



YEARLY STATUS REPORT - 2021-2022

| Part A | |
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| Data of the Institution | |
| 1.Name of the Institution | AISSMS INSTITUTE OF MANAGEMENT |
| • Name of the Head of the institution | DR. ABHIJIT MANCHARKAR |
| • Designation | DIRECTOR |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 9730929624 |
| • Mobile no | 8308832005 |
| • Registered e-mail | director@aissmsiom.org |
| • Alternate e-mail | abhijitmancharkar@aissmsiom.org |
| • Address | Kennedy Road, Near Pune R.T.O. |
| • City/Town | PUNE |
| • State/UT | MAHARASHTRA |
| • Pin Code | 411001 |
| 2.Institutional status | |
| • Affiliated /Constituent | AFFILIATED |
| • Type of Institution | Co-education |
| • Location | Urban |
| • Financial Status | Self-financing |

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| • Name of the Affiliating University | SAVITRIBAI PHULE PUNE UNIVERSITY | | | | |
| • Name of the IQAC Coordinator | DR. GAURI PRABHU | | | | |
| • Phone No. | 02026058735 | | | | |
| • Alternate phone No. | 02026058734 | | | | |
| • Mobile | 9823230898 | | | | |
| • IQAC e-mail address | iqac@aissmsiom.org | | | | |
| • Alternate Email address | gauriprabhu@aissmsiom.org | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year)) | https://aissmsiom.org/wp-content/uploads/2023/04/REPORT.pdf | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://aissmsiom.org/wp-content/uploads/2023/09/AC-21-22_230927_191751.pdf | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | A+ | 3.27 | 2019 | 04/03/2019 | 03/03/2024 |
| 6.Date of Establishment of IQAC | | | 10/08/2017 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| N.A. | N.A. | N.A. | N.A. | N.A. | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | View File | | |
| 9.No. of IQAC meetings held during the year | | | 4 | | |

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| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | <p>Yes</p> | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | <p>No File Uploaded</p> | |
| <p>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</p> | <p>No</p> | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| <p>11. Significant contributions made by IQAC during the current year (maximum five bullets)</p> | | |
| <p>Specialisation Club Activities</p> | | |
| <p>Domain Specific and Skill Based Certificate Programs</p> | | |
| <p>Seminars and Workshops as a Part of I-Connect Initiative</p> | | |
| <p>Extension and Social Welfare Activities</p> | | |
| <p>Faculty and Staff Development Initiatives</p> | | |
| <p>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</p> | | |
| <p>Plan of Action</p> | <p>Achievements/Outcomes</p> | |
| <p align="center">Psychometric Test and Professional Counselling Based on Test Result</p> | <p>a. Conducted 'Psychometric Test for MBA I Year Sem I by IHHI' from 06th August 2021 to 14th August 2021, b. Organized 'Professional Counseling based on Psychometric Test Result' from 23rd August 2021 to 31st August 2021 c. Conducted a 'Psychometric Test for MBA I Year Sem I by IHHI' from 28th January 2022 to 05th February 2022, and from 16th February 2022 to 19th February 2022. d. Conducted 'Professional Counselling based on Psychometric Test Results in</p> | |

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| | <p>collaboration with IHHI from 02nd March 2022 to 04th March 2022. To provide valuable insights into an individual's strengths, weaknesses, and potential career paths.</p> |
| <p>I-Connect: Seminars and Workshops</p> | <p>a. Conducted Seminar on 'Stock Market' on 01st June, 2021 b. Conducted Seminar on 'Guidance on Virtual Job Fair Platform' on 05th June, 2021 c. Conducted Seminar on 'Money Management' on 12th June, 2021 d. Conducted Seminar on 'Capital Market Awareness under Investor Education Program by Bombay Stock Exchange' on 19th June, 2021 e. Conducted Seminar on 'Way of Effective Wealth Creation & Mutual Fund Awareness by SEBI' on 19th June, 2021 f. Conducted Seminar on 'Capital Market Awareness under Investor Education Program by Bombay Stock Exchange' on 26th June, 2021 g. Conducted Seminar on 'Way of Effective Wealth Creation & Mutual Fund Awareness by SEBI' on 26th June, 2021 h. Conducted Workshop on 'NDLI User Awareness' on 26th July, 2021 i. Conducted Seminar on 'Business Analytics & Data Mining' on 23rd August 2021 j. Conducted Seminar on 'Cyber Security:-Security Management' on 28th August 2021 k. Conducted Seminar on 'Human Rights for Management Professionals' on 28th August 2021 l. Conducted Seminar on 'Selection of Courses (Minority Specialization)' on 15th December 2021. m. Conducted 'Orientation program for MBA-II Year Students on 5th January</p> |

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| | <p>2022. n. Organized a 'Workshop on PI Etiquette by Mahindra Pride Classroom' on 17th & 18th February 2022. o. Conducted a</p> |
| <p>Industry Exposure through Industrial Visits</p> | <p>a. Organized an 'Industrial Visit to Cotton King, Baramati for MBA I students' on 2nd August 2022. b. Organized an 'Industrial Visit to Kalyani Maxion Wheels, Chakan for MBA II students' on 3rd August 2022. To bridge the gap between theory and practice, and they play a vital role in shaping the students' knowledge, skills, and career aspirations in the field of management.</p> |
| <p>Domain Specific and Skill Based Certification Courses</p> | <p>a. Conducted Certification Course on 'Entrepreneurship' from 19th July, 2021 to 23rd July, 2021 b. Conducted Certificate Course on 'Research Analyst' from 2nd, 5th & 6th August, 2021 c. Conducted Certificate Course on 'HR Analytics' from 26th July to 3rd August, 2021 d. Conducted Certificate Course on 'Digital Marketing' from 22nd to 30th July, 2021 e. Conducted Certificate Course on 'Service Operations Management' from 19th July to 30th July, 2021 f. Conducted Certificate Course on 'Business Analytics: R Programming' from 22nd July, 2021 to 30th July, 2021 g. Conducted Certificate Course on 'Soft Skill Module I' from 2nd August 2021 to 13th August 2021 h. Conducted a 'Certificate Program on Soft Skill Initiative by Mahindra Pride Classroom & Nandi Foundation for MBA II Year</p> |

Students from 17th January 2022 to 22nd January 2022. i. Conducted a 'Certificate Program on Corporate Readiness in collaboration with IHHI for MBA I Year Students from 17th January 2022 to 22nd January 2022. j. Conducted Certificate Course in Operations and Supply Chain Management on 14th February 2022 to 04th March 2022. k. Organized a 'Certificate Course in Business Analytics: Python from 15th February to 5th March 2022. l. Offered a 'Certificate Course in 'Service Management' from 19th July to 31st July 2022. m. Offered a 'Certificate Course in 'Business Analytics: Data Analytics' from 19th July to 31st July 2022. To enhance their skill set, knowledge base, and employability.

Extension Activities and Student Welfare Initiatives

a. Organized a 'Tree Plantation on the Occasion of World Environment Day on 05th June 2021. b. Organized the Project Generosity in collaboration with Shivnishaal from 27th July 2021 to 30th July 2021 c. Organized 'Swacch Bharat Pledge' on 12th August 2021 d. Conducted 'Catch the Rain Pledge' 12th August 2021 e. Participated in 'Rastragan an Initiative by Ministry of Culture, Government of India to mark Azadi ka Amrut Mahotsav' on 14th August 2021 f. Celebrated 'Sadbhavna Diwas 20th August, 2021 g. Celebrated 'Azadi ka Amrut Mahostav' on 2nd September 2021 h. Participated in NSS in Program on 'Inculcating Democratic Values

and Role of Teachers' organised by Savitribai Phule Pune University in collaboration with Chief Election Officer, Maharashtra on 5th September 2021 i. Hosted 'NSS Day Celebration' on 24th September 2021. j. Organized Blood Donation Camp in collaboration with R. G. Gholap Blood Bank and Thalassemia Center, Pune on 01st October, 2021 k. Organized 'Covid - 19 Vaccination Drive' in collaboration with Health Department Government of Maharashtra and AISSMS COE 09th October 2021 l. Conducted 'Mazi Vasundhara Mitra Pledge' from 10th October 2021 to 30th October 2021 m. Celebrated 'Rashtriya Ekta Diwas on the occasion of Sardar Vallabhbai Patel Jayanti' on 29th October 2021 n. Organized 'Lingbhed Sanbdanshilta Jagruti Abhiyan' on 25th November 2021 o. Established 'Youth Red-Cross Unit' in November 2021. p. Observed 'Kaumi Ekta Din' in November 2021. q. Observed 'Jagtik Divyang Din on 03rd December 2021 r. Celebrated 'Koumi Ekta Saptah' on 24th November 2022 and 25th November 2021. s. Initiated and organized a 'Lingbhed Sanvedanshilata Jagruti Abhiyan' on 25th November 2021 t. Celebrated 'Sanvidhan Diwas' on 26th November 2021. u. Organized the 'Youth Red Cross(YRC) Unit Awareness Program' on 27th November 2021. v. Celebrated 'Jagtik Divyang Din' on 3rd December 2021. w. Organized a 'Food Distribution to Police

during Jijau Jayanti Bandobast' on 12th January 2022. x. Organized a 'Marathi Bhasha Sanvardhan Pandharwada' from 19th January 2022 to 28th January 2022. y. Organized a 'Save Girl' initiative on 21st Jan 2022. z. Celebrated 'National Girl Child Day' on 24th January 2022. k. Celebrated 'Rashtriya Matdar Din' on 25th January 2022. l. Conducted a 'Heritage Conservation Drive' on 5th February 2022. m. Organised a 'Tree Plantation Camp' on 05th February 2022. n. Initiated a mission of 'My River My Valentine' from 05th February 2022 to 15th February 2022. o. Organized an 'NSS Winter Camp at Chirmodi Pune' from 22nd February 2022 to 27th February 2022. p. Organized a 'Swacchata Abhiyaan: Tank and School Cleaning' on 23rd February 2022. q. Organized the 'Drawing and Elocution Competition in School for Girl Child' on 24th February 2022. r. Organized a 'Kille Samvardhan initiative' on 25th February 2022. s. Organized a 'Temple Cleaning activity' on 26th February 2022. t. Contributed to the 'Polio Vaccination drive with Govt Hospital' on 26th February 2022. u. Celebrated 'Marathi Bhasha Gaurav Din' on 28th February 2022. v. Initiated 'Nirbhay Kanya Abhiyan' on 23rd March 2022. u. Conducted a 'Marathi Social Media Sammelan' from 29th April to 1st May 2022. w. Celebrated a 'Shiv Swarajya Din' on 6th June 2022. x. NSS wing organized a 'Swachha Wari

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| | <p>Workshop at Savitri bai Phule Pune University' on 23rd June 2022. y. Organized the 'Anti Drug Program' on 27th June 2022. z. Organized a 'Har Ghar Tiranga an Initiative of the Ministry of Culture, Govt of India' on 12th August 2022. aa. Organized a 'Ganpati Idol Making Karyashala' on 21st August 2022. ab. Celebrated 'Sadbhavna Diwas' on 22nd August 2022. To promote the holistic development and increase the commitment to social cause of the students.</p> |
| <p>Specialization Club Activities</p> | <p>a. Organized a 'Specialization Club Activity on 'Skit Competition on Social Issues' on 25th March 2022. b. Organized a Specialization Club's Activity on 'Ad- Mad Competition' on 10 June 2022. To enhance professional development and increase their competitiveness in their chosen field of specialization</p> |
| <p>Faculty and Staff Development Programs</p> | <p>a. Organized FDP on 'Effective Use of Online Platform ' on 24th June 2021 b. Organized 'Voice Care Workshop - Awajachi Karyshala' on 21st September, 2021 c. Organized Internal FDP from 11th October 2021 to 15th October 2021 d. Organized Internal Staff Development Program on 'Personality Development' on 22nd October 2021 e. Organized a 'Faculty Development Program on 'EBSCO Mobile App' by Mr Gaurav Date, Training Manager Maharashtra of EBSCO Information Service' on 4th March 2022. f. Organized a 'Visit to Bhau Institute</p> |

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| | <p>(COEP)'on 21st April 2022. g. Organized a Visit to C4I4 SPPU Campus on 22nd April 2022. h. Organized an 'Internal Staff Development Program from 09th May 2022 to 13th May 2022. i. Organized a Faculty Development Program on 'Prowess IQ Database' on 15th June 2022. To improve teaching and research quality, foster collaboration and networking, develop leadership skills, and enhance the reputation of Institute.</p> |
| <p>Entrepreneurship Development Activities</p> | <p>a. Conducted Certification Course on 'Entrepreneurship' from 19th July, 2021 to 23rd July, 2021. Entrepreneurship Development Activity have resulted in developing and nurturing entrepreneurial spirit amongst the students.</p> |
| <p>Participation in Education Exhibition</p> | <p>Participated in 'Pudahri-Sakal edu Disha Exhibition' from 03rd to 5th June 2022 To yield multiple positive outcomes for the Institute including increased visibility, student recruitment, networking opportunities, showcase unique offerings, to engage industry and to increase media coverage.</p> |
| <p>Alumni Engagement</p> | <p>a. Conducted Alumni Meet -Milaap 2021 on 10th July, 2021 b. Conducted Alumni Association meeting on 07th August 2021. The Institute organizes activities alumni engagement activities for the strategic growth and advancement of higher education programs.</p> |
| <p>Seminar on Innovation and IPR</p> | <p>Organized National Level Seminar on 'Innovation and Intellectual</p> |

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| | <p>Property Rights (IPR)' on 24th July, 2021. The Institute conducted the Value-added seminar to orient students about the Intellectual Property Rights, its processes, and usefulness.</p> |
| <p>Promoting Readership Habit</p> | <p>a. Conducted Workshop on 'NDLI User Awareness' on 26th July, 2021 b. Organized 'Author Speaks' Program by Mr. Sandip Agrawal , EVP, and Head, BFSI IT, Visionnet Inc. & Author of Best Seller Book P. R. I. D. E.' on 14th August, 2021. c.. Participated in 'E-Book Quiz on Vachan Prerana Din' organized by BPHE Society's IMSCD&R on 15th October 2021. The Institute organized various activities, competitions to escalate the reading habits of the students.</p> |
| <p>Gender Equality and Women Empowerment</p> | <p>a. Conducted Self-Defence Workshop under Nirbhay Kanya Abhiyan on 11th June, 2021. b. Organized a 'Motivational Seminar on the occasion of International Women's Day by Mrs Geetanjali Temgire, Deputy Commissioner, GST & Mrs Arati Gokhale, Coordinator, ZTCC on 8th March 2022. c. Organized a 'Save Girl' initiative on 21st Jan 2022. d. Celebrated 'National Girl Child Day' on 24th January 2022. e. AISSMS Diva Competition on the occasion of Women's Day from 2nd March to 4th March 2022. f. Nirbhaya Kanya Abhiyan on 23rd March 2022. The Institute organized women empowerment activities to foster and nurture women in Industry.</p> |

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| <p>New Education Policy 2020 Awareness Initiatives</p> | <p>Conducted Seminar on 'New Education Policy (NEP)- 2020' 30th July 2021 to 10th August, 2021. The Institute has conducted activity to promote the awareness about New Education Policy 2020 among faculty members and students.</p> |
| <p>Competitive Examination Guidance</p> | <p>a. Conducted Seminar on 'Competitive Examination Guidance MPSC & UPSC' on 24th July, 2021 b. Conducted Seminar on 'Competitive Guidance Banking & Other Examination' on 24th July, 2021 The Institute organized activities to orient various career perspectives through competitive examinations.</p> |
| <p>Physical and Mental Wellbeing Activities</p> | <p>a. Celebrated 'International Yoga Day' on 21st June 2021. b. Organized Workshop on 'Yoga; Physical and Mental Wellness' on the occasion of International Yoga Day on 21st June, 2021 c. Organized Nirvana:Photography and Videography Competition on 21st June 2021. d. Organized a Workshop on 'Immunity Boosting program to Increase Lung Capacity, Enhance Immunity, and Eliminate Stress' organized in collaboration with Art of Living and Savitribai Phule Pune University from 11th June 2021 to 25th June 2021. e. Celebrated International Yoga Day on 21st June 2022. The Institute has organised various activities to cater the need of physical and mental health in the Covid-19 Pandemic Situation.</p> |
| <p>Holistic Personality Development</p> | <p>a. Nirvana: Photography & Videography Competition on the</p> |

occasion of International Yoga Day on 21st June, 2021 b. Green Planetaria Photography Competition on the Occasion of 'World Environment Day' on 05th June, 2021 c. Quiz Competition on Account of National Doctors Day from 1st to 5th July, 2021 d. Traditional Day : Remembering our Tradition on 12th July, 2021 e. Expression Janmabhumi: Showcasing our Values & Culture on 14th July, 2021 f. Flames from 12th to 16th July, 2021 g. Competition on 'World Photography Day 'on 19th August, 2021 h. Conducted Certificate Course on 'Soft Skill Module I' from 2nd August 2021 to 13th August 2021 i. Conducted a 'Certificate Program on Soft Skill Initiative by Mahindra Pride Classroom & Nandi Foundation for MBA II Year Students from 17th January 2022 to 22nd January 2022. j. Conducted a 'Certificate Program on Corporate Readiness in collaboration with IHHI for MBA I Year Students from 17th January 2022 to 22nd January 2022. k. Workshop on PI Etiquette by Mahindra Pride Classroom from 17th to 18th Feb 2022. l. Flames & Days Celebration from 20th June to 24th June 2022 m. Photography Competition on

Academic and Administrative Audit

Conducted Academic and Administrative Audit on 14th December 2021.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|-------------------------------|--------------------|
| College Development Committee | 30/12/2022 |

14. Whether institutional data submitted to AISHE

| Year | Date of Submission |
|---------|--------------------|
| 2021-22 | 19/01/2023 |

15. Multidisciplinary / interdisciplinary

- The Institute is affiliated to Savitribai Phule Pune University (SPPU), Pune. The University designs the curriculum and revises it after every three years. The MBA curriculum was revised in the year 2019-20.
- The Director and faculty members have contributed in revising curriculum at university level based on feedback collected from various stakeholders.
- The Program Educational Objectives (PEOs), Program Outcomes (POs) and Graduate Attributes (GAs) focusses on building cross-functional and interdisciplinary orientation.
- The Institute promotes multidisciplinary education by offering an option of combination of Major and Minor Specialisations to students.
- The Institute offers five major specialization and four minor specialization options.
- The option of 'Open Elective' helps the student to acquire specific skills from other specialisation.
- The curriculum offers wide array of Foundation, Enrichment, Additional Credit and Alternative Study Credit Courses which promotes interdisciplinary nature.
- The curriculum offers facility to students to undertake Massive Open Online Courses (MOOCs).
- The students are encouraged to undertake cross-functional 'Summer Internship Project (SIP)'.
- The faculty members discuss multidisciplinary aspects related to their courses during sessions and activities.
- The Institute undertakes variety of co-curricular, extra-curricular and extension activities to promote multidisciplinary education and develop holistic personality of students.
- The faculty members conduct research in various multidisciplinary areas.

16. Academic bank of credits (ABC):

- The Institute is affiliated to Savitribai Phule Pune University (SPPU), Pune. The University designs the curriculum and revises it after every three years. The MBA curriculum was revised in the year 2019-20.
- The Director and faculty members have contributed in revising curriculum at university level based on feedback collected from various stakeholders.
- The curriculum offers a facility to the students called as 'Horizontal or Lateral Credit Transfer'. When a learner successfully completes the courses included in MBA program at a certain level, he/she is allowed to transfer his/her credits in some of these courses to another same-level academic program having these courses in common.
- The curriculum offers a facility of 'Block Credit Transfer'. Block credit transfer refers to a group of courses, such as a completed certificate or diploma program that are accepted for transfer of credit into a degree program.
- The curriculum encourages students to undertake MOOCs (Massive Online Open Courses) as a part of Alternative Study Credit Courses. The credits earned are considered as a part of the curriculum.
- The curriculum encourages students to undertake professional certifications as a part of Alternative Study Credit Courses. The credits earned are considered as a part of the curriculum.

17. Skill development:

- The Institute is affiliated to Savitribai Phule Pune University (SPPU), Pune. The University designs the curriculum and revises it after every three years. The MBA curriculum was revised in the year 2019-20.
- The Director and faculty members have contributed in revising curriculum at university level based on feedback collected from various stakeholders.
- The Program Educational Objectives (PEOs), Program Outcomes (POs) and Graduate Attributes (GAs) focusses on developing industry-relevant skills of the students.
- The curriculum focusses on skill development of students through wide basket of Generic Elective (GE) and Subject Elective (SE) courses.
- The curriculum offers wide array of Foundation, Enrichment, Additional Credit and Alternative Study Credit Courses which promotes skill development.
- The curriculum offers facility to students to undertake Massive Open Online Courses (MOOCs).

- The Institute offers value added certification programs over and above university curriculum for developing skills of students.
- The Institute offers skill-based programs like - Soft Skill, Employability Enhancement and Youth Livelihood Program, Connect with Work, Entrepreneurship, Research Analyst, HR Analytics, Digital Marketing, Service Operations Management, R Programming etc.
- The value-added programs equip the students with domain specific industry relevant knowledge and skills.
- The Institute undertakes variety of co-curricular, extra-curricular and extension activities to enhance skills of students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

- The Institute is affiliated to Savitribai Phule Pune University (SPPU), Pune. The University designs the curriculum and revises it after every three years. The MBA curriculum was revised in the year 2019-20.
- The Director and faculty members have contributed in revising curriculum at university level based on feedback collected from various stakeholders.
- The Program Educational Objectives (PEOs), Program Outcomes (POs) and Graduate Attributes (GAs) focusses on developing Indian ethos and values among students and make them responsible global citizen.
- The curriculum covers courses like 'Indian Ethos and Business Ethics', Corporate Social Responsibility and Sustainability' etc. which focusses on developing strong ethical and moral values among students.
- The Institute sensitize students towards values, rights, duties and responsibilities of citizen.
- The Institute strives hard to transform students into competent managers and responsible citizen with strong ethical and moral values.
- The Institute has established NSS Unit and appointed Student Development Officer as per guidelines of university.
- The Institute undertakes activities to sensitize students towards social issues so that they can contribute towards community development and welfare of the society.
- The Institute celebrates various national and international commemorative days, events and festivals which helps the students to learn values.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

- The Institute is affiliated to Savitribai Phule Pune University (SPPU), Pune. The University designs the curriculum and revises it after every three years. The curriculum was revised in the year 2019-20.
- The Director and faculty members have contributed in revising curriculum at university level based on feedback collected from various stakeholders.
- The MBA curriculum is developed keeping in mind national priorities and international practices. The curriculum is designed as per the changes in the global business environment, emerging trends in management and evolving expectations of all stakeholders.
- The revised curriculum focuses on 'Outcome Based Education (OBE)' while continuing 'Choice Based Credit System (CBCS) & Grading System (GS).
- The curriculum clearly defines Program Educational Objectives (PEOs), Program Outcomes (POs) and Graduate Attributes (GAs) focusing on developing industry-ready competent management professionals.
- The curriculum specifies the Course Outcomes (COs) for each and every course. The COs are mapped with various stages of learning as per Blooms Taxonomy.
- The PEOs, POs, GAs and COs are well communicated to teachers and students.
- The faculty members prepare lesson plan keeping in mind POs and COs of the course and delivers the course accordingly.
- The examination pattern of both Concurrent Internal Evaluation and University Examination is mapped with CO's.
- The attainment of CO's is measured using both direct and indirect methods. The evaluated CO's attainment in turn helps to arrive at attainment of PO's.

20.Distance education/online education:

- The Institute is affiliated to Savitribai Phule Pune University (SPPU), Pune. The University designs the curriculum and revises it after every three years. The curriculum was revised in the year 2019-20.
- The Director and faculty members have contributed in revising curriculum at university level based on feedback collected from various stakeholders.
- The curriculum offers facility to students to undertake Massive Open Online Courses (MOOCs) through SWAYAM, NPTEL, EdX, Coursera, Udemy. The credits earned are considered as a part

of the curriculum.

- The curriculum encourages students to undertake professional certifications as a part of Alternative Study Credit Courses. Such professional certifications can be undertaken through e-learning companies of repute. The credits earned are considered as a part of the curriculum.
- During Covid-19 Pandemic the Institute has conducted academic sessions in online mode.
- During Covid-19 Pandemic the Institute has conducted co-curricular, extra-curricular and extension activities in online mode.
- During Covid-19 Pandemic the Concurrent Internal Evaluation and University Examination was conducted in online mode.
- The Institute is an approved 'Study Centre' for 'Distance MBA' Program offered by 'School of Open Learning', Savitribai Phule Pune University. This two-years program is offered to the working professionals through distance education mode.

Extended Profile

1.Programme

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| 1.1 | 120 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

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| 2.1 | 391 |
| Number of students during the year | |

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

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| 2.2 | 90 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

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|---|------------|
| 2.3 | 160 |
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic

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| 3.1 | 18 |
| Number of full time teachers during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

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| 3.2 | 18 |
| Number of sanctioned posts during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

4.Institution

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| 4.1 | 7 |
| Total number of Classrooms and Seminar halls | |

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| 4.2 | 106.70 |
| Total expenditure excluding salary during the year (INR in lakhs) | |

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| 4.3 | 186 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Academic Committee (AC) of the Institute ensures effective

curriculum delivery through a well-planned and documented process. Director receives inputs from various stakeholders by way of their feedback and participation in different committees. Based on these inputs and academic calendar of University, Academic Committee prepares 'Academic Calendar' of the institute.

Based on choice given by the faculty, competency of the faculty and university guidelines, the courses are allocated to the faculty members. For each division co-ordinator is assigned. The timetables are prepared and communicated to students through notice. The faculty members prepare lesson plan and delivers curriculum accordingly. The faculty members give teaching material, question bank etc. to students. The faculty members prepare course file for their respective courses.

The faculty members use innovative, interactive and ICT enabled teaching learning process. The institute uses ERP software. The faculty members use student centric learning methods and encourage participative and experiential learning.

The Academic Committee monitors the syllabus coverage. The examinations are conducted by the University and the institute. The concurrent evaluation is done as per the university guidelines. Based on the internal marks, feedback is given to students for improvement. The quality of education is improved based on feedback of stakeholders.

| File Description | Documents |
|-------------------------------------|------------------|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar is prepared and adhered for conduct of Continuous Internal Evaluation (CIE) and other related matters. Academic Committee (AC) of the Institute is responsible for planning and execution of overall academic activities. Academic Calendar is the blueprint of all the curricular, co-curricular, extra-curricular and extension activities for the student and staff development.

The academic calendar includes the dates of commencement and completion of syllabus, schedules of Continuous Internal Evaluation

(CIE) etc. Tentative dates of University exams, viva-voce and theory examinations are given in academic calendar. The timetables are prepared and implemented accordingly. The CIE's are designed as per the guidelines of the university so as to effectively implement outcome based education.

The faculty members ensure that the schedules of CIE are followed w.r.t. their courses and students are evaluated on continuous basis. The schedule of examination is followed as per academic calendar. During Covid-19 pandemic online mode of submission of answer sheets was used.

The schedule of external examination is decided by the University and the same is communicated to the students well in advance. The Institute follows all the guidelines of the University.

The Director conducts review meetings on regular basis to check the implementation of academic calendar.

| File Description | Documents |
|-------------------------------------|------------------|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | Nil |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

13

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

391

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human

Values, Environment and Sustainability into the Curriculum

The curriculum integrates courses which address cross-cutting issues relevant to professional ethics, gender, human values environment and sustainability. The Institute supplements it by organising various activities:

- Professional Ethics:

The curriculum includes courses regarding Verbal Communication, Written Communications, Entrepreneurship, Corporate Governance, Business Ethics and Project etc. The Institute offers value added courses and activities - Soft Skill, Connect with Work, Entrepreneurship, seminars, workshops, competitions, etc. for developing professionalism.

- Gender Equity:

Institute organises various activities, seminars and workshops regarding - Nirbhay Kanya Abhiyan, Health Concerns, Save Girl Child, International Women's Day, Men's Day, Yoga Day, Social Activities etc.

- Human Values:

The University has prescribed additional credit courses regarding - Human Rights I & II. The Institute organises various activities, seminars and workshops regarding - Human Rights, Samvidhan Diwas, Sadbhavna Diwas, Samajik Aikya Pandharavada, Specialisation Club, Cross Cultural Interface, National and International Days, Events and Festivals, Social Activities etc.

- Environment and Sustainability:

The curriculum includes courses regarding - EABD, BGS, SM, IBE, Corporate Governance, CSR and Sustainability etc. The Institute organises many activities - Tree Plantation, Swachh Bharat Abhiyan, Green and Energy Audit, Bio-gas Plant, Solar Energy, Rain Water Harvesting, Waste Management, ERP, Green Campus, Seminars, Workshops, Social Activities etc.

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

182

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

Teachers Employers Alumni

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://aissmsiom.org/wp-content/uploads/2023/09/1.4-Feedback-Analysis.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | No File Uploaded |
| Any additional information | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://aissmsiom.org/wp-content/uploads/2023/09/1.4-Feedback-Analysis.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

203

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute assesses the learning levels of the students and organizes programs and activities for advanced and slow learners.

- **Assessment of Learning Levels of the Students:**

The students' profiles are collected during admission and mentoring sessions helps to assess learning levels of students. The psychometric test is conducted to assess learning levels of students. The test assesses aptitude of students' w.r.t. - cognitive, numerical, reasoning, verbal, rapid evaluation and spatial ability. It assesses personality of students' w.r.t. - extroversion, introversion, sensing, intuition, thinking, feeling, judging and perceiving.

- **Programs and Activities for Advance and Slow Learners:**

The programs and activities conducted to focus on further development of advance learners are - Seminars, Workshops, Case Discussions, Group Discussions, Role Plays, Certification/Value Added Programs, Motivation and Guidance for Higher Studies and Competitive Exams, Career Counseling, Entrepreneurship Development, Specialization Club, Student Committees, Projects, Industrial Visits, Alumni Interaction, Enriched Learning Resources like Journals, Magazines, e-resources etc., Competitions etc.

The programs and activities conducted to focus on development of slow learners are - Orientation Programs, Personal Attention, Extra Lectures, Remedial Classes, Counseling, Mentoring, Yoga and Meditation, Course Material, Assignments, Question Bank, Feedback, Learning Resources, Book Bank Facility, Specialization Selection Guidance, Soft Skill, Mock GD and PI etc.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 391 | 18 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute makes learning student centric so that they acquire lifelong learning. The student centric methods include experiential learning, participative learning, problem solving methodologies etc. Student Centric Methods used by the Institute includes following:

- **Experiential Learning:** Institute teaches concepts of various courses and provides students with an opportunity to understand its applications through experiential learning. These activities are - Internships, Case Discussions, Field Work, Projects, Research Work, Industrial Visits, Entrepreneurship Development, Activity Based Learning etc.
- **Participative Learning:** The Institute uses methods for participative learning like - Group Discussions, Role Plays, Presentations, Small Group Activities, Assignments, Language Lab, Team Building Exercises, Management Games, Participation in Inter-Institute Competitions, Projects etc.
- **Problem Solving Methodologies:** Such activities include - Case Analysis and Discussions, Scenario Analysis, Brain Teasers, Research Projects etc.
- **Learning through Certificate/Value Added Programs:** The students participate in various certification programs which enhance their knowledge, skills and experiences.
- **Learning through Co-Curricular, Extra-Curricular and Extension Activities:** The students participate in various co-curricular activities - seminars, workshops, industrial visits etc; extra

- curricular activities - cultural, sports etc; and extension activities - tree plantation, blood donation, environment protection, and social awareness activities etc, which support teaching learning process and ensure holistic development of their personality.

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty members use Information and Communication Technology (ICT) enabled tools for effective teaching learning process and examinations.

- Institute has a network of 186 computers, 14 printers and 11 LCD Projectors, LED TV.
- Institute has licensed system softwares like: Windows 7, Windows Vista, Window 10, Windows Server Edition 2008 etc. and licensed application softwares like: Office Share Point 2007, MS Office Pro Plus 2010, Tally etc.
- Institute has licensed Quick Heal Antivirus.
- Institute has Computer Centre and Language Lab with ETNL Software.
- Institute has 100 Mbps leased line for internet connectivity and Wi-Fi facility.
- All the classrooms, seminar hall and board room are equipped with LCD projectors, speaker facility and internet connectivity.
- Institute has deployed the ERP software.
- Library is fully automated with SLIM 21 Software.
- Institute has Digital Library facility with e-resources like EBSCO, J-Gate. The Institute is member of NDL, NIPM, Shodhsindhu, & MCCIA.
- UPS and Generator backup provision is available.
- The online tools used during pandemic for conducting online classes are: Zoom, WebEx, Microsoft Teams, Google Meet, Google Classroom, Google Docs, and Google Form etc.
- Institute has website and uses social media like Facebook, Twitter, Instagram, LinkedIn etc.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | No File Uploaded |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

166

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute has mechanism of internal assessment which is transparent and robust in terms of frequency and mode. The Institute follows the guidelines of University.

- **Mechanism for Internal Assessment:** The internal evaluation for each course is done through CIE-I and CIE-II each of 25 marks. The internal evaluation for project includes 25 marks by guide and 25 marks by internally appointed expert panel through viva-voce.
- **Transparency in Internal Assessment:** The Institute prepares Academic Calendar which includes internal evaluation schedule. The internal assessment system is explained to the students. The evaluation schedule is communicated to students through notices. Students are allowed to meet and discuss with respective faculty members their performance in internal evaluation and also clarify queries, if any.
- **Robustness in Internal Assessment:** The internal assessment is conducted strictly as per the guidelines of the University.

Multi-level verification is done before finalization of marks.

- **Frequency of Internal Assessment:** The internal assessment for each course is conducted two times in a semester.
- **Mode in Internal Assessment:** The faculty members are given choice to select appropriate evaluation components - Class Test, Assignment, MCQs, Project etc. During pandemic internal assessment was done in online mode.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A mechanism is devised by Savitribai Phule Pune University (SPPU) and the Institute to bring complete transparency in the external and internal evaluation respectively. The mechanism for redressal of grievance of students pertaining to University examination and internal evaluation respectively is time-bound and efficient.

- **Mechanism for Redressal of Grievance regarding External Evaluation by the University:** The Institute has appointed College Examination Officer (CEO) as per the directives of University. An aggrieved student makes an application to CEO. The CEO maintains co-ordination with University to resolve the same at the earliest. At the University level there is a separate mechanism to address the grievances before, during and after the examinations.
- **Mechanism for Redressal of Grievance regarding Internal Evaluation by the Institute:** If the students have any grievances regarding internal evaluation, they are allowed to meet and discuss with respective faculty members. The faculty members show corrected answer sheets to students and resolve the grievances if any. For further clarification the students can meet and apply to Division Co-ordinator, Academic Co-ordinator and Director if required.

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Program Outcomes (PO) and Course Outcomes (CO) for MBA program offered by the Institute are well defined, clearly stated and communicated to teachers and students. The MBA curriculum is developed by the Savitribai Phule Pune University, keeping in mind national priorities and international practices. The MBA curriculum is designed as per the changes in the global business environment, emerging trends in management and evolving expectations of all stakeholders. The University curriculum clearly states Program Outcomes (PO) and Course Outcomes (CO) for MBA Program.

The Program Outcomes (PO) and Course Outcomes (CO) for MBA program are communicated to teachers and students. The PO and CO of MBA curriculum are displayed on the website of the Institute. The copy of the curriculum including PO and CO is available in library for reference. The PO's of MBA Program are displayed in the campus. During Induction/Orientation Program PO are communicated to the students. The faculty members contribute and participate in FDP's, workshops and meetings regarding curriculum revision. The faculty members communicate course outcomes during classroom sessions. The faculty members prepare lesson plan keeping in mind PO, CO of the course. The faculty members prepare course file which includes CO-PO mapping and attainment. .

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Program Outcomes (PO), Program Specific Outcomes (PSO) and

Course Outcomes (CO) are clearly stated in the MBA curriculum and communicated to students. These are defined using top-down approach as these are interlinked with each other. The attainment of PO's, PSOs and CO's is evaluated by the Institute using bottom-up approach. The attainment of Course Outcomes (CO's) is measured using both direct and indirect methods. The evaluated CO's attainment in turn helps to arrive at attainment of PSO's and PO's.

The Direct and Indirect Method for evaluating the attainment of POs, PSOs and COs is given below. Initially, the faculty members do the mapping of CO, PSO and PO.

- **Direct Method:** In the direct method, the scores and the grades received by students in examinations are observed. The results analysis of each course is done to evaluate attainment of CO.
- **Indirect Method:** In the indirect method suitable ways are used - feedback analysis, placements, counseling and mentoring, participation and performance of students in activities and competitions etc.

In this way using both direct and indirect methods the Institute evaluates attainment Course Outcomes (CO's). Based on the attainment of CO's the attainment of PSO's and PO's is evaluated.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

160

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://aissmsiom.org/wp-content/uploads/2023/09/Student-satisfaction-survey-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.83

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | View File |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute has created an eco-system to foster a culture of innovation and entrepreneurship among the students. The Institute has established 'Start-up and Innovation Cell' as per directives of Savitribai Phule Pune University. The objective is to establish an eco-system for providing various advisory services for enterprise building to prospective and existing entrepreneurs. The Cell organizes Certification Program on 'Entrepreneurship' for promotion of innovation and entrepreneurship.

The institution has taken various initiatives for creation & transfer of knowledge. The faculty members do research and publish research papers in reputed journals or present it in the conferences. The knowledge created as an outcome is discussed by the faculty members in the classroom sessions and transferred to the students. The faculty members participate in FDPs, Seminars, Workshops etc. organized by various institutions. The knowledge gained is transferred to students during classroom teaching.

Internal FDPs are organised which gives platform to the faculty members to share knowledge and learn from each other. The Institute organizes Seminars, Workshops etc. for students to make the students aware about current trends. The Institute's library has good collection of books, journals, newspapers, magazines, e-resources etc. Institute is a member of NDL, NIPM, e-Shodhsindhu and MCCIA.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

73

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

| File Description | Documents |
|--|---|
| URL to the research page on HEI website | https://aissmsiom.org/research/ph-d-research-scholar/ |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institute undertakes various extension activities in neighborhood community. These activities have profound impact on

sensitizing students towards social issues and developing their holistic personality. The Institute has established a unit of 'National Service Scheme (NSS)' approved by Savitribai Phule Pune University. The Institute has appointed 'Student Development Officer (SDO)' as per directives of the University. The NSS Unit and SDO undertakes extension and social activities like - Haritwari - Virtual Vari, Poster Competition, Tree Plantation; Anti-Drug Awareness Campaign, Distribution of Grocery, Vegetables to Needy People, Azadi Ka Amrut Mohotsav, Project Generosity with NGO, Voter Awareness Campaigns, Vigilance Awareness Week, Samvidhan Diwas, Samajik Aikya Pandharawada, Sadbhavana Divas, Rashtriya Ekta Diwas, Covid-19 Vaccination Drive, Blood Donation Camp, Swacch Bharat Pledge, Catch the Rain Pledge, Mazi Vasundhara Mitra Pledge, Workshop on 'Immunity Boosting', Workshop for NSS Volenteers Save Girl Program, Fit India Thematic Campaign, Cyclothon, Tree Plantation, Nirbhaya Kanya Abhiyan, etc.

Through these extension activities, students got sensitized towards social issues, acquired right ethical and moral values. The extension activities have developed a sense of social responsibility among students. The social activities have developed skills like communication skills, leadership skills, teamwork etc. among students. The extension activities have contributed towards community development.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

48

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | View File |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

53

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

352

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

323

| File Description | Documents |
|--|---------------------------|
| e-copies of related Document | View File |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

30

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute has adequate infrastructure and physical facilities for effective teaching - learning. The infrastructural facilities are adequate to fulfill the norms of all the statutory bodies like AICTE, Directorate of Technical Education (DTE), Government of Maharashtra and Savitribai Phule Pune University. The Institute's state-of-art physical infrastructure is housed infour-storied

building. The infrastructural facilities includes: Six Classrooms, Seminar Hall, Tutorial Rooms, Computer Centre, Language Lab, Board Room, Library and Reading Room, Boys Common Room, Girls Common Room, Director Office, Faculty Room, IQAC Room, Administration Office, Training and Placement Office, Examination Control Room, Central Store, Pantry, First Aid cum Sick Room, Toilets, Maintenance Room, Housekeeping, Security Cabin, Ground Floor Parking, Stationary Centre and Xerox Facility, Lift etc.

The Institute has Wi-Fi campus. All the classrooms, seminar hall and board room are equipped with LCD projectors. There are 186 computers, 14 printers, 11 LCD projectors, LEDTV, CCTV, UPS and Generator Back-up. The Institute has required licensed softwares including MS-Office, Tally, ETNL, SLIM, ERP etc. The Institute has 100 Mbps leased line internet connectivity. The library has adequate collection of books, journals, newspapers, magazines, e-resources etc. Remote access facility is provided for e-resources. Library is member of NDL, e-Shodhsindhu, and MCCIA.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute has adequate facilities for organizing cultural activities. The Seminar Hall is equipped with PA system and LCD Projector with internet facility. Ground Floor can be used sometimes for cultural activities. Open Air Stage and Lawn in front of Institute's building is used for cultural activities.

The Institute has adequate facilities for organizing sports, games, gymnasium, yoga etc. The AISSMS has centralized well equipped Gymnasium facility which is used by students of all institutions including the Institute of Management. AISSMS has common Play Ground for Outdoor Games like Cricket, Football, Volleyball, Hockey, Kho-Kho, Tug of War, Kabbadi, Basketball etc. AISSMS has facilities for Indoor Games like Chess, Carrom, and Table Tennis etc. The sports material is also provided to students. Yoga Centre and Open Air Stage and Lawn is used for doing Yoga.

The details of the infrastructural facilities are given below.

Sr. No.

Particulars

Year of Establishment

User Rate

1

Seminar Hall

2009-10

As per requirement

2

Ground Floor Area

2009-10

As per requirement

3

Open Air Stage and Lawn

2009-10

As per requirement

4

Centralized Gymnasium

2012-13

As per requirement

5

Play-Ground

Established long back but the Institute is using since inception i.e. 2002-03

As per requirement

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://aissmsiom.org/NAAC-SSR/aqar2022/4.1.3.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.33

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Integrated Library Management System is used for managing functions of library. The Library is fully automated with System for Library Information Management (SLIM 21) Software with Version 3.5.0.33040 from year 2012.

SLIM 21 is integrated multi-user, multi-tasking, user friendly software. It adheres to international standards. The automation has made functioning simpler, convenient, efficient and effective.

Library is fully automated and modules used are:

- **Cataloguing & Acquisition System:** This module is used to add catalogue entries, to view monthly accession register entries, to browse etc.
- **Circulation System:** This module is used for daily transactions. It has books issue, return and reserve options. Barcode technology is used for issue/return. Book Bank facility is given to the students. Yearly stock verification facility is utilized. Barcode, spine labels are generated through this module.
- **Serial Control System:** This module is used to maintain record of print journals to trace subscribed issue in library.
- **Web-Aware OPAC:** Open Public Access Catalogue facility is available to users wherein they can access Library catalogue from their desks. Library Web OPAC link is provided on Institute's website for students and faculty.

SLIM 21 software provide statistical analysis required for library management and generates many useful reports.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional Information | Nil |

| | |
|--|--------------------------------------|
| 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | A. Any 4 or more of the above |
|--|--------------------------------------|

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

8.56

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

131

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Information and Communication Technology (ICT) plays a vital role in teaching-learning process. The ICT facilities are adequate and updated on regular basis as per the need.

- Institute has a network of 186 computers, 14 printers and 11 LCD Projectors, LED TV.
- Institute has licensed system softwares like: Windows 7, Windows Vista, Window 10, Windows Server Edition 2008 etc. and licensed application softwares like: Office Share Point 2007, MS Office Pro Plus 2010 etc.
- Institute has licensed Quick Heal Antivirus.
- Institute has Language Lab with ETNL Software.
- Institute has 100 Mbps leased line for internet connectivity and Wi-Fi facility.
- All the classrooms, seminar hall and board room are equipped with LCD projectors.
- Institute has deployed the ERP software.
- Library is fully automated with SLIM 21 Software.
- Institute has Digital Library facility with e-resources like EBSCO, J-Gate. The Institute is member of NDL, NIPM, Shodhsindhu, & MCCIA.
- Institute has computerized its financial records with Tally software.
- UPS and Generator backup provision is available.
- The online tools used during pandemic for conducting online classes are: Zoom, WebEx, Microsoft Teams, Google Meet, Google Classroom, Google Docs, and Google Form etc.
- Institute has website and uses social media websites like Facebook, Twitter, Instagram, LinkedIn etc.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

186

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

89.48

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute has established standard operating procedures and policies to ensure proper maintenance and utilization of various physical, academic and support facilities including laboratory, library, sports complex, computers, classrooms etc.

- **Maintenance of Infrastructural Facilities:**
 - For civil, furniture, electrical etc. maintenance works of the campus 'Site Engineer' is appointed by AISSM Society.
 - For computers, website hosting, air conditioners, water coolers, CCTV, lift, firefighting equipment, generator; maintenance is outsourced to external agency.
 - The playground, garden, gymnasium is maintained by staff appointed by AISSM Society.
 - For cleaning of campus, fumigation; external agency is appointed.
 - The cafeteria is outsourced by the AISSM Society.
 - For security, external agency is appointed by AISSM Society.

- **Utilization of Infrastructural Facilities:**
 - The classrooms, tutorial rooms and computer centre are utilized for teaching-learning and examinations.
 - Language Lab is utilized for improving communication skills.
 - The students utilize library facilities, common rooms and other facilities as per need.
 - Board Room is utilized for staff development programs.
 - For co-curricular and extra-curricular activities seminar hall, ground floor, open air stage, lawn, gymnasium, playground, yoga centre etc. are utilized.
 - Hostels, transportation, canteen, stationary store, ATM etc. are used by students and staff.
 - The AISSM Society provides infrastructural facilities to organizations on rent.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://aissmsiom.org/infrastructure/maintenance-policy/ |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

199

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

| File Description | Documents |
|---|---|
| Link to Institutional website | https://aissmsiom.org/NAAC-SSR/aqar2022/5.1.3.pdf |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

391

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

391

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

127

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

6

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institute has a very active 'Student Council' and representation of students on various academic and administrative committees. The details are given below.

- **Student Council:** It is formed as per the guidelines of University. The vibrant student council plays a key role in organising various activities throughout the year.
- **College Development Committee:** There are student representatives on this committee which plays key role in overall development of the Institute.
- **Participation of Students in Organising Co-curricular and Extra-curricular Activities:** The students committee for various events co-ordinates co-curricular and extra-curricular activities.
- **NSS Unit:** The Institute has approved NSS unit of 50 volunteers who are actively involved in organising various extension activities.
- **Placement Committee:** Placement Committee consisting of student representatives works for internships and final placements of the students.
- **Start-up & Innovation Cell:** The committee organises various activities to develop entrepreneurial skills of students.
- **Participation of Students in Statutory Committees:** The Institute has formed following Statutory Committees and student representatives are part of the same: Internal Complaints Committee, Women Grievance Committee, Anti-Ragging Committee, Students Grievance Redressal Committee etc.

The participation of students in various committees and activities enrich their experience and develop their holistic personality.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

59

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institute has registered 'Alumni Association' known as AISSMS IOM Alumni Association. The Alumni Association is significantly contributing for the development of the Institute in manifold ways.

- **Alumni Association Meetings:** The alumni share their experiences and provide valuable suggestions during alumni association meetings.
- **Alumni Meet:** The Institute and Alumni Association organized 'Alumni Meet' every year.
- **Alumni representation on College Development Committee (CDC):** There is alumni representative on the CDC who contributes in meetings.
- **Alumni representation on Internal Quality Assurance Cell (IQAC):** Alumni representative is member of IQAC and provides valuable suggestions during meetings.
- **Alumni representation on Corporate Advisory Board (CAB):** There is alumni representative on CAB who contributes in the meetings.
- **Coffee with Alumni:** The alumni participates in 'Coffee with Alumni' and interacts with students.
- **Participation of Alumni in Co-curricular, Extra-curricular and Extension Activities:** Alumni contributes in various activities conducted throughout the year.
- **Support in Placement Activities:** Alumni contributes in supporting placement activities.
- **Feedback from Alumni:** The feedback given by alumni help in improving quality of education.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| | |
|---|----------------------------|
| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | D. 1 Lakhs - 3Lakhs |
|---|----------------------------|

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of an effective leadership in tune with vision and mission of institute.

- **Vision:**

AISSM Society's Institute of Management (MBA) shall continuously strive to be one of the fore most business schools all the times.

- **Mission:**

1. To be the preferable choice for students, faculty and recruiters.
2. To imbibe knowledge and entrepreneurial culture through curriculum, pedagogy, research and consultancy.
3. To provide a wider platform for the corporate body, academicians and student managers to share experience and knowledge.
4. To sustain ingrained ethics and inclusive growth in all its activities.

The Institute has Governing Body (GB) and College Development Committee (CDC) which provide inputs for effective governance and institutional development. Corporate Advisory Board (CAB), AISSMS IOM Alumni Association (AISSMSIOM AA) and Internal Quality Assurance Cell (IQAC) gives inputs for improving quality of education. The

faculty representation is there in these committees. Based on these inputs perspective plan is prepared and effectively implemented. Institute follows norms of regulatory bodies in letter and spirit.

The Institute has decentralized system of governance. Academic Committee is responsible for curricular activities. Institute carries out various activities through committees comprised of faculty members, staff members and students.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute has decentralized system and practices participative style of management for governance. The Institute has Governing Body (GB) and College Development Committee (CDC), Corporate Advisory Board (CAB), AISSMS IOM Alumni Association (AISSMSIOM AA) and Internal Quality Assurance Cell (IQAC) for improving quality of education and institutional development. The representatives of all stakeholders - teaching, non-teaching staff, students, alumni, employer etc. participate in committees for decision making. The Institute carries out various activities through committees comprised of teaching, non-teaching staff members and students.

I-Connect Program:

The objective of the I-Connect Program is to bridge the gap between industry and academia. The whole idea is to provide platform to the students to interact with industry professionals. The program consisted of series of seminars and workshops on different topics by the stalwarts from corporate world. The industry professionals share their valuable experiences and students get an opportunity to learn from their success stories. Due to pandemic, some activities were conducted in online mode. The work is divided among teaching, non-teaching staff and students and responsibility is assigned. The teaching, non-teaching staff and students contribute as team in making the program successful.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Director receives guidance and inputs from Governing Body (GB), College Development Committee (CDC), Corporate Advisory Board (CAB), AISSMS IOM Alumni Association (AISSMS IOM AA) and Internal Quality Assurance Cell (IQAC). Based on these inputs, perspective plans are designed. The plans are decided based on feedback and suggestions obtained from various stakeholders including students, parents, alumni, faculty and staff, employers/industries and community and trends in global, national and regional environments. Institutional plan is designed based on vision, mission and objectives of the Institute so as to fulfill expectations of stakeholders and to respond to the changes in the environment.

Based on the strategic plan, one such activity successfully implemented during the academic year was 'Psychometric Test and Professional Counseling'. The objective of the activity is to assess the personality of student including the cognitive skills and behavioural traits. The psychometric test is conducted online. After the psychometric test, an exhaustive report of the test is communicated to student, counselor and mentor faculty member. The psychometric test assesses aptitude and personality of the students. After the psychometric test, counseling based on psychometric test report is provided to the students by professional counselors. The Institute has tied-up with professional agency for the same.

| File Description | Documents |
|--|------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institute has well defined organizational structure for effective and efficient functioning. The Governing Body (GB) and College Development Committee (CDC) provides inputs for all-round institutional development. The Institute has formed Corporate Advisory Board (CAB) and AISSMS IOM Alumni Association (AISSMS IOM AA). These committees are established to bridge the gap between industry and academia and to strengthen relationship with alumni.

The Internal Quality Assurance Cell (IQAC) focusses on improving quality of education. The Institute has 'Quality Assurance Manual' which includes standard operating procedures for recruitment, promotion, service rules, code of conduct, academic and administrative processes etc.

Academic Committee focusses on planning and execution of overall academic activities. Each division is looked after by Division Co-ordinator. The administrative activities are looked after by Office Superintendent along with clerks and peons. The IT Set-up is looked after by IT In-charge and Technical Staff. Librarian manages the affairs of the library with advisory support from Library Committee.

The Institute has set up various committees and bodies for various activities - Training and Placement Officer (TPO), Student Development Officer (SDO), NSS Program Officer, Chief Examination Officer (CEO), IPR Cell, Mandatory Committees etc. The roles and responsibilities of various committees are clearly defined.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | https://aissmsiom.org/about-us/organisation-structure/ |
| Upload any additional information | No File Uploaded |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document | No File Uploaded |
| Screen shots of user inter faces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute provides many welfare measures for teaching and non-teaching staff members.

1. Welfare Measures for Teaching Staff:

- Reimbursement of registration fees of professional development programs
- Organise professional development programs
- Timely salary as per norms
- Provident fund
- Gratuity
- Travel allowance
- Compensatory leaves, medical leaves, duty leaves, maternity leaves
- Loan facility through AISSMS Co-operative Credit Society
- Laptops
- Wi-Fi facility
- Gymnasium
- Sports facility
- First Aid and Sick Room
- Dispensary
- Doctor on call facility
- Driver is provided to Director
- Organises programs related to health etc.
- Canteen facility
- Stationary store
- ATM facility
- CCTV facility
- Fire safety equipment
- Security facility

- Professional counseling facility
- Appreciation award for achievements
- Work from home during pandemic

2. Welfare Measures for Non-Teaching Staff:

- Reimbursement of registration fees of staff development programs
- Organise staff development programs
- Timely salary
- Provident fund
- Gratuity
- Travel allowance
- Earned leaves, medical leaves, duty leaves, maternity leaves
- Loan facility through AISSMS Co-operative Credit Society
- Uniforms for class IV staff
- Computer facility
- Wi-Fi facility
- Gymnasium
- Sports facility
- First Aid and Sick Room
- Dispensary
- Doctor on call facility
- Organises programs related to health etc.
- Canteen facility
- Stationary store
- ATM facility
- CCTV facility
- Fire safety equipment
- Security facility
- Appreciation award for achievements
- Work from home during pandemic

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops

and towards membership fee of professional bodies during the year

18

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute has well designed Performance Appraisal System for both teaching and non-teaching staff.

1. Performance Appraisal System for Teaching Staff:

The performance of teaching staff members is assessed using two ways.

- **Feedback Analysis:** The Director collects feedback from students about faculty members once in every semester. The feedback is collected on 10 parameters about each faculty member as follows. The feedback is analyzed and grades are allotted to faculty members. The result of the feedback analysis is discussed with the faculty members and suggestions are given to them by the Director to improve their performance.
- **Performance Appraisal Report:** Performance Appraisal Report (PAR) evaluates overall performance of faculty member. Performance is self assessed and duly filled in PAR by faculty member at the end of every year. The PAR contains assessment about 5 parameters. Performance Appraisal Report is assessed by Director. Thereafter a report is submitted to management for further action.

1. Performance Appraisal System for Non-Teaching Staff:

Performance Appraisal System for Staff is monitored on various parameters. The Director assesses the performance and gives his/her remarks. After the evaluation concerned staff is directed for

further improvements. Thereafter a report is submitted to management for further action.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute conducts internal and external financial audits regularly.

- Internal Audit:

The Institute has a system of internal audit to ensure that all transactions are properly checked and recorded. The Institute prepares yearly budget and activities are conducted as per approved budget. The expenses are checked by office superintendent, recommended by the Director and approved by management. For physical stock verification the AISSM Society appoints internal auditors. Tally software is used for record keeping. The receipt and payment, income and expenditure, balance sheet and bank reconciliation statements are submitted to the AISSM Society at regular intervals as a part of control system.

- External Audit:

An external auditor appointed by the AISSM society, executes the statutory financial audit. Statutory financial audit is conducted in two sessions, one in the month of October/November for the period of April to September and second in the month of April /May for the period of October to March. Finalization of the account is completed in June/July and audited statements are prepared in June/July duly signed by the Director, and chartered accountant. Till date there has been no major external audit objection.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute has clearly defined strategies for mobilization of funds and optimal utilization of resources. The fees of the program collected from students is the major source of revenue for the Institute. Scholarships & Free-ships are provided by Government to students of reserved category and economic backward class. The Institute is approved Facilitation Centre (FC) during admission process. For services provided by FC, funds are given by DTE. For the University examination conducted by Institute, funds are provided by University. Institute encourages faculty members to apply for research grant to University and other sponsoring agencies. Institute's physical infrastructure - classrooms and computer centre is made available to other organizations after approval from the AISSM Society. Institute has well defined procedure for utilization of financial resources. Institute prepares yearly budget based on the requirement. Appropriate funds are allocated for infrastructure development. Institute makes proper provision for various student development activities, placement activities, staff development activities etc. The Director puts up the budget to the management. The management reviews and approves

budget. All the activities are conducted as per approved budget. The Institute follows standard procedure for purchases, bill settlement and payments. The financial audit is conducted to verify compliance with established procedures.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is responsible for quality initiatives, quality assurance and quality improvement. The IQAC has contributed significantly in strategizing, formulating, standardizing and implementing various quality policies, initiatives and processes. The two best practices for institutionalizing the quality assurance strategies and processes are as follows.

- **Specialisation Club Activity:**

The Specialisation Club Activity is organized to develop holistic personality of students and to transform them into valued management professionals. In Specialization Club a group competition is organized between students of various specializations. The students showcase their talent and learn through various competitions like Book Review, Movie Review, Poster Making, Street Play, Make in India, Project Presentations, Gender Equality, UN Sustainable Goals, Ad-Mad Competition etc.

- **Extension Activities and Social Initiatives through NSS :**

The Institute inculcates the sense of social responsibility among students and contribute towards community development and welfare of the society through NSS activities. The NSS Unit organizes 'NSS Winter Camp' every year in nearby village. The Faculty members and student volunteers undertake rural development work during the camp. The NSS Unit undertakes extension activities like - Blood Donation Camps, Tree Plantation Drives, Swachh Bharat Abhiyan, Health Check-up Camps, Programs to promote Gender Equality, Women Empowerment

etc.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institute reviews its teaching learning process, structures & methodologies of operation and learning outcomes at periodic intervals. The Institute undertakes continuous improvements in academic and administrative functioning based on these reviews. The two best practices are enumerated below.

- **I-Connect Program:**

The objective of the I-Connect Program is to bridge the gap between industry and academia. The whole idea is to provide platform to the students to interact with industry professionals. The program consisted of series of seminars and workshops on different topics by the stalwarts from corporate world. The industry professionals share their valuable experiences and students get an opportunity to learn from their success stories.

- **Domain Specific and Skill Based Certification Courses:**

The Institute focusses on enhancing employability and entrepreneurial ability of students by providing industry relevant knowledge and skills. Institute offers skill based certification courses like - Soft Skills. The Institute offers domain specific certification courses like - Business Analytics, Operations and Supply Chain Management etc. The Institute also offers certification course on 'Entrepreneurship'.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| | |
|--|-----------------------------------|
| <p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p> | <p>A. All of the above</p> |
|--|-----------------------------------|

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://aissmsiom.org/NAAC-SSR/aqar2022/6.5.3.pdf |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute promotes gender equity and conducts sensitization activities towards women empowerment.

- **Safety and Security:**

Security Guards are available on the campus and hostel 24X7X365. Female security guard and female peon has been appointed. Transportation facility from hostel to campus is provided. I-Card is compulsory on campus. The campus is under CCTV surveillance. There are key committees having lady staff and students as representatives.

Institute has water coolers. Unisex Gym with separate changing rooms are available. Fire Safety Audit is done. First Aid and Sick Room, Dispensary, Ambulance etc. facilities are available. Sanitary Pad vending machine is installed in ladies washroom. Fumigation of campus is done regularly. Police help line numbers are displayed on campus.

- **Counseling and Mentoring:**

The Institute provides professional counseling facility to students and staff members. The Institute provides mentoring facility to students.

- **Common Room:**

The Institute has separate girls and boys common rooms. Institute has separate washrooms for boys and girls.

- **Activities related to Gender Sensitivity and Women Empowerment:**

The Institute organizes various activities—Women's Day, Men's Day, Yoga Day, Health Concerns, Save Girl Program, Nirbhay Kanya Abhiyan, Immunity Boosting Program, Covid - 19 Vaccination Drive, Voice Care Workshop etc.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://aissmsiom.org/NAAC-SSR/aqar2022/7.1.1.pdf |

| | |
|--|---------------------------------|
| 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment | A. 4 or All of the above |
|--|---------------------------------|

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institute has proper waste management system in place.

- Solid Waste Management:

Waste bins for solid waste are placed at various places in the campus. The Institute strongly believes and practices 3R's - reduce, reuse and recycle. ERP system is used to reduce use of paper. The back side of the used papers is reused. Old newspapers, files etc. are given for recycling to external agencies.

- Liquid Waste Management:

Since, the Institute is Management Institute, liquid waste like chemical waste etc. is not generated. Waste bins for liquid waste are placed at various places in the campus. Liquid Waste generated from washroom is conveyed to the municipal sewage line through drainage system.

- E-Waste Management:

Yearly Stock Verification is conducted under the supervision of experienced staff and outdated, unserviceable electronic gadgets are identified. Such material is written off from the dead stock register after approval. Such e-waste is collected and handed over to e-Waste Recycler appointed by AISSM Society.

- Waste Recycling System:

There is a Bio-Gas Plant in the campus and the generated gas is used by canteen. There is a 'Waste Water Treatment Plant' in the campus.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | View File |

| | |
|--|-------------------------------------|
| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | A. Any 4 or all of the above |
|--|-------------------------------------|

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

| | |
|---|-------------------------------------|
| 7.1.5 - Green campus initiatives include | |
| 7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping | A. Any 4 or All of the above |

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

| | |
|---|-------------------------------------|
| 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution | |
| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the | A. Any 4 or all of the above |

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

AISSM Society is a heritage group of Institutes well known for

social work through education. The Institute strives hard to provide an inclusive environment. The stakeholders of Institute have diverse backgrounds. The students, staff, parents, alumni and recruiters are from different cultural, regional, linguistic, communal and socioeconomic backgrounds. The Institute foster feeling of harmony, brotherhood and equality among stakeholders from diverse backgrounds. The inclusive environment enables them to come together to participate, explore, enhance and attain their full potential, ultimately making the campus an equitable place.

In order to achieve the said objective institute organizes various seminars, workshops and activities - Specialisation Club Activity on 'UN Sustainable Development Goals to Transform Our World', Soft Skill and Personality Development, Sadbhavna Diwas, Bharat Sanvidhan Diwas, Traditional Day, Expression Janmabhumi, Marathi Bhasha Diwas, Independence and Republic Day, Samajik Aikya Pandharwada, Azadi Ka Amrut Mohstav, Yoga Day, Women's' Day, Men's Day, Chhtrapati Shahu Maharaj Jayanti, Chhtrapati Shivaji Maharaj Jayanti, Mahatma Gandhi Jayanti, Seminar on Indian Constitution and Human Rights, encouragement for participation in various intercollegiate events and competitions etc. Professional counseling and mentoring is provided to make students a responsible citizen who can bring communal harmony in the society with their learning and morale conduct.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute sensitize students and staff towards constitutional obligations: values, rights, duties and responsibilities of citizen. The Institute strives hard to transform students into competent managers and responsible citizen with strong ethical and moral values. The Institute has established NSS Unit and appointed Student Development Officer as per guidelines of university. The Institute undertakes activitiesto sensitize students towards social issuesso that they can contribute towards community development and welfare of the society.

The Institute organizes various activities, seminars, workshops, competitions and programs - Specialization Club Activity on 'UN Sustainable Development Goals to Transform our World'; Seminar on various topics like Innovation and IPR, Cyber security, Health Concerns and Lifestyle Solutions, Indian Constitution and Human Rights, New Education Policy; Workshop on Yoga, We the Movement of Positivity, Inculcating Democratic Values, Nirbhaya Kanya Abhiyan, Immunity Boosting Program; Value added courses on Soft Skill, Entrepreneurship; Institute conducts various programs as - Project Generosity, Azadi Ka Amrut Mahostav, Anti-Drug Awareness Program, Haritwari, Samajik Aikya Pandharwada, Voters Awareness, Vigilance Awareness, Bharat Sanvidhan Diwas, Save Girl Program, Fit India Thematic Campaign, Swacch Bharat and Catch the Rain Pledge, Sadbhavana Diwas, Tree Plantation, Blood Donation Camp, Covid-19 Vaccination, Celebration of national and international commemorative days etc.

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil |
| Any other relevant information | https://aissmsiom.org/NAAC-SSR/aqar2022/7.1.9.pdf |

| | |
|--|-----------------------------------|
| <p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p> | <p>A. All of the above</p> |
|--|-----------------------------------|

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

AISSM Society is a heritage group of Institutes well known for social work through education. The Institute strives hard to make students responsible global citizen. The Institute celebrates various national and international commemorative days, events and festivals - International Yoga Day, International Women's Day, International Men's Day, World Environment Day, National Doctors Day, Traditional Day, World Photography Day, World Cycle Day, NSS Day, Independence Day, Republic Day, Swachh Bharat Pledge, Sadbhavana Diwas, Nibhay Kanya Abhiyan, Marathi Bhasha Diwas, Chatrapati Shahu Maharaj Jayanti, Chatrapati Shivaji Maharaj Jayanti, Fit India Thematic Campaign, Save Girl Program, Bharat Sanvidhan Diwas, Vigilance Awareness Week, Voter's Awareness Campaign, Azadi Ka amrut Mahotsav, Rashtriya Ekta Diwas, Samajik Aikya Pandharwada, various activities and Poster Making Competition based on Haritwari, Anti-Drug Awareness Campaign, Participation in Rashtragaan Initiative taken by Ministry of Culture, Govt. of India, Webinar on International Cross Cultural Interface, Specialization Club Activity etc. Students take active part in these activities with zeal and spirit. It helps them to know the various initiatives taken at national and international level to bring people together and to develop a sense of unity and responsibility.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1:

1. **Title:** Learning Resource Centre: A Knowledge Reservoir for Enrichment of Stakeholders
2. **Objectives of the Practice:**
 - To provide updated information and latest knowledge to all stakeholders.
3. **The Context:**
 - The Institute strives to transform students into skilled professionals capable of taking sustainable business decisions based on sound knowledge and current information.
4. **The Practice:**
 - The Library has adequate learning resources - books, newspapers, magazines, journals, project reports etc. Book bank facility is provided.
 - The e-Library has e-resources like EBSCO, J-Gate, CMIE's Prowess Database etc. with remote access facility. The Library is member of NDL, e-Shodhsindhu, MCCIA, Jaykar Library etc.
 - The Library provides value added services like general reading books, free distribution of newspaper, exhibitions, seminars, workshops, 'Author Speaks' program, 'Best User' award etc.
 - The Library is fully automated with SLIM 21 Software.
5. **Evidence of Success:**
 - The practice leads to enrichment of stakeholders in terms of knowledge and overall personality.
6. **Problem Encountered and Resource Required:**
 - Looking at the requirement for E-resources higher budget is allocated and separate e-library facility is created.
7. **Other Information:**
 - The practice has led to enrichment of stakeholders enhancing employability of students.

BEST PRACTICE 2

1. **Title:** Professional Development through Life Skill Enhancement Initiatives
- Best Practices are available on the website of the Institute:

- Please Refer the Link: <https://aissmsiom.org/naac/best-practices/best-practices-2021-22/>

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://aissmsiom.org/naac/best-practices/best-practices-2021-22/ |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness: Development of Holistic Personality of Students For Employability Enhancement and Entrepreneurial Development

The Institute equips students with leading knowledge, right attitude, required skills and revered values to develop holistic personality of students. The teaching-learning process is student centric, ICT enabled and aligned with outcome based education. The Institute inculcates research culture among students. 'Psychometric Test' is conducted for assessment of personality of students. Professional counselling and mentoring is provided to understand personality of students and guide them towards holistic development. The co-curricular activities like - seminars, workshops, conferences, specialisation club activities, international cross-cultural sessions etc. are organised to make the students understand emerging trends. The institute offers value added certificate programs beyond prescribed curriculum for enhancing corporate readiness of students. The extra-curricular activities like cultural and sports activities, yoga and meditation etc. are organised to develop overall personality of students. NSS unit and SDO organises extension and social activities to develop sense of social responsibility among students. The tie-ups with reputed companies support in offering internship and employment opportunities to students. The 'Start-up and Innovation Cell' inculcates entrepreneurial culture among students. The Institute develops competent managers and entrepreneurs who would provide leadership in bringing socio-economic development.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

In line with vision, mission, quality policy and core values, the Institute has chalked out plans to continue its quest for excellence for education. The Institute has following plans for next academic year.

1. To develop holistic personality of students through array of curricular, co-curricular, and extra-curricular activities.
2. To enhance industry-readiness of students through certification programs.
3. To inculcate social spirit among students through extension activities for community development.
4. To focus on developing entrepreneurial culture among students.
5. To strengthen relationship with alumni, industries and educational institutes.