



ALL INDIA SHRI SHIVAJI MEMORIAL SOCIETY'S
INSTITUTE OF MANAGEMENT
KENNEDY ROAD, NEAR RTO , PUNE – 411 001



Certificate Program on Soft Skill Module I

Topics included in Program:

- Basic Communication Skill
- Spoken Communication Skill
- Written Communication Skill
- Body Language
- Effective Communication Skill
- Presentation Skill
- Team Building
- Personal Interview Technique
- CV & Resume writing
- GD Technique
- Mock GD

Duration : 30 hours

Features of IOM:

- Qualified & experienced faculty members
- Quality Education
- State of art Infrastructure
- Linkage with highly reputed Industries

Contact Us:

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