities and competitions for more competitiveness exposure and development opportunities. Dr. Bhalchandra Bite mentioned that the students are participating and winning at various intercollegiate activities like business plan competition, Management Quiz Competition, etc.
17. Mr. R. R. Deshpande mentioned various developmental activities across Pune, which is influencing Pune's social and economic conditions. The students should be made aware of of the same and contribute to the cause, he added. Mr. Suresh Shinde seconded the thought and recommended visits to industrial live working locations to promote experiential learning, and exposure to industrial atmospheres.



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18. Mr. Vikram Gaikwad raised the point in the meeting that the alumni base is one of the important stakeholders for institutional development. Organizing periodic Alumni meetings for pass-out students is a valuable endeavor to strengthen the connection with Industry, offer mentorship and guidance for current students, and promote lifelong learning, and alumni engagement. Dr. Bhagyashree Kanhere added that the Institute organizes Alumni Meet and takes apt care to nurture alumni engagement throughout the year in various activities and events.
19. The IQAC committee discussion deliberated on advancing various activities and emphasizing a holistic approach. Recognizing stakeholders beyond students and faculty members, the discussion encompassed alumni, industry partners, regulatory bodies, and the local community. A consensus emerged on the need for a comprehensive strategy that integrated varied perspectives. Members stressed a holistic approach, focusing on transparent communication, collaborative initiatives, and fostering a sense of belonging. This broader engagement aims not only to enhance the academic experience but also to strengthen the Institute's ties and bonds with the community and industry through MoUs and collaborative activities, ensuring a well-rounded and impactful educational environment. Dr. Gauri Prabhu informed the present IQAC members that the Institute has signed MoUs with various reputed educational institutes, industry, and NGOs and working on various activities under these MoUs.
20. It was discussed in the meeting, Dr. Abhijit Mancharkar acknowledged the crucial role of effective branding and strategic approach towards placement. Dr. Pooja Upadhyay suggested to organize a HR meet as an opportunity to engage with HR professional, understand industry requirements. It was further discussed that the Institute can showcase the strengths of our institute and collaborate for mutually beneficial partnership. It was discussed further and recommended to collaborate with apt professional bodies for HR Meet.
21. Shri. Suresh Shinde mentioned the importance of stakeholders' relationship strengthening and their engagement in developing institutional brand. He further mentioned the role of Faculty members and students in driving these activities. Dr. Abhijit Mancharkar oriented the various activities like participation in educational exhibition organized by various media houses and broader engagement aims not only to enhance the academic experience but also to strengthen the stakeholder relations with the community, alumni, parents, reputed educational institutes, and industry, ensuring a well-rounded and impactful educational environment. The IQAC members expressed satisfaction with the various activities organized and participated in by the institute.



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22. It was discussed in the meeting and the decision was made that the Institute shall organize Faculty Development Programs and Staff Development Program to enhance the competencies for the future challenges in education industry. Mr. Suresh Shinde recommended that the faculty shall attend various FDPs to develop futuristic skill sets as well.
23. Dr. Pooja Upadhyay oriented the IQAC present members about Research activities. Mr. R. R. Deshpande recommended that promoting research culture and fostering intellectual inquiry are ingredients of academic research activities. It was discussed in the meeting and the need was felt to provide the structured research activities and coursework to nurture research skills. Dr. Abhijit Mancharkar pointed out that the PhD Course work Part-I has already started in collaboration with Savitribai Phule Pune University to enhance and nurture research culture within the institute.
24. It was discussed in the meeting and the need was felt to have promote and aware the NEP implementation and implications on current educational scenario. Mr. Suresh Shinde proposed to have a workshop/seminar on NEP-2020 in collaboration with Savitribai Phule Pune University. Dr. Abhijit Mancharkar proposed to apply under Savitribai Phule Pune University Quality Improvement Program (QIP) to organize an event to address the role of an accreditation in NEP-2020 implementation and related aspects for the Higher Education. All present IQAC members seconded the thought unanimously.
25. It was discussed and decided that the Institute should now conduct the Academic and Administrative Audit (AAA) for the Academic Year 2021-22.
26. The meeting of IQAC concluded with the permission of the chair.
27. Dr Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

Prepared by

Prof. Abhijit Khurape  
Assistant Professor  
AISSMS IOM, Pune

Checked by

Dr. Gauri Prabhu  
IQAC Co-ordinator  
AISSMS IOM, Pune

Approved By

Dr. Abhijit Mancharkar

Chairperson-IQAC & Director

AISSMS IOM, Pune

Director  
AISSMSIOM,  
Pune-1.



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### INTERNAL QUALITY ASSURANCE CELL

#### (IQAC)

Date: Friday, 09<sup>th</sup> December 2022

#### ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on Tuesday, 30<sup>th</sup> September 2022 and the Action Taken Report is as follows:

Sr. No.	Resolution	Sr. No.	Action Taken
1.	Psychometric Testing and Professional Counselling Based on Test Results	a.	The Institute has conducted a 'Psychometric Test Orientation and Test' from 18 <sup>th</sup> November 2022 to 25 <sup>th</sup> November 2022.
		b.	The Institute has scheduled Psychometric test Report-based counseling from 14 <sup>th</sup> December 2022 onwards
2.	Value-added and Domain-Specific Certification Courses	a.	The Institute has conducted a 'Corporate Skill Module I' in collaboration with IHFI for MBA I Year Students from 28 <sup>th</sup> November to 2 <sup>nd</sup> December 2022.
		b.	The Institute has conducted a 'Corporate Skill Module II' in collaboration with IHFI for MBA II-Year Students from 5 <sup>th</sup> to 9 <sup>th</sup> December 2022.
			Further Certificate courses are scheduled under the Value-added and Domain-Specific Certification Courses for the remaining term of the academic year.
3.	I-Connect: Seminar and Workshops	a.	The Institute has organized a 'Workshop on 'Mock PI' for BE students of AISSMS Institute of Information Technology from 15 <sup>th</sup> September 2022 to 15 <sup>th</sup> October 2022
		b.	The institute has conducted a 'PhD Course Work Part-I for Research Scholars' from 24 <sup>th</sup> September 2022 to 6 <sup>th</sup> November 2022.
		c.	The Institute has organized a Seminar on 'Overseas Opportunities for Students' by Cormark Consultancy Group (UK) on 9 <sup>th</sup> November 2022.
		d.	The Institute has conducted a Seminar on 'e-Learning Resources' on 17 <sup>th</sup> November 2022.
		e.	The Institute has organized a 'HR Meet' on the 09 <sup>th</sup> Foundation Day of OHR Foundation on 19 <sup>th</sup> November 2022.
		f.	The Institute has conducted I-Connect: Seminar on 'Nurturing Winning Habits' by Mr. Amit Panchal, COO, Hitech Corporation Ltd on 26 <sup>th</sup> November 2022
		g.	The Institute has conducted I-Connect: Seminar on 'Goal Setting' by Mr. Rohit Ghosh, Founder & CEO, Skilledge on 3 <sup>rd</sup> December, 2022.
		h.	The Institute has conducted I-Connect: Workshop on 'Goal Setting - Career Plan' by Miss Jaee Tondare, Founder, Art Til Infinity on 10 <sup>th</sup> December, 2022.
			Further I-Connect seminars and workshops are scheduled under for the remaining term of the academic year.

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Sr. No	Resolution	Sr. No.	Action Taken
4.	Orientation and Induction session for MBA-I and MBA-II	a.	The Institute has organized Orientation Program for MBA I Year Batch 2022-23 Students from 10th November to 18th November, 2022.
		b.	The Institute has organized an Orientation Program for MBA II Year Students on 22nd November, 2022,
		c.	The Institute has organized an Induction Program for MBA I Year Students 7 <sup>th</sup> December, 2022
5.	Extracurricular Activities	a.	The Institute organizes extracurricular activities for students on regular basis. Further extracurricular activities are planned in the remaining term of the academic year.
		b.	The institute encourages students to participate in inter-collegiate competitions organized by esteemed institutes on regular basis.
6.	Specialization Club Activity	a.	Further Specialization Club Activities are planned in the remaining term of the academic year.
7.	Extension, Social, and Student Development Activities	a.	The Institute has organized a Blood Donation Camp in association with the Umang Foundation on 09th September 2022
		b.	The Institute has celebrated 'NSS Day' on 24th September 2022
		c.	The Institute has organized a "Walkathon - 2022" on 16 <sup>th</sup> October, 2022
		d.	The Institute has celebrated 'Rastriya Ekta Diwas – Unity Run Day' on 31 <sup>st</sup> October 2022
		e.	The Institute has celebrated 'Rastriya Ekta Diwas' on 31 <sup>st</sup> October 2022.
		f.	The Institute has celebrated 'International Men's Day' on 19 <sup>th</sup> Nov 2022
		g.	The Institute has celebrated 'Koumi Ekta Saptah' on 25 <sup>th</sup> November 2022
		h.	The Institute has organized 'Voters' Awareness Campaign' on 25th November, 2022
		i.	The Institute has celebrated 'Sanvidhan Diwas' on 26 <sup>th</sup> November 2022.
		j.	The Institute organized a 'Jagtik Divyang Din' on 2 <sup>nd</sup> December 2022.
			Further NSS and Student Welfare Initiative are planned in the remaining term of the academic year.
8.	Gender Equality	a.	Further Gender Equality Activities are planned in the remaining term of the academic year.
9.	Startup and Innovation Cell Activities	a.	Further Startup and Innovation Cell Activities are planned in the remaining term of the academic year.
10.	Author Speaks Program	b.	Further Author Speaks Program Activities are planned in the remaining term of the academic year.

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Sr. No.	Resolution	Sr. No.	Action Taken
11.	International Cross-Cultural Interface	a.	Further International Cross-Cultural Interface Activities are planned in the remaining term of the academic year.
12.	Student Participation in Competitions and learning avenues.	b.	The institute encourages students to participate in inter-institute competitions
13.	Industrial Visit	c.	The Institute organized Industrial visit to Pune Metro for MBA-Year Students on 09 <sup>th</sup> December 2022.
14.	Alumni Meet	a.	The Institute has proposed to plan Alumni Meet in near future.
15.	Industry, academia, and NGOs Collaboration	a.	The institute has signed various MoUs with esteemed institutes, Industries, and NGOs.
		b.	The Institute is planning to sign various MoUs with esteemed institutes, Industries, and NGOs.
16.	HR Professional Meet	a.	The Institute has organized a 'HR Meet' on the 09 <sup>th</sup> Foundation Day of OHR Foundation on 19 <sup>th</sup> November 2022.
17.	Stakeholder Engagement: Creating awareness for Management Education	a.	The Institute has participated in EduFest by MCCIA on 26 <sup>th</sup> November, 2022.
			Further Stakeholder engagement actives are planned in the remaining term of the academic year.
18.	Faculty and Staff Development Program	a.	The Institute has organized an 'Internal Faculty Development Program' from 10 <sup>th</sup> October 2022 to 14 <sup>th</sup> October 2022.
		b.	The Institute has conducted an 'Internal Staff Development Program' from 18 <sup>th</sup> October 2022 to 19 <sup>th</sup> October 2022.
		c.	The Institute has organized a Faculty Development Program on 'Prowess IQ CMIE Database' by Kranti Sinh Patil, Business Relationship Manager Center for Monitoring Indian Economy Ltd. on 2 <sup>nd</sup> December 2022
			Further Faculty and Staff Development Programs are planned in the remaining term of the academic year.
19.	Research Cell Initiatives	a.	The institute has conducted a 'PhD Course Work Part-I for Research Scholars' from 24 <sup>th</sup> September 2022 to 6 <sup>th</sup> November 2022.
			Further Research Cell Initiatives are planned in the remaining term of the academic year.
20.	NEP workshop	a.	The Institute has proposed to plan a NEP-2020 workshop under Quality Improvement Program (QIP) initiative of Savitribai Phule Pune University.



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Sr. No.	Resolution	Sr. No.	Action Taken
21.	Academic and Administrative Audit	a.	The Institute has conducted an Academic and Administrative Audit (AAA) on 06 <sup>th</sup> December 2022.

Prepared By

Prof. Abhijit Khurape  
Assistant Professor

Checked by

Dr Gauri Prabhu  
IQAC Coordinator

Approved By

Dr Abhijit Mancharkar  
Chairman-IQAC



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**INTERNAL QUALITY ASSURANCE CELL  
(IQAC)**

Date: 15<sup>th</sup> December 2022

**MINUTES OF MEETING**

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the Minutes of the Meeting (MoM) are as follows:

- **Day & Date:** Monday, 12<sup>th</sup> December 2022.
- **Time:** 11:30 am.
- **Venue:** Board Room, AISSMS IOM, Pune.
- **Attendees:**

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr. Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr. Pooja Upadhyay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr. Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr. Vikram Gaikwad	Recruitment Leader, GKN Automotive	Member (Alumni)
8.	Mr. R. R. Deshpande	Ex-Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
9.	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)



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- **Discussions and Resolutions:** The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the Institute:
1. Dr Abhijit Mancharkar, Chair IQAC, and Director AISSMS IOM, Pune extended a warm welcome to all esteemed IQAC members to the meeting.
  2. Dr. Gauri Prabhu, IQAC Coordinator, read the minutes of the last meeting and the Action Taken Report held on 30<sup>th</sup> September 2022. The IQAC members confirmed the Minutes of the Meeting and appraised the Action Taken Report (ATR). While Dr. Gauri Prabhu highlighted the various Quality initiatives towards the quality education, and skill development.
  3. Dr. Bhalchandra Bite mentioned the significance of preparing MBA program learners for the challenges and demands of the corporate world. Dr. Gauri Prabhu mentioned that the institute revamped the various value-added certificate courses on various cutting-edge industry trends like Business Etiquettes, Soft Skills, Analytics, technical and fundamental analysis, Digital marketing etc. as essential for complementing academic knowledge with practical competencies required under corporate skills.
  4. Dr. Bhagyashree Kanhere informed present IQAC Members about various Seminars, workshops, and guest sessions organized/conducted under the I-Connect (Industry-Connect) initiative. These activities' focus is on providing learners with cutting-edge knowledge, practical skills orientation, hands-on training, and networking with experienced people on various topics like cyber security, competitive exam guidance, IPR, financial literacy, human rights, Indian constitution, career guidance, etc. Dr. Abhijit Mancharkar added that the I-connect initiative and allied activities such as workshops, Seminars, and Guest Sessions are an integral component of the Institute's academic calendar, and as best practice of the Institute it goes beyond the traditional classroom learning, providing a practical dimension to the MBA program.
  5. It was discussed and a consensus was reached that the Institute shall conduct various extracurricular activities to observe holistic development of the students.
  6. Mr. Vikram Gaikwad highlighted that the potential benefits of using movies as a medium for teaching management concepts, like critical thinking, decision-making, leadership skills, etc. Dr. Bhalchandra Bite suggested that the activity should aim to explore the interaction of management principles and real-life scenarios depicted in Popular films. Dr. Abhijit Mancharkar suggested the theme of Corporate lessons from popular movies for upcoming Specialization Club Activities.



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7. Dr. Bhagyashree Kanhere reported about the NSS winter Camp is planned in the month of January 2023. The major aim of this camp is to nurture individual social responsibility through the work contribution towards meaningful community services. She further extended a generous invitation to all the IQAC members to visit the camp. Mr. Suresh Shinde delightfully accepted the invitation and confirmed his visit to the same.
8. Mr. R. R. Deshpande raised the point that the Institute should address the gender equality and women empowerment through organizing various activities. All present IQAC members accepted the recommendation. Mr. Suresh Shinde suggested to celebrate Women's Day in collaboration with NGOs working for underprivileged children.
9. Dr. Gauri Prabhu apprised the various activities undertaken by the Startup and Innovation Cell activities. Dr. Abhijit Mancharkar suggested to involve students for recognizing the crucial role that the entrepreneurship plays in nurturing innovation, economic development, and fostering the culture of self-reliance. Mr. R. R. Deshpande suggested to organize an entrepreneurial survey as experiential learning activities to make students aware about entrepreneurial spirit.
10. Dr. Bhalchandra Bite informed to all the IQAC members present in the meeting that the, Pune Metro has approached to seek support to conduct survey for Metro services. Dr. Abhijit Mancharkar congratulated the Research Cell for the assignment. This project will support to strengthen research activities in the Institute.
11. Dr. Bhalchandra Bite proposed in the meeting about the various events happening across the city. He mentioned that the Pune Auto Expo approached to the Institute for the support for their initiatives. Mr. Suresh Shinde congratulated the team for seeking the professional assignment and new and experiential learning opportunities to develop healthy industry interaction and relation. He further added that the students shall take lead to organize such events and activities in collaborator with industries.
12. Mr. Suresh Shinde, expressed his concern about the changing acumen of educational domain due to the drastic changes happening in the lines of National Education Policy (NEP)-2020. Dr. Gauri Prabhu informed IQAC that the Savitribai Phule Pune University has approved the QIP proposal and topic based on NEP-2020 implementation and accreditation role. Mr. Suresh Shine congratulated the Institute and recommended to host the workshop in February 2023.
13. It was discussed in the meeting that the students should explore various experiential and experimental learning avenues, and networking opportunities. Mr. R. R. Deshpande suggested to collaborate with various local professional bodies to seek extended support.



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14. It was discussed in the meeting that the institute shall participate in the NIRF (National Institutional Ranking Framework) and AISHE (All India Survey on Higher Education). Dr. Abhijit Mancharkar mentioned the various benefits of participating in NIRF, AISHE, and other surveys. Dr. Gauri Prabhu as an NIRF survey coordinator explained that the institute annually participates in the NIRF ranking. IQAC Members expressed satisfaction with the same.

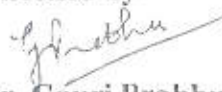
The meeting of IQAC concluded with the permission of the chair.

Dr Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

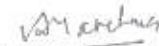
Prepared by

  
Prof. Abhijit Khurape  
Assistant Professor  
AISSMS IOM, Pune

Checked by

  
Dr. Gauri Prabhu  
IQAC Co-ordinator  
AISSMS IOM, Pune

Approved By

  
Dr. Abhijit Mancharkar  
Chairperson-IQAC & Director  
AISSMS IOM, Pune



Director  
AISSMSIOM,  
Pune-1.



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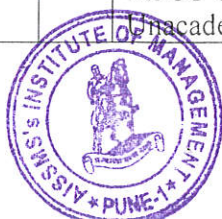
### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: Tuesday, 04<sup>th</sup>, April, 2023

#### ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on Monday, 12<sup>th</sup> December 2022 and the Action Taken Report is as follows:

Sr.	Resolution	Sr.	Action Taken
1.	Psychometric Testing and Professional Counselling Based on Test Results	a.	The Institute has conducted Psychometric test Report-based counseling from 14 <sup>th</sup> December 2022 onwards.
2.	Value-added and Domain-Specific Certification Courses	a.	The Institute has organized a Certificate Course in 'Business Etiquettes' by Barclays - Rubicon for MBA II Year students from 2 <sup>nd</sup> January 2023 to 6 <sup>th</sup> January, 2023.
		b.	The Institute has organized a Certificate Course in 'Soft Skill: Initiative under Employability Enhancement & Youth Livelihood Program' by Mahindra Pride Classroom & Nandi Foundation from 02 <sup>nd</sup> January 2023 to 06 <sup>th</sup> January, 2023
		c.	The Institute has organized a Certification Course in 'Analytics for Managers' for MBA II Year Sem III students from 16 <sup>th</sup> January 2023 to 20 <sup>th</sup> January, 2023.
		d.	The Institute has organized a Certification Course in 'HR Generalist' for MBA II Year Sem III students from 16 <sup>th</sup> January to 25 <sup>th</sup> January, 2023.
		e.	The Institute has organized a Certification Course in 'Fundamental and Technical Analysis' for MBA II Year Sem III students from 16 <sup>th</sup> January 2023 to 29 <sup>th</sup> January, 2023.
		f.	The Institute has organized a Certification Course in 'Business Process Specialist' for MBA II Year Sem III students from 23 <sup>rd</sup> January 2023 to 27 <sup>th</sup> January, 2023.
		g.	The Institute has organized a Certification Course in 'Marketing in Digital Age' for MBA II Year Sem III students from 16 <sup>th</sup> January 2023 to 24 <sup>th</sup> January, 2023.
			Further Value-added and Domain-Specific Certification Courses are planned in the remaining term of the academic year.
3.	I-Connect: Seminar and Workshops	a.	The institute has conducted an I-Connect: Seminar on 'Cyber Security' by Prof. Ashok Pattar, Honorary Resource Person, National Cyber Defense Research Centre on 24 <sup>th</sup> December, 2022
		b.	The Institute has organized Workshop on " Prowess IQ Database" by Mr. Krantisinh Patil, Business Relationship Manager Center for Monitoring Indian Economy Ltd. 29 <sup>th</sup> December 2022 & 30 <sup>th</sup> December, 2022.
		c.	The Institute has conducted I-Connect and Competitive Exam Guidance Cell: Seminar on 'Competitive Examination Guidance - MPSC & UPSC' by Mr. Saurabh Sonawane, Educator in Chief, Unacademy on 30 <sup>th</sup> December, 2022.



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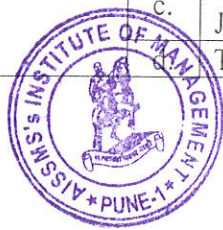
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Sr.	Resolution	Sr.	Action Taken
4.	I-Connect: Seminar and Workshops	d.	The institute has conducted a I-Connect and Competitive Exam Guidance Cell: Seminar on 'Competitive Examination Guidance - MPSC & UPSC' Students by Mr. Manish Funde, Director, Siddhantu Education, Pune on 30 <sup>th</sup> December, 2022,
		e.	The Institute has conducted an I-Connect: Seminar on 'Upskill for the Digital Edge' by Mr. Dnyanesh Khot, Manager, ExcelR Solution on 6 <sup>th</sup> January 2023.
		f.	The Institute has conducted an I-Connect and IPR Cell: Seminar on 'Intellectual Property Rights' by Dr. Dipti Patil, Consultant IPR and Associate Professor at Cummins Engineering College 7 <sup>th</sup> January 2023.
		g.	The Institute has conducted an I-Connect: Seminar on 'Financial Wellness' by Karthik Ganapathy, Brand & Strategy Head, BullsMart on 9 <sup>th</sup> January 2023.
		h.	The Institute has conducted an I-Connect: Seminar on 'Human Rights' by Mr. Chandrakant Shinde, Advocate, Pune District Court on 11 <sup>th</sup> January 2023.
		i.	The Institute conducted a Seminar on 'Indian Constitution' by Prof Ajit Dalvi, Assistant Professor, DY Patil International University on 21 <sup>st</sup> January 2023
		j.	The Institute has conducted an I-Connect: Seminar on 'Career Planning for Management Professionals' by Mr. Shailesh Atre, Global Sourcing Manager, BMC Software on 7 <sup>th</sup> February 2023
		k.	The Institute has organized an I-Connect: Seminar on 'Corporate Expectations from the Management Professionals' by Mr. Rahul Mali, Sr. Talent Manager, ARaymond India Pvt. Ltd., Chakan, Pune. on 7 <sup>th</sup> February 2023.
		l.	The Institute has organized a National Workshop on 'Implementation of NEP 2020: A Pathway to Accreditation' under the QIP of Savitribai Phule Pune University. On 16 <sup>th</sup> February 2023 & 17 <sup>th</sup> February, 2023
			Further I-Connect seminars and workshops are planned in the remaining term of the academic year.
5.	Extracurricular Activity		The Institute has organized a Welcome Function for MBA I Students - Feriya - Mr. & Miss. Talented Contest on 16 <sup>th</sup> December, 2022.
			The institute has organized a Rajarshi Shahu Maharaj Janm Shatabdi - Mythos - The Legend of Jyotirlingam on 3 <sup>rd</sup> January, 2023
6.	Specialisation Club Activity	a.	The Institute has organized a Specialization Club Activity - Management Lessons from Movies on 10 <sup>th</sup> February 2023.
			Further Specialization Club Activity is planned in the remaining term of the academic year.
7.	Extension, Social, and Student Development Activities	a.	The Institute has organized Winter Special Camp from 6 <sup>th</sup> January, 2023 to 12 <sup>th</sup> January, 2023.
		b.	The Institute has organized a Cleanliness Drive at Village, Toilets, Pits, area near houses and Temple on 07 <sup>th</sup> January 2023
		c.	The Institute has delivered a session on Proudh Shiksha on 08 <sup>th</sup> January 2023.
			The Institute organized a Tree Plantation Drive on 09 <sup>th</sup> Jan. 2023.



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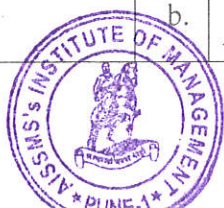
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Sr.	Resolution	Sr.	Action Taken
7.	Extension, Social, and Student Development Activities	e.	The Institute has organized a Health Check-up Camp on 11 <sup>th</sup> January 2023.
		f.	The Institute organized a Save Girl Program on 24 <sup>th</sup> January 2023.
		g.	The Institute has observed a Rastriya Matdar Din on 25 <sup>th</sup> January 2023.
		h.	The Institute has Participated in 'EduYouth Meet' under Drug Free India by Art of Living on 04 <sup>th</sup> February 2023.
		i.	The Institute has taken an initiative as My River My Valentine on 12 <sup>th</sup> February 2023.
		j.	The Institute has conducted a Cleanliness Drive at Corai Fort - Sea Shore from 25 <sup>th</sup> February 2023 to 27 <sup>th</sup> February 2023.
		k.	The Institute has celebrated Marathi Bhasha Gaurav Din on 27 <sup>th</sup> February, 2023.
		l.	The Institute has organized a Magnanimity Towards Girls: A Visit to and Donation for Girl Students of Bahujan Hitay Girls Hostel' run by Trailokya Mahasangh Sahayak Gan, Pune on the Occaason of International Women's' Day on 8 <sup>th</sup> March, 2023.
			Further NSS and Student Welfare Initiative activities are planned in the remaining term of the academic year.
8.	Gender Equality and Women Empowerment	a.	The Institute has organized a Save Girl Program on 24 <sup>th</sup> January 2023.
		b.	The Institute has organized a AISSMS Diva Competition organized by AISSM Society on International Women's Day from 3 <sup>rd</sup> March 2023 to 27 <sup>th</sup> March, 2023.
		c.	The Institute has organized a Magnanimity Towards Girls: A Visit to and Donation for Girl Students of Bahujan Hitay Girls Hostel' run by Trailokya Mahasangh Sahayak Gan, Pune on the Occaason of International Women's' Day on 8 <sup>th</sup> March, 2023.
9.	Start-up and Entrepreneurial Activities	a.	The Institute has conducted an entrepreneurial Survey- An Experiential Learning Activity for MBA-I-year students on 03 <sup>rd</sup> January, 2023.
10.	Research Cell Initiatives	a.	The Institute has conducted a Metro Ridership Estimation Study Project from 11 <sup>th</sup> January 2023 to 25 <sup>th</sup> January 2023.
11.	Experiential Learning Activity	b.	The Institute has collaborated with Pune Auto Expo Project from 22 December 2022 to 26 December 2022.
12.	Alumni Meet	a.	The Institute has organised Alumni Meet 'Milap' on 28 <sup>th</sup> January 2023.
13.	National Education Policy- 2020 QIP	a.	The Institute has organized a National Workshop on 'Implementation of NEP 2020: A Pathway to Accreditation' under the QIP of Savitribai Phule Pune University. On 16 <sup>th</sup> February 2023 & 17 <sup>th</sup> February, 2023
14.	Professional Body Membership and Activities	a.	The Institute has become the member of Pune Management Association on 05 <sup>th</sup> January, 2023.
		b.	The Institute has become the member of All India Management Association (AIMS) on 23 <sup>rd</sup> March 2023.



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Sr.	Resolution	Sr.	Action Taken
15.	NIRF (National Institutional Ranking Framework)	a.	The Institute has submitted the NIRF portal information on 04 <sup>th</sup> January 2023.

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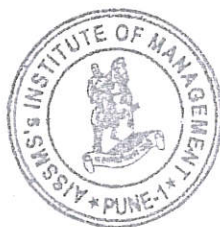
**Prof. Abhijit Khurape**  
Assistant Professor

Checked by

**Dr Gauri Prabhu**  
IQAC Coordinator

Approved By

**Dr Abhijit Mancharkar**  
Chairman-IQAC



**Director**  
**AISSMSIOM,**  
**Pune-1**



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**INTERNAL QUALITY ASSURANCE CELL  
(IQAC)**

Date: 07<sup>th</sup> April 2023

**MINUTES OF MEETING**

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the Minutes of the Meeting (MoM) are as follows:

- **Day & Date:** Wednesday, 05<sup>th</sup> April 2023.
- **Time:** 2:00 pm.
- **Venue:** Board Room, AISSMS IOM, Pune.
- **Attendees:**

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr. Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr. Pooja Upadhyay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr. Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr. Vikram Gaikwad	Recruitment Leader, GKN Automotive	Member (Alumni)
8.	Mr. R. R. Deshpande	Ex-Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
9.	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)

- **Discussions and Resolutions:** The IQAC members discussed various points and decided following initiatives to be undertaken for-improvement in the quality of the Institute:



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1. Dr Abhijit Mancharkar, Chair IQAC, and Director AISSMS IOM, Pune extended a warm welcome to all esteemed IQAC members to the meeting.
2. Dr. Gauri Prabhu, IQAC Coordinator, read the minutes of the last meeting and the Action Taken Report held on 12<sup>th</sup> December 2022. The IQAC members confirmed the Minutes of the Meeting and appraised the Action Taken Report (ATR). She mentioned various Special initiatives under IQAC towards fostering quality education.
3. Mr. R. R. Deshpande mentioned the changing requirement of the industry with the focus on competency and skill-based hiring. It was discussed in the meeting and the need was felt to incorporate the certificate courses like financial analysis, generic and environment friendly services operations, new trends in Marketing, People skill for HR, Finances, Services Management etc. to complement and supplement the MBA Program to provide a holistic learning experience. Shr. Suresh Shinde recommended the Institute shall establish collaborations with industry partners, professional bodies, and aligned certificate agencies to ensure that the certificate course offered aligned with Industry standards, needs and requirements.
4. It was discussed in the meeting that the institute conducts the seminars, workshops, and guest sessions on various topics in association with Industry Connect (I-Connect) initiative. Mr. R. R. Deshpande praised the concept of I-connect initiative and recommended that the I-Connect must have the diversified approach. The student must get benefited with varied area expertise including guidance on overseas career opportunities, corporate etiquettes competitive exam preparation guidance, human rights, IPR, etc. Dr. Abhijit Mancharkar seconded the thought and ensured present IQAC members that the institute will take good care of the holistic approach of the initiative.
5. It was discussed in the meeting and the need was felt to organize events to promote the cultural aspects through the few of the extra-curricular activities. Dr. Gauri Prabhu mentioned that the Institute organizes various days celebration like traditional day, etc. as extra-curricular activities. The Annual event Flames alongside various days' celebration to inculcate cultural values and cultural aspects are organized annually.
6. Dr. Pooja Upadhyay opened the discussion on the Specialization Club Activities. Mr. Suresh Shinde recommended to use dramatic performance of the students to address and create awareness about social issues. All IQAC members presented seconded the suggestion.
7. It was discussed and reviewed in the meeting that the Institute has conducted various humanitarian, and social activities. Further it was brainstormed that the ideas and outcomes of the activities. Dr. Bhalechandra Bite mentioned that these activities are conducted under



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- the NSS unit of the Institute. The IQAC passed the resolution, that, the NSS and Student welfare initiatives comprising extension and social activities shall be strategically identified and plan to address the social and community needs to promote social welfare.
8. It was discussed in the meeting the Institute can plan an on campus social activity for the menial staff children. Mr. Suresh Shinde seconded the idea and recommended that the summer camp for the children of menial staff should be organized.
  9. It was discussed in the meeting the Institute's contribution towards the gender equality and women empowerment. Dr. Bhagyashree Kanhere suggested that the Institute shall celebrate the Women's Day in the social prudent places where the girl's education form deprived areas is nurtured. All IQAC members unanimously accepted the proposal.
  10. It was discussed in the meeting to nurture and foster the entrepreneurial spirit in the student shall undergo the special training on Entrepreneurship and innovation. Dr. Gauri Prabhu mentioned that the Institute hosts the Certificate course in Entrepreneurship every year wherein experts from financial institutions, experienced startups and mentors guide the students.
  11. It was discussed in the meeting that the Institute shall endeavor to develop and nurture creativity, critical thinking aspects. Dr. Abhijit Mancharkar suggested to organize a dialogue with renowned authors as a part of academic enrichment to nurture creativity and critically thinking, cultural engagement, and as an opportunity to engage with prominent authors and intellectuals.
  12. It was discussed in the meeting that the institute shall promote diversity, inclusivity, and global citizenship among students and faculty members. Dr. Pooja Upadhyay proposed to host an International Cross-Cultural Interaction event to facilitate the meaningful interactions, collaborations, and cultural exchange aspects.
  13. It was discussed in the meeting and the need was felt to arrange the Industrial visit to foster experiential learning at live industrial location. Dr. Abhijit Mancharkar recommended to plan the industrial visit at various industrial locations to comply with the same.
  14. It was discussed in the meeting that the Institute must get visible in the stakeholders through various platforms and activities. Dr. Abhijit Mancharkar proposed to participate in various education festivals, educational exhibitions organized by Sakal, Lokmat, and other media for promotion. Shri. Suresh Shinde seconded the suggestion.
  15. The meeting of IQAC concluded with the permission of the chair.



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Dr Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

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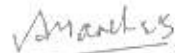
Prof. Abhijit Khurape  
Assistant Professor  
AISSMS IOM, Pune

Checked by



Dr. Gauri Prabhu  
IQAC Co-ordinator  
AISSMS IOM, Pune

Approved By



Dr. Abhijit Mancharkar  
Chairperson-IQAC & Director  
AISSMS IOM, Pune



Director  
AISSMSIOM,  
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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 09<sup>th</sup> August 2023

### ACTION TAKEN REPORT

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted on Wednesday, 05<sup>th</sup> April 2023 and the Action Taken Report is as follows:

Sr. No.	Resolution	Sr. No.	Action Taken
1.	Value-added and Domain-Specific Certification Courses	a.	The Institute has conducted a Certificate Course in 'Business Data Analysis' for MBA I Year SEM II students from 5 <sup>th</sup> June 2023 to 9 <sup>th</sup> June, 2023
		b.	The Institute has organized a Certificate Course in 'Financial Analysis' for MBA I Year SEM II students from 5 <sup>th</sup> June 2023 to 9 <sup>th</sup> June, 2023.
		c.	The Institute has conducted a Certificate Course in 'Green Service Operations & SCM' for MBA I Year SEM II students from 5 <sup>th</sup> June 2023 to 9 <sup>th</sup> June, 2023.
		d.	The Institute has conducted a Certificate Course in 'Organic Digital Marketing' for MBA I Year SEM II students from 5 <sup>th</sup> June 2023 to 9 <sup>th</sup> June, 2023.
		e.	The Institute has conducted a Certificate Course in 'HR Excellence' for MBA I Year SEM II students from 5 <sup>th</sup> June 2023 to 9 <sup>th</sup> June, 2023.
		f.	The Institute has conducted a Certificate Course in 'Entrepreneurship' from 19 <sup>th</sup> June 2023 to 23 <sup>rd</sup> June, 2023
2.	I-Connect: Seminar and Workshops	a.	The Institute has conducted a Seminar on 'Career opportunities in UK' by Mrs. Angela Miler, Head of International Partnerships Office Napier Edinburg University on 18 <sup>th</sup> April 2023
		b.	The Institute has conducted an I-Connect: Seminar on 'Corporate Etiquettes' by Shalaka Kale, Behavioral Coach & Corporate Trainer, Skill Matrix Learning Solutions on 25 <sup>th</sup> April, 2023
		c.	The Institute has conducted an I-Connect and Competitive Exam Guidance Cell: Seminar on 'Guidance for Bank Competitive Exam' by Mr. Rohit Murkute, Management Specialist, Central Bank of India on 26 <sup>th</sup> April 2023.
		d.	The Institute has conducted an I-Connect: Seminar on 'Human Rights' by Advocate Rutuja Purohit, Assistant Professor, Marathwada Mitra Mandal's Shankar Rao Chavan Law College on 2 <sup>nd</sup> May, 2023
		e.	The Institute has conducted an I-Connect and Intellectual Property Right Cell : Seminar on 'IPR: Copyrights & Trademarks' by Advocate Santosh Sardeshpande, Practitioner Advocate on 3 <sup>rd</sup> May, 2023
		f.	The Institute has conducted an I-Connect: Seminar on 'Cyber Security Awareness' by Department of AI & DS, AISSMS IQIT on 4 <sup>th</sup> May, 2023



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# AISSMS

## INSTITUTE OF MANAGEMENT

CRAFTING VALUED CORPORATE PROFESSIONALS

Approved by AICTE New Delhi, DTE Govt. of Maharashtra,

Permanently Affiliated to Savitribai Phule Pune University

Accredited by NAAC with 'A+' Grade



Sr. No.	Resolution	Sr. No.	Action Taken
2.	I-Connect: Seminar and Workshops	g.	The Institute has conducted a Seminar on 'Women Empowerment through Financial Literacy' by Dr. Svetlana Tatuskar, Vice President, WICCI Maharashtra State, FLMon 9 <sup>th</sup> May, 2023
		h.	The Institute has organized a Seminar on 'Author Speaks' by Mr. Atul Kahate on 16 <sup>th</sup> June, 2023.
		i.	The Institute has given 'Library Best User Award' on 16 <sup>th</sup> June, 2023
		j.	The Institute organized an International Cross-Cultural Interface on 3 <sup>rd</sup> July, 2023
3.	Extracurricular Activities and Competitions	a.	The Institute has celebrated Feast of Fear Day on 17 <sup>th</sup> May, 2023
		b.	The Institute has organized Flames on 19 <sup>th</sup> May 2023, 24 <sup>th</sup> May & 1 <sup>st</sup> June, 2023.
		c.	The Institute celebrated Bollywood Day ON 22 <sup>nd</sup> May, 2023
		d.	The Institute celebrated Traditional Day on 25 <sup>th</sup> May, 2023.
			Further Extracurricular Initiative activities term of the academic year.
4.	Specialisation Club Activity	a.	The institute organized Specialization Club Activity - Inculcating Social Responsiveness Through Drama on 28th April, 2023
5.	Extension, Social, and Student Development Activities	a.	The Institute has organized Magnanimity Towards Girls: A Visit to and Donation initiative for Girl Students of Bahujan Hitay Girls Hostel' run by Trailokya Mahasangh Sahayak Gan, Pune on International Women's Day on 8th March, 2023.
		b.	The Institute has celebrated Shiv Rajyabhishek Din Celebration on 6 <sup>th</sup> June, 2023.
		c.	The Institute has organized a Summer Camp' for the Children of House Keeping Staff of AISSMS from 12 <sup>th</sup> June 2023 to 16 <sup>th</sup> June, 2023.
		d.	The Institute has organized Blood Donation Camp on 14 <sup>th</sup> June, 2023
		e.	The Institute has organized Health Check-up Camp on 14 <sup>th</sup> June, 2023
		f.	The Institute has organized an Anti-Drug Awareness Program on 26 <sup>th</sup> June 2023.
		g.	The Institute has organized a Tree Plantation Drive on 30 <sup>th</sup> June, 2023.
		h.	The Institute has organized a Workshop on 'Self-Defense - For Physical and Mental Wellbeing' under Nirbhay Kanya Abhiyan conducted by Mrs. Gauri Shingote, CEO & Program Development Specialist on 5 <sup>th</sup> July, 2023.
6.	Summer Camp	a.	The Institute has organized a Summer Camp' for the Children of House Keeping Staff of AISSMS from 12th June, 2023 to 16th June, 2023



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Sr. No.	Resolution	Sr. No.	Action Taken
6.	Summer Camp	a.	The Institute has organized a Summer Camp' for the Children of House Keeping Staff of AISSMS from 12th June, 2023 to 16th June, 2023
7.	Gender Equality and Women Empowerment	a.	The Institute has organized a Magnanimity Towards Girls: A Visit to and Donation initiative for Girl Students of Bahujan Hitay Girls Hostel' run by Trailokya Mahasangh Sahayak Gan, Pune on International Women's' Day on 8th March, 2023.
		b.	The Institute has conducted a Seminar on 'Women Empowerment through Financial Literacy' by Dr. Svetlana Tatuskar, Vice President, WICCI Maharashtra State, FLMon 9 <sup>th</sup> May, 2023
		c.	The Institute has organized a Workshop on 'Self-Défense - For Physical and Mental Wellbeing' under Nirbhay Kanya Abhiyan conducted by Mrs. Gauri Shingote, CEO & Program Development Specialist on 5 <sup>th</sup> July, 2023.
8.	Startup and Innovation Cell	a.	The Institute has conducted a Certificate Course in 'Entrepreneurship' from 19 <sup>th</sup> June 2023 to 23 <sup>rd</sup> June, 2023
9.	Author Speaks Program	b.	The Institute has organized a Seminar on 'Author Speaks' by Mr. Atul Kahate on 16 <sup>th</sup> June, 2023.
10.	International Cross-Cultural Interface	c.	The Institute organized an International Cross-Cultural Interface on 3 <sup>rd</sup> July, 2023.
11.	Industrial Visit	a.	The Institute has organized an Industrial Visit to FullHouse Entertainment & Media Solutions for MBA Students on 12th May, 2023.
		b.	The Institute has organized an Industrial Visit to Mapro for MBA Students on 7th July, 2023.
12.	Stakeholder Engagement and Creating Awareness for Management Education	a.	The Institute has participated in Lokmat Education fair on 20-21 May 2023.
		b.	The Institute has participated in Pudhari Edu Disha Exhibition from 27 <sup>th</sup> May 2023 to 29 <sup>th</sup> May 2023.
		c.	The Institute has participated in Sakal Education Expo from 9 <sup>th</sup> June 2023 to 11 <sup>th</sup> June 2023.
		d.	The Institute celebrated an International Yoga Day on 21 <sup>st</sup> June, 2023.
		e.	The Institute has organised a Parents Meet on 7 <sup>th</sup> July, 2023.

Prepared By

Prof. Abhijit Mancharkar  
Assistant Professor



Checked by

Dr. Gauri Prabhu  
IQAC Coordinator



Approved By

Dr. Abhijit Mancharkar  
Chairman IQAC

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**INTERNAL QUALITY ASSURANCE CELL  
(IQAC)**

**Date:** 14<sup>th</sup> August 2023

**MINUTES OF MEETING**

A meeting of the Internal Quality Assurance Cell (IQAC) was conducted and the Minutes of the Meeting (MoM) are as follows:

- **Day & Date:** Thursday, 10<sup>th</sup> August 2023.
- **Time:** 1:30 pm.
- **Venue:** Board Room, AISSMS IOM, Pune.
- **Attendees:**

Sr. No.	Name of the IQAC Member	Designation and Organization	Role
1.	Dr. Abhijit Mancharkar	Director, AISSMS IOM	Chairperson
2.	Shri. Suresh Shinde	Hon. Jt. Secretary, AISSMS	Management Representative
3.	Dr. Gauri Prabhu	Professor, AISSMS IOM	Co-ordinator IQAC
4.	Dr. Pooja Upadhyay	Associate Professor, AISSMS IOM	Member (Teaching)
5.	Dr. Bhagyashri Kanhere	Assistant Professor, AISSMS IOM	Member (Teaching)
6.	Dr. Bhalchandra Bite	Assistant Professor, AISSMS IOM	Member (Teaching)
7.	Mr. Vikram Gaikwad	Recruitment Leader, GKN Automotive	Member (Alumni)
8.	Mr. R. R. Deshpande	Ex-Joint M. D., Kirloskar Oil Engines Ltd.	Member (Industry)
9.	Mr. Vishwanath Bhargude	Jr. Clerk, AISSMS IOM	Member (Non-Teaching)

- **Discussions and Resolutions:** The IQAC members discussed various points and decided following initiatives to be undertaken for improvement in the quality of the Institute:



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1. Dr Abhijit Mancharkar, Chair IQAC, and Director AISSMS IOM, Pune extended a warm welcome to all esteemed IQAC members to the meeting.
2. In the start, Dr. Gauri Prabhu, IQAC Coordinator of the Institute read the minutes of the last IQAC meeting and the Action Taken Report held on 05<sup>th</sup> April 2023. The IQAC members confirmed the Minutes of the Meeting and Action Taken Report.
3. Dr. Abhijit Mancharkar read the feedback of Psychometric test and test result-based counselling by professionals. Mr. Suresh Shinde praised the activity and its benefits. He recommended to continue the activity in future as well.
4. Dr. Abhijit Mancharkar opened the discussion about the success of previously organized Value-Added Certificate Courses to enhance students' expertise in their chosen domain. It was discussed and decided in the meeting that the Institute will continue to conduct various domain specific value-added certificate courses. Training and Placement Cell and Specialization Coordinators tasked with developing a detailed proposal including syllabus, identifying faculty, and finalizing budget, he added.
5. It was discussed in the meeting that the Institute shall strategies the knowledge gap bridging activities for the students. Dr. Bhagyashree Kahnere mentioned that the Institute conducts Orientation and induction sessions for MBA-I Year and MBA-II Year students in the beginning of the curriculum.
6. Dr. Pooja Upadhyay recommended that the Institute shall strengthen Industry-Connect (I-Connect) initiative with more quality, competency-based, and employability related Seminars, guest-sessions, and workshops with the industry epitomes or experts, she added. Abhijit Mancharkar suggested to plan these activities under training and Placement Cell with the support of all the faculty members.
7. It was discussed in the meeting and the decision was made to organize various extra-curricular activities under the annual gathering in the Institute. Further it was discussed to consider various days celebration like traditional day, executive day, silver screen day etc. under the annual gathering of the Institutes.
8. In the meeting, the unique approach of Specialization Club Activities is discussed. Dr. Pooja Upadhyay mentioned that the Specialization club activities are the blend of the various learning facets like accumulation of knowledge, experimenting the same, and exhibiting through the act. drama or exhibitions. The present IQAC members expressed the satisfaction with the approach of the initiatives and recommended to continue with the activity in future.
9. It was discussed in the meeting and that the institute shall observe or celebrate the various days of national importance. Dr. Bhalchandra Bite mentioned that the Institute's NSS unit



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observes/ celebrates various days of national importance/significance like Yoga Day, Sadbhavana Diwas, etc. Mr. Suresh Shinde mentioned that the Institute has very rich and exemplary legacy and dedication towards national building and patriotism is nurtured throughout, He added, Further it was decided that the Institute shall nurture the same attitude in the students as our prime responsibility

10. It was discussed in the meeting that the Institute shall promote gender equality through various activities. Mr. R. R. Deshpande suggested that the Institute shall organize various activities to nurture gender equality approach in the stakeholders. Mr. Suresh Shinde recommends to plan various activities to nurture the gender equality and women empowerment attitude in all.
11. Dr. Gauri Prabhu mentioned that the Institute have conducted various entrepreneurial activities in last years under Startup and Innovation Cell. Dr. Abhijit Mancharkar mentioned the efficient efforts of the Startup and Innovation Cell and recommended that the Cell shall be more active and organize more initiatives to inculcate Startup culture and entrepreneurial spirit among students.
12. It was discussed in the meeting that the institute shall orient students with writer's perspectives under holistic development approach. Dr. Gauri Prabhu suggested to organize an Author Speaks program, where the eminent authors should address students with their experiments and experiences.
13. Dr. Pooja Upadhyay mentioned that the students should be equipped with cultural diversification and inclusiveness. Dr. Abhijit Mancharkar recommended to opt this aspect in International Cross-Cultural Interface activity.
14. It was discussed in the meeting and the need was felt that the student shall participate in various off-campus activities, events, competitions. Dr. Bhalchandra Bite added that the external exploration shall equip students with employability skills.
15. It was discussed in the meeting and the need was felt for organizing industrial visits to orient students with industry environment. Mr. Suresh Shinde seconded the suggestion and recommended to organize not only MNCs but the start-ups and entrepreneurial firms shall also be visited.
16. Mr. Bhagyashree Kanhere suggested that the institute shall strengthen the alumni connect. It was discussed and the need was felt that the Institute shall conduct periodic alumni meet to connect and strengthen the alumni relations.
17. Dr. Abhijit Mancharkar recommended that the institute shall strengthen the professional relations with Alumni, Parents, Industry, reputed academia, various industries, and




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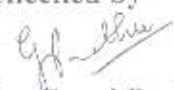
NGOs. Present IQAC members seconded the recommendation. Mr. Suresh Shinde suggested to sign MoUs for the focused collaborations.

18. It was discussed in the meeting that the Institute shall reach to the various stakeholders. Mr. R. R. Deshpande suggested to participate in various Edu fair, Edu fest, Education exhibitions, etc. to meet and orient stakeholders about management education.
19. Dr. Pooja Upadhyay raised faculty and staff development programs for the future discussions. It was further discussed and decided that the Institute shall continue to host various competency development activities for faculty members and staff members. Mr. Suresh Shinde recommended to organize value added and employable knowledge-based development initiatives in future.
20. It was discussed in the meeting and the need was felt that the institute shall collaborate with more professional bodies. Dr. Bhalechandra Bite mentioned that the Institute has conducted activities with NIPM, O-HR, PMA, AIMS, etc. professional bodies. Dr. Abhijit Mancharkar recommended to host more qualitative and informative activities under collaborations with professional bodies.
21. Dr. Pooja Upadhyay mentioned that the institute shall organize various research and development initiatives. Dr. Gauri Prabhu seconded the mention and added that the Institute shall raise the research graph in near future.
22. Dr. Gauri Prabhu presented the AQAR report to the IQAC, the present members accepted the same unanimously. Further it was decided to submit AQAR report for the Academic Year 2021-22 in September, 2023.
23. Dr. Gauri Prabhu informed all present IQAC members that the Institute is preparing AQAR for Academic year 2022-23. She further added that the Institute also preparing for the NAAC 2<sup>nd</sup> Cycle accreditation. All present members appraised the same.
24. The meeting of IQAC concluded with the permission of the chair.
25. Dr Gauri Prabhu IQAC Co-ordinator proposed the vote of thanks.

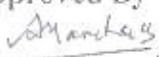
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IQAC Co-ordinator  
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Approved By

  
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Chairperson-IQAC & Director  
AISSMS IOM, Pune



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